

Alpena Community College Board of Trustees

125-C Besser Technical Center, 665 Johnson Street, Alpena, MI 49707
(989) 358-7215

Notice of Online Regular Meeting

Date of Notice: Friday, May 15, 2020

The Alpena Community College Board of Trustees will conduct its monthly meeting online:

Thursday, May 21, 2020, at 6:00 p.m.

Please note: Due to the Governor's Executive Orders, the ACC Board of Trustees meeting will be held online via Webex.

All citizens are invited to participate in the virtual meeting. Citizens can join via phone, computer, or a video conferencing system. Follow the directions below for the method in which you wish to join. While not necessary, users can [sign up for a free Webex account](#) and/or download the Webex app for computer or Apple/Android smartphones from their app stores.

To join the meeting via phone:

Call: 1-415-655-0003

Meeting number (access code): 619 027 368 #

No Attendee ID number is necessary. Press # to continue.

To join the meeting from a video system or application:

Dial: 619027368@alpenacc.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Meeting number (access code): 619 027 368

Meeting password: aKm22GgqCr8

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the Alpena campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.



Jay Walterreit

Secretary of the Board of Trustees, (989) 358-7215

REGULAR MEETING AGENDA
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

Thursday, May 21, 2020, 6:00 p.m.

Roger C. Bauer Board Room, Room 400, Charles R. Donnelly Natural Resources Center
665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of the Proposed Minutes from the April 16, 2020, Regular Meeting
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) President’s Report
- 9) Action Items
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- 10) Information Items
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- 11) Board Discussion
- 12) New Business
- 13) Suggested Future Agenda Items
- 14) Next Regular Meeting: Thursday, June 18, 2020; 7:00 p.m.
- 15) Adjournment



2.768 John M. Grant Front Runner Awards

Alpena Community College's annual end-of-year activities includes a Nurses Pinning ceremony, the Honors Breakfast, and Commencement. This year would have been ACC's 67th Commencement but those events were cancelled due to the COVID-19 pandemic and state restrictions on group gatherings.

A much-anticipated part of the year-end festivities is the presentation of academic awards. These awards recognize our students' academic achievement and celebrate their personal stories of perseverance and accomplishment.

Despite the unusual end to the school year, it is appropriate for the College to recognize some of the many student success stories that have happened this past year, and also to bestow academic honors. In place of Commencement and the Honors Breakfast, the ACC Board of Trustees has agreed to publicly convey the awards.

The first award is the John M. Grant Front Runner Awards, which are usually given annually to a graduating male and female non-traditional student who has demonstrated unusual dedication in the pursuit of higher education.

This award salutes "non-traditional" students who deal not only with the usual challenges of college studies, but also juggle home, family and work responsibilities. There isn't much time for the usual college experience, yet they are enthusiastic about learning and have a wealth of personal expertise and strength which they gladly share to enhance the learning of others. These front runners illustrate the value of education because they have chosen to make sacrifices to pursue it, and in the process of becoming educated men and women, they have transformed their lives.

The 2019-20 John M. Grant Front Runner Awards are presented to Cynthia Tchorzynski and Jacob Braman.

Following are quotes from the nomination letters received from the students.

Cynthia Tchorzynski:

I was delighted and surprised to be selected for the John M. Grant Front Runner Award. I truly enjoyed my time at Alpena Community College while pursuing a degree.

I am a 1992 graduate of Atlanta High School. After high school I did not have any intentions of going to college. I had my diploma in one hand and my seven-month-old son in the other. I moved out of state for a short time but returned to Atlanta and was employed full time at a golf course. It was my employer who encouraged me to take classes at ACC. I began classes in the spring of 1998 with a goal of attaining a teaching degree. I completed three full time semesters earning forty credits. During this year and a half, I managed a full load of classes while working thirty hours a week along with a long commute between home and school. I still enjoyed my son in the evenings before he went to bed. His bedtime was the start of my study time. I was so focused on getting a degree and then the summer of 1999 I was offered a full-time job at Catholic Human Services. My delima was a degree or financial stability? I worked ten years and left the organization in 2011 with a small pension.

