

Alpena Community College Board of Trustees
125-C Besser Technical Center, 665 Johnson Street, Alpena, MI 49707
(989) 358-7215

Notice of Regular Meeting

Meeting Date: Thursday, February 18, 2021
Meeting Time: 7:00 p.m.
Location of Meeting: Newport Center Room 106, Alpena Campus
Date of Notice: Friday, February 12, 2021

The Alpena Community College Board of Trustees will gather for its regular monthly meeting on Thursday, February 18, 2021, at 7:00 p.m. The meeting will be held in person though some restrictions on physical attendance in the room may apply. The meeting will also be available via Webex videoconferencing software and an overflow room will be available adjacent to the Board meeting.

All citizens are invited to participate in the remote meeting and can join via phone, computer, or a video conferencing system.

Join by phone:

+1-415-655-0003

Meeting number (access code): 185 462 4502#

No Attendee ID number is necessary. Press # to continue.

Join from a video system or application:

Copy the following address into a web browser: 1854624502@alpenacc.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Meeting number (access code): 185 462 4502

Meeting password: cknRq4J6

Audience members are asked to mute their microphones except during the public comment portion of the meeting.

Alpena Community College provides access for individuals with disabilities. Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, can contact Jay Walterreit, Secretary of the Board of Trustees, at (989) 358-7215 at least one week prior to the meeting or as soon as possible.

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the Alpena campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.



Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215

REGULAR MEETING AGENDA
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
Thursday, February 18, 2021, 7:00 p.m.
665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of the Proposed Meeting Minutes of the January 21, 2021, Regular Board Meeting
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) Student Report
- 9) Faculty Report
- 10) President’s Report
- 11) Action Items

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- 12) Information Items

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- 13) Board Discussion
 - Winter/Spring retreat update
- 14) New Business
- 15) Suggested Future Agenda Items
- 16) Next Regular Meeting: March 18, 2021, 7:00 p.m. The meeting is tentatively scheduled to be held in person in Newport Center 106, but this may change to remote delivery due to pandemic restrictions
- 17) Adjournment

2.795 Resolution of Appreciation for Loretta Beyer

Over its almost 70 years of existence Alpena Community College has provided exceptional academic opportunities through the efforts of dedicated instructors. These instructors are often involved in a variety of professional activities in the community as well, which helps raise the quality of life for people in Northeast Michigan.

Loretta Beyer is one of these instructors. Some of her many contributions to ACC and the community include:

- Teaching music at ACC for more than four decades.
- Playing the piano at ACC's Commencement ceremony for 41 years.
- Inspiring and mentoring a generation of music educators in Alpena, Northeast Michigan, and beyond.
- Serving as a valued member of the local arts community.

Recently Loretta began experiencing significant health challenges. With this in mind, it is appropriate at this time to recognize Loretta's contributions to ACC, its students, and the residents of Northeast Michigan.

RESOLUTION OF APPRECIATION

In Honor of Alpena Community College Adjunct Instructor Loretta Beyer
February 18, 2021

WHEREAS Loretta Beyer has had continuous, honorable regular service with Alpena Community College as a valued member of the faculty; and

WHEREAS Loretta Beyer has taught music at ACC for more than four decades; and

WHEREAS Loretta Beyer has played piano at ACC's Commencement ceremony for 41 years; and

WHEREAS Loretta Beyer has provided generous leadership and support to ACC students and staff; and

WHEREAS Loretta Beyer has served as a valued member of the local arts community; and

WHEREAS Loretta Beyer has inspired and mentored a generation of music educators in Alpena, Northeast Michigan, and beyond; and

WHEREAS Loretta Beyer has been recognized by her ACC faculty peers for her content expertise, teaching excellence, personable approach to students, positive attitude, and gracious professionalism;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Alpena Community College unanimously expresses its appreciation to Loretta Beyer for her service to the College, its students, and the people of Northeast Michigan.

2.796 Van Lare Hall Conveyance of Property and Lease Agreement

As the Center for Health Sciences and Student Success renovation project in Van Lare Hall nears completion, Alpena Community College and the State of Michigan must address legal requirements related to the State's bonding of the project. In this case, the State is requiring the ACC Board of Trustees to approve a construction and completion assurance agreement, a conveyance of property, a lease, and an easement agreement (if necessary) for Van Lare Hall.

Following is a resolution authorizing the above actions.

