

**Approved Minutes of the
Alpena Community College Board of Trustees Regular Meeting**

October 17, 2019

Roger C. Bauer Board Room, Charles R. Donnelly Natural Resources Center
665 Johnson Street, Alpena, MI 49707

On Thursday, October 17, 2019, the Alpena Community College Board of Trustees gathered for its regular monthly meeting. The meeting began at 7:00 p.m.

Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: none.

Seated at the Board Table: President Don MacMaster and Board Secretary Jay Walterreit.

Trustee Stibitz led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Townsend that the agenda be approved as presented; seconded by Trustee Stibitz. Ayes: 7. Nays: 0. Motion approved.

Approval of the Proposed Minutes from the September 18, 2019, Regular Board Meeting

Trustee Townsend moved to accept the proposed minutes from the September 18, 2019, regular board meeting; Trustee Gentry seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the regular meeting included: Julie Goldberg, Alpena News; Ben Stevens, WATZ; Chet Spencer, Alpena Police Department; Richard Sutherland, ACC administration; Deborah Bayer, ACC administration; Nancy Seguin, ACC administration; Dawn Stone, ACC administration; Andrew Paad, ACC faculty; Olivia Haske, ACC student; Charles Rieman, ACC student; Sydney Mecheau, ACC student; ACC student Nicholas McDonald; Matt Galarno, ACC faculty; Phil Straley; and Mark Sandula.

Communication(s)

None.

Board Member and Subcommittee Reports

Trustee Townsend noted the Property Subcommittee had met on October 8 to discuss the next steps in the Van Lare Hall renovation project. He noted the College has reviewed design plans and the project will probably go out for bids soon.

Trustee Stibitz shared some notes from the recent Michigan Community College Association meeting in Petoskey. She said seeing other campuses is always interesting, and North Central has an impressive campus.

The Census 2020 presentation was informative. Some takeaways were:

- \$20 billion is at stake for the state of Michigan.
- Kids under five years old are often missed in the census.
- Michigan is forecasted to lose one House of Representatives seat.
- People need to report they are living in the state.
- There will be part-time jobs for students during the census time period.
- April 1 is National Census Day.

Student and Faculty Reports

The Student and Faculty Reports were shared by two groups.

Instructor Matt Galarno and students Nicholas McDonald and Sydney Mecheau told the trustees about the College's e-sports team. The team is currently undefeated and has been working hard to improve their standing and move up in the various leagues. E-sports have become very popular for audiences, second only to the NFL.

Instructor Andrew Paad and students Olivia Haske and Charles Rieman talked to the trustees about the Manufacturing Club and the many industry-related activities in their programs. They passed around a couple projects for the trustees to inspect and presented the trustees with special metal name plates.

President's Report

President's Report to the ACC Board of Trustees
October 17, 2019

Groundbreaking for *Healthy Futures Start Here* Van Lare Hall Renovation Project



Student nurses and ACC Nursing faculty celebrate the groundbreaking ceremony in front of Van Lare Hall.

Friends of ACC gathered under the big tent in front of Van Lare Hall on Monday, October 14, for the groundbreaking ceremony of the Healthy Futures Start Here Van Lare Hall Renovation project. Speakers included Kennedy Chmura, President of the ACC Student Nurses Association, Melissa Fournier, ACC Director of Nursing, Georgene Hildebrand, campaign chair, Sue Fitzpatrick, President of the ACC Foundation, John Briggs, Chair of the ACC Board of Trustees, and Dr. Don MacMaster, ACC President. Congratulations go out to ACC Foundation Executive Director Brenda Herman, ACC Foundation Administrative Assistant Kerrie Kamyszek, and all faculty and staff who contributed to this community milestone for ACC. Thank you for organizing such an inspired event.