It was five years later while working at my current full-time job at LafargeHolcim that I decided to revisit my idea of getting a degree. I contacted the college and looked at my options. I was still able to apply my forty credits towards a degree. The time lost with my son, the late nights of studying and earning good grades was not done for nothing. I decided to take one or two classes a semester while working full time and raising my teenage daughter. I began in the fall of 2016 and completed in the summer of 2019 earning another twenty-five credits. A degree would not make me more money at my current job. The degree meant more to me than money. I went back to college the second time to complete what I thought I couldn't do. I did not earn a teaching degree but earned so much more. I earned self-respect for myself.

The staff and services at ACC helped me to grow as well as provide an educated life for myself. I have been a resident of Alpena since 2002 and raised two amazing children. My son resides in West Virginia with his wife of five years. They have blessed me with two grandchildren. My daughter will graduate this May with her associates as well. She has applied to the Physical Therapy Assistance program at Kellogg Community College. I began my path of attaining my degree with my son and will end it with my daughter. It's funny how life happens sometimes.

My interest while attending ACC were studying and being part of a misfit group that met at the Learning Center often. I utilized the wellness center to stay healthy. The support provided by so many at ACC allowed me to complete this degree and I am forever thankful.

I have taken full advantage of all that Alpena offers. I've enjoyed many sunrises over the bay, hikes or cross-country skiing on the trails, bike rides all along the bike path, and events the downtown area offers. I spent many of hours in the gym or on the softball field coaching the youth. I am a member of St Paul Lutheran Church where I have taught Sunday school for five years.

I applaud all recipients of this award as we all know it takes an unusual person to make it happen. I can honestly say, that I enjoy seeing my Associate in Arts degree hanging on my wall.

Thank you for considering me for such a prestige's award.

Respectfully,
Cynthia Tchorynski

Jacob Braman:

My name is Jacob Braman, and I am a non-traditional student in the Accounting Associate of Applied Science program at Alpena Community College. My college career has been quite lengthy and has seen many starts and stops along the way. Following the terror attacks on September 11th, 2001, I withdrew from college to join the U.S. Army, where I served for over five years as an Infantryman in the 101st Airborne Division. After my active duty obligation expired, I served in the U.S. Army Reserves as a Human Intelligence Collector for nine years until I was injured in my civilian job as a communications tower climber. The injuries I sustained rendered me unfit to continue my service in the U.S. Army Reserves and left me unable to perform the physically intense manual labor to which I was accustomed. Faced with the challenge of continuing to provide for my beautiful wife and our three children without a degree, I decided to re-enroll in college to complete my education.

My time at Alpena Community College was both challenging and deeply rewarding. Shortly after I began attending classes, my wife and I discovered that we were pregnant with our fourth child. With a full-time course load and an infant son at home, my time and attention were in high demand. At three-weeks-old, our youngest son was diagnosed with pyloric stenosis and had to undergo emergency surgery. My ACC instructors at the time were very understanding of the need for my absence and made certain that I was able to keep up with the required coursework. When I returned to school, I served as Dr. Darga's office assistant and I tutored my fellow students in Algebra, Microsoft Office Applications, Accounting, and Quickbooks. My involvement as an educational assistant waned when I was hired as an intern with a local accounting firm and began attending Northwood University classes as a part of the 3 + 1 arrangement with ACC, but my commitment to finally earning my degree never wavered.

I am honored beyond words to have been nominated for the John M. Grant Front Runner Award, and I am thankful for the truly enriching experience my education at ACC has provided. I realize that the challenges I faced in earning my degree are similar to those that many non-traditional students must endure, but I greatly appreciate this opportunity to share a bit of my story.

Thank you for your time and attention in coordinating the nomination process for this award. I hope this synopsis is sufficient to aid in the selection process.

Very respectfully,
Jacob T. Braman

Thank you, Cynthia and Jacob, for sharing your inspiring stories with us.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees congratulates 2020 John M. Grant Front Runner Award winners Cynthia Tchorzynski and Jacob Braman for demonstrating unusual dedication in the pursuit of higher education and for their many academic achievements.

2.769 Anna and Jesse Besser Awards

As previously mentioned, Alpena Community College's annual end-of-year activities includes a Nurses Pinning ceremony, the Honors Breakfast, and Commencement. This year would have been ACC's 67th Commencement but due to the COVID-19 pandemic and state restrictions on group gatherings, those events were cancelled.