RESOLUTION OF THE BOARD OF TRUSTEES OF ALPENA COMMUNITY COLLEGE APPROVING A CONSTRUCTION AND COMPLETION ASSURANCE AGREEMENT, A CONVEYANCE OF PROPERTY, A LEASE AND AN EASEMENT AGREEMENT, IF NECESSARY, FOR THE ALPENA COMMUNITY COLLEGE CENTER FOR HEALTH SCIENCES AND STUDENT SUCCESS

A RESOLUTION of the Board of Trustees of Alpena Community College (i) approving (a) a form of construction and completion assurance agreement (the "Construction Agreement"), by and among the State Building Authority (the "Authority"), the State of Michigan (the "State") and Alpena Community College, a Michigan constitutional body corporate (the "Educational Institution"), providing for the rights, duties and obligations of the Authority, the State and the Educational Institution with respect to the Educational Institution's Center for Health Sciences and Student Success and the site therefor (the "Facility") during the construction, renovation and/or equipping of the Facility and prior to the conveyance of the Facility to the Authority, (b) the conveyance of the Facility to the Authority, (c) a lease (the "Lease"), by and among the Authority, the Educational Institution and the State, for the purpose of leasing the Facility to the State and the Educational Institution and (d) an easement agreement (the "Easement Agreement") between the Authority and the Educational Institution, if necessary in connection with the entering into or performance of the Lease, and (ii) providing for other matters related thereto.

WHEREAS, the Authority has been incorporated under and pursuant to the provisions of Act No. 183, Public Acts of Michigan, 1964, as amended ("Act 183"), for the purpose of acquiring, constructing, furnishing, equipping, owning, improving, enlarging, operating, mortgaging and maintaining buildings, necessary parking structures or lots and facilities, and sites therefor, for the use of the State, including institutions of higher education created pursuant to Section 4, 5, 6 or 7 of Article 8 of the Michigan Constitution of 1963 (the "State Constitution"), or any of its agencies; and

WHEREAS, the Educational Institution has been maintained and created pursuant to Sections 4 and 7 of Article 8 of the State Constitution; and

WHEREAS, the State and the Educational Institution desire that the Authority finance the acquisition, construction, renovation and/or equipping of the Facility in consideration of (i) the Educational Institution granting a license to the Authority to enter upon the site of the Facility (the "Site") in order to undertake such construction, renovation and/or equipping, (ii) the Educational Institution undertaking on behalf of the Authority the oversight of such construction, renovation and/or equipping and (iii) the Educational Institution conveying the Facility to the Authority on or

prior to the date of its completion, and the Authority is willing to provide such financing in consideration of the items described above; and

WHEREAS, in accordance with the Construction Agreement, the State and the Educational Institution desire that the Authority acquire the Facility on or prior to the date of its completion, and lease the same to the State and the Educational Institution, and the Authority is willing to acquire the Facility and lease the same to the State and the Educational Institution; and

WHEREAS, the Site is presently owned by the Educational Institution, the Facility will be constructed by the Educational Institution on behalf of the Authority, and it is intended that the Site and the Facility be conveyed to the Authority by the Educational Institution; and

WHEREAS, the acquisition of the Facility by the Authority for use by and lease to the Educational Institution and the State is necessary in order for the State and the Educational Institution to carry out necessary governmental functions and to provide necessary services to the people of the State as mandated or permitted by constitution and law, and the use of Act 183 to accomplish such acquisition represents the most practical means to that end at the lowest cost to the State and the Educational Institution; and

WHEREAS, Section 7 of Act 183 provides that the Lease shall be approved by the Authority, by the State Administrative Board of the State and as provided in an appropriations act and if the Lease is for an institution of higher education existing or created pursuant to Section 4, 5, 6 or 7 of Article 8 of the State Constitution, then in addition, the Lease shall be authorized by the institution of higher education and signed by its authorized officers and, accordingly, it is necessary that the Educational Institution authorize and approve the Lease; and

WHEREAS, if it is determined that (i) the Authority will require an easement from a public road to the Facility over real property owned by the Educational Institution so that the Authority has access to the Facility, (ii) the Educational Institution will require for future use certain easements through the Facility, (iii) the Authority and the Educational Institution will require an agreement to share a common structural wall or (iv) the Authority will require an easement over real property owned by the Educational Institution so that the Authority has sufficient parking available in connection with the reasonable use of the Facility, then in order to meet any such requirement, it may be necessary for authorized officers of the Educational Institution to approve an Easement Agreement to provide for such easements or the sharing of a common structural wall, as the case may be;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE EDUCATIONAL INSTITUTION THAT:

1. The plans for the Facility, as filed with the Educational Institution, are hereby approved.
2. The Educational Institution hereby authorizes and approves the Construction Agreement in substantially the form attached as Exhibit A, and the then seated Chairperson of the Board of Trustees is hereby authorized and directed to execute and deliver, at the appropriate time, the Construction Agreement in substantially the form attached as Exhibit A for and on behalf of the Educational Institution. Such officer is

hereby authorized to approve such changes in and modifications to the Construction Agreement as do not materially adversely affect the Educational Institution.