ACC awarded a \$2.25 million, five-year grant from the United States Department of Education

The United States Department of Education, Title III, Part A, Strengthening Institutions Program (SIP) grant awards were announced on September 30, 2019. ACC was one of approximately 30 grants nationally to receive funding. This five-year grant will fund the remaining manikins and two Anatomage tables--\$380,000 in equipment—in support of the *Healthy Futures Start Here* Van Lare Hall Renovation project. The grant will fund a fulltime technician to support the manikins and associated technology around the Advanced Nursing lab. It will fund half a position for five years — the College will be required to match the other half — to grow alumni outreach and fundraising. Finally, it will provide additional resources and focus for ALICE (Asset Limited Income Constrained Employed) students — the working poor — around the area

of enhanced support services. Grant proposals were scored on a 100-point scale with six extra points available. According to correspondence received last week from DOE officials, no grant proposal that scored below 106 points was funded. Kudos to Dawn Stone and Amanda Sumerix for their substantial contributions to this successful proposal.

Action Items

2.752 Fiscal Year 2019 Audit Report

The following resolution was proposed by Trustee Townsend and seconded by Trustee Stender:

The Board of Trustees accepts the financial report and approves the fiscal year 2019 audit as submitted by Straley Lamp & Kraenzlein P.C., and commends all parties for their dialogue and exactness in assuring the audit has been produced in full compliance with state law and the new principles of accounting as adopted by G.A.S.B. It is further noted that appropriate officials at the College are directed to communicate the results of this important process to all interested parties.

Ayes: 7. Nays: 0. Motion approved.

2.753 Local Strategic Value Resolution

The following resolution was proposed by Trustee Gentry and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees certifies that the College does meet the local strategic value standards required for state appropriations.

Ayes: 7. Nays: 0. Motion approved.

2.754 Capital Outlay/Campus Master Plan Submission

The following resolution was proposed by Trustee Hilberg and seconded by Trustee Gentry:

The Alpena Community College Board of Trustees authorizes staff to submit the ACC Five-Year Master Plan 2021-25 for Capital Outlay to the State Budget Office.

Ayes: 7. Nays: 0. Motion approved.

[Number 2.755 was not used.]

2.756 Bids: Bus Transportation for Basketball Teams

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Duncan:

The Board of Trustees authorizes appropriate College officials to contract with Compass Coach of Cedar Springs, Michigan, to provide bus transportation for basketball team travel for the 2019-20 season.

Ayes: 7. Nays: 0. Motion approved.

2.757 Bids: Snow Plow Pickup Truck

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Duncan:

The Board of Trustees authorizes appropriate College officials to purchase a 2020 Chevrolet Silverado 2500HD regular cab pickup truck from Cliff Anschuetz Chevrolet of Alpena, Michigan, for a price not to exceed \$29,790.60.

Ayes: 7. Nays: 0. Motion approved.

Information Items

Vice President for Administration and Finance Richard Sutherland noted he continues to include more details in the Financial Report summary.

New hires, terminations, and status changes from September 11 to October 11, 2019.

New Hires:

- None.

Transfers:

- None.

Resignations:

- None.

The Gifts and Grants Report showed the following activity between September 11 and October 8, 2019:

Total Donors:	43
New Gifts:	\$39,230.00
Pledge Payments:	\$3,928.00
New Pledges:	\$0.00

Board Discussion

Chairman Briggs said he is impressed with the increase in student activities on campus including athletics and student groups/clubs.

President MacMaster updated the trustees on his efforts to bring Dr. Brent Knight, president of Lansing Community College, to Alpena to discuss ambient learning and campus beautification. Dr. Knight is scheduled to present on October 31, from noon to 2 p.m., in Center 106.

Trustee Gentry commented that he is pleased that part of the SIP grant will be used to address ALICE issues with the ACC student body. According to a University of Wisconsin report, community colleges have a higher level of ALICE population than average counties.

President MacMaster noted the article in the Detroit Free Press about higher education dead zones in Michigan. Dr. Marvin Pichla, director of the Oscoda Campus, read the article and contacted the reporter to invite them to tour the Oscoda Campus and learn more about ACC's educational offerings, including dual enrollment and VCS classes.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular Board of Trustees meeting is scheduled for 7:00 p.m. Thursday, November 21, 2019, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, MI 49707. Please note the change in date from the previously published yearly meeting calendar.

Adjournment

The regular meeting was adjourned at approximately 8:35 p.m.

Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215