A much-anticipated part of the year-end festivities is the presentation of academic awards. These awards recognize our students' academic achievement and celebrate their personal stories of perseverance and accomplishment.

Despite the unusual end to the school year, it is appropriate for the College to recognize some of the many student success stories that have happened this past year, and also to bestow academic honors. In place of Commencement and the Honors Breakfast, the ACC Board of Trustees has agreed to publicly convey the awards at the May 21, 2020, regular meeting.

The Anna and Jesse Besser Awards are considered to be the highest academic honor bestowed by ACC. These two special awards are presented to the male and female student who have made outstanding contributions to the life of the College through scholarship, leadership, and expression of responsibility in solving social problems. Each student receives a citation and a \$500 stipend.

The 2019-20 winners of the Anna and Jesse Besser Awards are Kennedy Chmura and Todd Graham.

Following are quotes from the award certificates for each student.

Kennedy Chmura

While attending Alpena Community College you have contributed to the life of the College through your work as president of the Student Nurses Association. In the past year that group has presented a number of activities including the Teddy Bear Picnic, the annual Hoops for Hope basketball game, and other fundraising events which raised over \$8,000 to be used by the ACC Nursing Program. Your expression of responsibility in the solution of social problems can be seen in your involvement helping to buy and deliver groceries for elderly people who need to stay home due to the COVID-19 pandemic.

Todd Graham

While attending Alpena Community College you have contributed to the life of the College as a member of the Student Leadership Commission; as media officer for the Nu Omicron chapter of Phi Theta Kappa Academic Honor Society; as founder and secretary/treasurer of the ACC Takes Pride student group; as president of the ACC Players Club; as the media officer for the Educated Voters student group; and as a member of Sigma Zeta, the math and science honor society.

Your volunteer activities include participating as a tutor for elementary math at the Boys and Girls Club of Alpena and through your work with the Thunder Bay Theatre.

For all these accomplishments, we are pleased to present you with the 2019-20 Jesse Besser Award.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees congratulates 2019-20 Anna and Jesse Besser Award winners Kennedy Chmura and Todd Graham for their outstanding contributions to the life of the College through scholarship, leadership, and expression of responsibility in solving social problems.

2.770 Bids for the Purchase of Videoconferencing Equipment

In November 2016 the Alpena Community College Board of Trustees approved the purchase of a Cisco MX700 video conferencing system (VCS) to replace the College's outdated ITV equipment. One of the uses for the new equipment was to expand dual enrollment offerings for high school students and combine low enrollment sections at regional sites. At that time College officials noted that additional video conference equipment would eventually be needed as more regional high schools became interested in using the technology.

The COVID-19 pandemic in March of 2020 has shown the value of the VCS equipment, which has allowed the College to offer quality remote learning courses while face-to-face courses are restricted. This capability was essential to finishing Spring Semester and will also play a major role in course offering for Fall Semester.

In February 2020 the Board of Trustees approved a purchase of 18 additional Cisco delivery systems to fulfill the requirements of the USDA Distance Learning and Telemedicine grant. That equipment has been partially distributed to partner organizations and is not available for general College use.

ACC officials have determined that more VCS units could be utilized in classrooms on the Alpena and Oscoda campuses to provide more remote learning opportunities. The VCS equipment previously purchased is now being fully utilized and new schools may express interest in using the system to deliver dual enrollment classes. To meet this anticipated need, College officials are proposing to purchase more video conferencing systems.

In May 2020 College officials solicited bids for 30 delivery systems. The RFP was sent to five vendors with two vendors responding with bids. Following are the results.

Bidder	Location	Final Cost
CDWG	Chicago, IL	\$170,660.70
Heartland Business Systems	Little Chute, WI	\$171,800.89

College officials propose to use CARES Act money to fund the full cost of the new equipment purchase. This equipment will be installed in Alpena Campus classrooms to facilitate the delivery of VCS remote courses.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees approves the purchase of 30 CISCO videoconferencing delivery systems to be installed in Alpena Campus classrooms for a cost not to exceed \$170,660.70. Funding for the purchase will come from money received through the CARES Act.