3. The conveyance of the Site and the Facility to the Authority in accordance with the Construction Agreement is hereby approved, and the then seated Chairperson of the Board of Trustees is hereby authorized and directed to execute and deliver a warranty deed in substantially the form attached as Exhibit B and bills of sale to accomplish such conveyance in such form as may be from time to time approved by such officer.
4. The Educational Institution hereby authorizes and approves the Lease in substantially the form attached as Exhibit C, and the then seated Chairperson of the Board of Trustees is hereby authorized and directed to execute and deliver the Lease in accordance with the Construction Agreement and in substantially the form attached as Exhibit C for and on behalf of the Educational Institution and such officer is hereby designated as an authorized officer of the Educational Institution for purposes of Section 7 of Act 183. Such officer is hereby authorized to approve such changes in and modifications to the Lease as do not materially alter the substance and intent thereof as expressed in the Lease and the request for action submitted to the Board of Trustees in connection therewith; provided such officer is not hereby authorized to approve a change in the Lease with respect to the range of rental, the description of the Facility or the material financial obligations of the Educational Institution contained in the Lease approved herein. The Educational Institution hereby determines that the maximum rental in the amount described below is reasonable and the authorized officer is hereby authorized to approve in the Lease, as executed, rental in annual amounts determined by the final appraisal of "True Rental," but not exceeding \$274,000 in any 12-month period and a lease term of not exceeding 40 years.
5. If in connection with the entering into or performance of the Lease, and the then seated Chairperson of the Board of Trustees determines that (i) the Authority will require an easement from a public road to the Facility over real property owned by the Educational Institution so that the Authority has access to the Facility, (ii) the Educational Institution will require for future use certain easements through the Facility, (iii) the Authority and the Educational Institution will require an agreement to share a common structural wall or (iv) the Authority will require an easement over real property owned by the Educational Institution so that the Authority has sufficient parking available in connection with the reasonable use of the Facility, then such officer is hereby authorized and directed to execute and deliver an Easement Agreement, or any amendments thereto, if necessary in order to meet any such requirement.
6. The Chairperson of the Board of Trustees is hereby authorized and directed to take or cause to be taken all other actions, including, without limitation, making requests of and approving requests from the Authority and the State and signing certificates, documents or other instruments, each on behalf of the Educational Institution, as such officer deems necessary or desirable under the circumstances to accomplish the purposes of the transactions authorized in this Resolution.

7. The Educational Institution further confirms its obligations to perform the duties and obligations specified in the Construction Agreement (only upon its execution by an authorized officer of the Educational Institution) and the Lease (only upon its execution by an authorized officer of the Educational Institution) and acknowledges that such obligations do not depend upon passage of title to the Facility to the Educational Institution without consideration upon termination of the Lease. The Educational Institution hereby recognizes that it would execute and deliver the Lease even if title to the Facility would not pass upon termination of the Lease.
8. The Educational Institution recognizes that the Authority shall pay for costs of the Facility in an amount not in excess of \$3,349,800.
9. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
10. This Resolution shall be effective immediately upon its adoption.

2.797 USDA Grant Purchase: Adult Female Patient Simulator

Alpena Community College was awarded a United States Department of Agriculture, Rural Utility Service, Distance Learning and Telemedicine (DLT) grant in August of 2019. The purpose of the equipment-only grant is to outfit area K-12s, health care organizations, and the College with the most up-to-date equipment to deliver distance learning, opioid prevention and education, and STEM/healthcare related content to students, residents, and the workforce.

Thus far, the DLT grant has funded the purchase of:

- 27 Cisco videoconferencing systems
- 5 remote learning systems for Nursing classrooms
- 1 medicine dispensing system
- 3 telemedicine carts with accessories

The next proposed grant purchase is an adult female patient simulator.

A Request for Proposal (RFP) for an adult female simulator was distributed to vendors on January 21, 2021, with responses due to ACC prior to noon on February 2, 2021. Results were competitive, though no vendor attended the optional bidders conference, and subsequent bids were thorough.

The selection committee of Dawn Stone, Dean of Workforce Development, Melissa Fournier, Director of Nursing, and Terry McKenzie, Simulation Lab Manager, met on February 3, 2021, to read through each proposal and score them based on the scoring matrix provided in the RFP. The chosen bidder was unanimously agreed upon by the selection committee.

Bid Specifications:

1. Bid for One (1) Adult Female Patient Simulator that may include the following capabilities:
 - Availability of different skin tones
 - IV access
 - Ability to vocalize
 - Chest rise and breathing function for auscultation
 - Ability to measure BP and Osat
 - Ability to defibrillate, cardiovert, and pace
 - Programmable
 - ECG generating
 - Battery chargers
 - Integrated sensors to track student performance
 - Active eyes and pupillary response to light
 - Convulsions and tremors
 - Automatic or manual modes
 - Tetherless/wireless

2. Bedside Virtual Monitor accessory for adult female nursing clinical skills simulator.
 - All-in-one computer. Virtual monitor software included.
3. Shipping, installation and training must be included.
4. Cost of this simulator must not exceed \$16,000; bids will be evaluated based on the cost and the volume of capabilities that are included, while staying within budget guidelines.