2.771 Van Lare Hall Roofing Bids

Recent reviews of the condition of the current roof membrane covering Van Lare Hall indicate there are approximately 3-5 years of useful life remaining. Consequently, the College feels it is necessary to replace the entire roof membrane during the Capital Outlay renovation of Van Lare Hall. However, since this is beyond the scope of the original Capital Outlay proposal, the Department of Technology, Management and Budget officials have been clear that the additional costs of replacing the entire roof must be borne by the College separate from the project funds. The state-funded portion of the roofing project will stay within the scope of the original Capital Outlay approval and the additional amount would be funded from the College's Maintenance and Replacement Fund.

Spence Brother Construction worked with ACC staff to develop a roofing bid category to define the state-funded portion and the College-funded portion of the roof replacement. The bid request was publicly advertised in a variety of public plan rooms and commercial construction publications. Qualified local contractors were also contacted directly.

Bidder	Total Bid	Capital Outlay Project Allocation	ACC Maintenance and Replacement Allocation
IRT Commercial Services	\$348,404.00	\$71,019.00	\$277,385.00
Superior Services R.S.H. Inc.	\$429,000.00	\$71,019.00	\$357,981.00
Great Lakes Roofing and Insulation Systems, Inc.	\$292,500.00	\$71,019.00	\$221,481.00

In keeping with the College's desire to proceed with complete roof replacement and have a single roofing contractor involved with both projects, it is recommended that the contract award be issued to the low bidder of the combined scopes, Great Lakes Roofing & Insulation Systems, Inc.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees approves a contract with Great Lakes Roofing & Insulation Systems, Inc., to replace the entire Van Lare Hall roof membrane at a cost not to exceed \$292,500.00.

2.772 Bids for Chassis Dynamometer

Alpena Community College representatives recently distributed a Request for Proposals for a chassis dynamometer to be used by Instructor Dustin Ruehle and the Auto Service Program as part of the curriculum. The RFP had the following specifications:

- Inertia Chassis 2WD Dynamometer with Dynamic Vehicle Loading
- Minimum 1500 HP rated
- Above Ground with Ramps
- Training and Setup Included
- Axle Weight: At least 6,000 lbs.

The College has received two bids for the chassis dynamometer. They are as follows:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Mustang Dynamometer	Twinsburg, OH	\$34,955.00
DYNOMite Dyamometer	Concord, NH	\$41,135.00

College officials have reviewed the bids and are proposing to accept the bid from Mustang Dynamometer for a price not to exceed \$34,955.00. The funding for this purchase would come from the program's auxiliary fund account.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees approves the purchase of a chassis dynamometer from Mustang Dynamometer of Twinsburg, OH, for a cost not to exceed \$34,955.00. Funding for the purchase will come from the Auto Service program auxiliary fund account.

3.994 Financial Report

Monthly General Fund Revenue and Expense through April 2020 (Year to Year Actual Comparison)

- The property tax receipts of \$2,661,139 are \$39,412 more than those for April 2019. This is expected for this time of year.
- Tuition/fee receipts of \$6,152,723 are \$200,432 more primarily due to higher than expected enrollments and an increase in tuition rates.
- State aid for the current year is \$3,875,875, as expected.
- Instruction is more than last year due to scheduled payroll increases.
- OIT is up due to a significant increase in software maintenance costs and timing of information processing costs.
- Instruction Support is up due to salary and fringe benefit increases and timing of payout for retirees.
- Student services costs are more due to scholarships being up more than \$13,000, retirement payout, and a shifting of clerical responsibilities from word processing.
- Institutional administration is as expected.
- Physical plant is up due to the addition of the Alpena police presence on campus of \$42,500 and scheduled payroll increases combined with lower snow removal costs and reduced overtime and substitute wages.
- Net income through the tenth month of the fiscal year shows a gain of \$672,808, which is typical for this time of year.

Monthly General Fund Revenue and Expense through April 2020 (Budget to Actual Comparison)

- Various budgeted expenditures are lower due to restricted access to the buildings.
- Library books and equipment change is caused by the sizable increase in software cost in information processing of \$18,000.
- Transfers shows a \$14,241 expenditure as part of the required 15% match required of the USDA grant of \$500,000. A total of \$75,000 of transfers are expected by the end of FY 2021.
- All other categories are in acceptable ranges for this stage of the year.

General Fund Month to Month Comparison through April 2020

- There were three payrolls processed in August and January and payments were made for adjunct instructors, ESP II longevity and cash-in-lieu of health insurance in September and faculty overload, extra pays were paid in October and February, and mileage paid in December.
- All other Month-to-Month comparisons are tracking as expected.

Alpena Community College
General Fund
Year-to-Year Actual Comparison
For the Ten Months Ending April 30, 2020

Description	YTD Actual FY 2020	YTD Actual FY 2019	YTD Actual Variance
Revenue			
Property Tax	2,661,139	2,621,727	39,412
Tuition/Fees	6,152,723	5,952,291	200,432
Sales, Service, and Rent	22,510	19,394	3,116
State Aid	3,875,875	3,794,690	81,185
Local	0	0	0
State	0	0	0
Federal	49,865	52,388	(2,523)
Donations	0	0	0
Interest	14,568	8,590	5,978
Other	4,666	5,427	(761)
Revenue	12,781,346	12,454,507	326,839

Description	YTD Actual FY 2020	YTD Actual FY 2019	YTD Actual Variance
Expense			
Instruction	6,069,048	5,908,962	160,086
OIT	825,803	772,004	53,799
Public Service	0	0	0
Instruction Support	1,151,591	1,058,577	93,014
Student Services	1,177,501	1,077,012	100,489
Institutional Administration	1,613,227	1,612,916	311
Physical Plant	1,271,368	1,264,601	6,767
Expense	12,108,538	11,694,072	414,466

Description	YTD Actual FY 2020	YTD Actual FY 2019	YTD Actual Variance
Income	672,808	760,435	(87,627)
Net Assets - Beginning of Year	1,484,515	1,276,404	0
Net Assets - End of Year	2,157,323	2,036,839	(87,627)

Alpena Community College
Comparative Income Statement
General Fund
For the Ten Months Ending April 30, 2020

Description	FY 2020 Budget	FY 2020 YTD Actual	FY 2020 Variance	FY 2020 Complete	FY 2019 Complete
Revenue					
Property Tax	2,673,241	2,661,139	(12,102)	99.55%	100.43%
Tuition/Fees	6,033,082	6,152,723	119,641	101.98%	100.66%
Sales, Services, and Rent	22,000	22,510	510	102.32%	102.07%
State Aid	5,916,080	3,875,875	(2,040,205)	65.51%	65.08%
Federal	57,780	49,865	(7,915)	86.30%	83.00%
Donations	69,415	0	(69,415)	0.00%	0.00%
Interest	2,500	14,568	12,068	582.72%	343.60%
Other	7,200	4,666	(2,534)	64.81%	75.38%
Revenue	14,781,298	12,781,346	(1,999,952)	86.47%	85.80%

Description	FY 2020 Budget	FY 2020 YTD Actual	FY 2020 Variance	FY 2020 Complete	FY 2019 Complete
Expense					
Salaries	8,053,194	7,067,563	985,631	87.76%	86.83%
Fringe Benefits	3,941,328	3,170,438	770,890	80.44%	80.12%
Outside Services	748,686	699,036	49,650	93.37%	83.89%
Advertising	180,000	145,584	34,416	80.88%	73.07%
Supplies	243,777	153,555	90,222	62.99%	55.74%
Rental	2,500	0	2,500	0.00%	0.00%
Utilities	480,390	294,796	185,594	61.37%	62.20%
Telephone	55,000	37,720	17,280	68.58%	59.60%
Postage	37,500	21,774	15,726	58.06%	67.85%
Insurance	140,000	134,583	5,417	96.13%	101.55%
Travel & Mileage	92,162	46,165	45,997	50.09%	68.46%
Tuition Waivers	222,000	212,067	9,933	95.53%	80.33%
Library Books & Equipment	98,814	70,473	28,341	71.32%	75.40%
Other	115,000	40,545	74,455	35.26%	37.38%
Transfers	370,947	14,241	356,706	3.84%	0.00%
Expense	14,781,298	12,108,540	2,672,758	81.92%	80.56%

Description	FY 2020 Budget	FY 2020 YTD Actual
Income	0	672,806
Net Assets - Beginning of Year	1,484,515	1,484,515
Net Assets - End of Year	1,484,515	2,157,321

Alpena Community College General Fund Month to Month Tracking For the Ten Months Ending April 30, 2020

Description	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Budget
Revenue														
Property Tax	117,013	389,731	18,432	5,942	3,984	235,778	704,282	514,832	511,613	159,533	0	0	2,661,140	2,673,241
Tuition/Fees	3,057,548	257,825	(58,081)	1,117,973	1,067,187	363,107	247,579	25,704	(354)	74,234	0	0	6,152,722	6,033,082
Sales, Services, and Rent	3,875	695	465	4,385	433	900	5,340	515	1,903	4,000	0	0	22,511	22,000
State Aid	0	4,099	(4,099)	613,495	576,311	533,829	538,060	538,060	538,060	538,060	0	0	3,875,875	5,916,080
Federal	3,157	4,866	11,997	3,505	3,684	3,664	5,403	3,372	7,104	3,113	0	0	49,865	57,780
Donations	0	0	0	0	0	0	0	0	0	0	0	0	0	69,415
Interest	0	1,779	1,948	1,858	1,716	1,654	1,247	1,338	1,880	1,149	0	0	14,569	2,500
Other	110	35	860	856	290	305	620	495	535	560	0	0	4,666	7,200
Revenue	3,181,703	659,030	(28,478)	1,748,014	1,653,605	1,139,237	1,502,531	1,084,316	1,060,741	780,649	0	0	12,781,348	14,781,298

Description	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Budget
Expense														
Salaries	575,113	809,234	624,275	750,367	633,937	660,346	875,492	823,084	669,589	646,128	0	0	7,067,565	8,053,195
Fringe Benefits	264,595	352,505	285,081	336,447	299,354	303,738	360,881	355,169	311,529	301,139	0	0	3,170,438	3,941,328
Outside Services	224,004	23,107	39,715	42,237	76,926	91,650	56,079	68,605	20,527	56,187	0	0	699,037	748,686
Advertising	6,771	26,103	32,901	1,915	4,444	14,514	33,729	14,260	5,775	5,173	0	0	145,585	180,000
Supplies	19,459	10,741	15,442	16,508	18,005	13,260	17,404	17,592	19,337	5,807	0	0	153,555	243,777
Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500
Utilities	193	828	17,773	27,643	30,274	44,478	46,123	39,269	47,050	41,165	0	0	294,796	480,390
Telephone	0	363	3,744	4,823	4,415	4,765	7,865	377	3,776	7,594	0	0	37,722	55,000
Postage	144	1,491	6,203	187	5,471	1,234	5,512	326	1,223	(18)	0	0	21,773	37,500
Insurance	66,260	2,700	24,302	3,416	(1,581)	39,486	0	0	0	0	0	0	134,583	140,000
Travel & Mileage	1,302	6,455	4,818	4,072	3,364	13,800	6,031	2,122	2,424	1,778	0	0	46,166	92,162
Tuition Waivers	36,927	77,753	13,591	300	1,500	0	60,614	19,281	2,100	0	0	0	212,066	222,000
Library Books & Equipment	37,169	5,518	5,232	2,806	652	8,181	0	4,498	4,202	2,214	0	0	70,472	98,813
Other	0	2,840	6,643	9,923	1,452	2,295	2,510	10,075	4,275	531	0	0	40,544	115,000
Transfers	0	0	0	0	0	0	14,241	0	0	0	0	0	14,241	370,947

Description	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Budget
Expense	1,231,937	1,319,638	1,079,720	1,200,644	1,078,213	1,197,747	1,486,481	1,354,658	1,091,807	1,067,698	0	0	12,108,543	14,781,298
Income	1,949,766	(660,608)	(1,108,198)	547,370	575,392	(58,510)	16,050	(270,342)	(31,066)	(287,049)	0	0	672,805	0

3.995 Personnel Report

New hires, terminations, and status changes from April 9 to May 14, 2020.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Retirements:

- Kevin Sylvester, FT Concrete Technology Instructor, effective June 1, 2020.

3.996 Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between April 9 and May 13, 2020.

Total Donors: 35

New Gifts: \$14,020.00

Pledge Payments: \$18,695.00

New Pledges: \$0.00