Two bidders, Gaumard Scientific of Miami, Florida, and Laerdal Medical of Wappingers Falls, New York, submitted bids which were evaluated.

Bidder and Bid Amount	Cost of equipment w/detailed breakdown (45)	Ability to document alignment with specifications (30)	Timeliness of delivery/ set up (15)	Quality and quantity of training (10)	Total points awarded (100)	Additional Items to consider PROS	Additional Items to consider CONS
Gaumard \$16,390.00	40	30	15	10	95	Software consistent with current equipment	
Laerdal \$16,129.12	45	20	15	10	90		Unfamiliar software will require significant learning time; No included scenarios; Less compatible with KbPort; No IO insertions in lower extremities; No O2 sensors on digits.
*\$260.88 Difference in Price							

The two bids received were extremely close in cost, with a difference of only \$260.88. The Nursing Department currently uses Gaumard simulators and is familiar with the Gaumard operating system; the amount of time required to learn how to use the Laerdal system would exceed the price difference. In addition, the lower-priced Laerdal unit does not include capabilities that the Gaumard unit does, including but not limited to IO insertion in the lower extremities and O2 sensors on the digits. After reviewing what was included in each bid the selection committee decided to waive the stipulation that the cost of the simulator must not exceed \$16,000.

Based on the evaluation process, Gaumard Scientific was deemed the successful bidder. The total amount of Gaumard Scientific's bid was \$16,390.00.

The USDA DLT Grant will reimburse the College for 85% of approved equipment for use in ACC's Nursing Program and the newly-renovated Van Lare Hall, when completed.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees approves the purchase of an adult female patient simulator from Gaumard Scientific of Miami, Florida, for an amount not to exceed \$16,390.00. The cost of this purchases will be 85% reimbursed by the USDA DLT grant.

4.016 Financial Report

Monthly General Fund Revenue and Expense through January 2021 (Year to Year Actual Comparison)

- The property tax receipts of \$1,614,330 are \$139,169 more than those for January 2020, higher due to timing of receipts.
- Tuition/fee receipts of \$5,751,820 are \$301,318 less primarily due to lower than expected enrollments for Spring registrations.
- State aid is as expected.
- Federal revenue displays the entire \$2,435,600 in Paycheck Protection Program funding as recorded through January. The College has applied for the forgiveness portion of the program and awaiting determination.
- Instructional support is as expected for this time of year.
- Student services is as expected for this time of year.
- Institutional Administration is higher due to legal fees related to the adjustments made to the Title IX policies and procedures, addition of Alumni Relations position, and changes in healthcare coverage.
- Physical plant is lower due to timing of payment to Alpena Police Department, lower overtime, and energy costs.
- All other expense areas are as expected for this time of year.
- Net income through the seventh month of the year shows as a gain of \$3,546,696, due to PPP funds recorded, reduced by lower than anticipated tuition and fee revenue.

Monthly General Fund Revenue and Expense through January 2021 (Budget to Actual Comparison)

- Travel is down compared to last year due to COVID 19 travel restrictions.
- Library Books & Equipment is down based on timing of acquisitions.
- All expense categories are in acceptable ranges for this stage of the year.

General Fund Month to Month Comparison through January 2021

- December property taxes were higher due to the timing of winter tax receipts.
- There were three payrolls in December of this year and three payrolls in January of last year.
- All other Month-to-Month comparisons are tracking as expected.

Alpena Community College
General Fund
Year-to-Year Actual Comparison
For the Seven Months Ending January 31, 2021

Description	YTD Actual FY 2021	YTD Actual FY 2020	YTD Actual Variance
Revenue			
Property Tax	1,614,330	1,475,161	139,169
Tuition/Fees	5,751,820	6,053,138	(301,318)
Sales, Service, and Rent	9,671	16,093	(6,422)
State Aid	2,249,023	2,261,695	(12,672)
Local	0	0	0
State	0	0	0
Federal	2,466,292	36,276	2,430,016
Cost Recovery	0	0	0
Interest	371	10,201	(9,830)
Other	2,487	3,076	(589)
Revenue	12,093,994	9,855,640	2,238,354
Expense			
Instruction	4,100,757	4,127,534	(26,777)
OIT	661,699	649,198	12,501
Public Service	0	0	0
Instruction Support	849,206	829,158	20,048
Student Services	842,790	889,719	(46,929)
Institutional Administration	1,255,115	1,219,288	35,827
Physical Plant	837,731	879,480	(41,749)
Expense	8,547,298	8,594,377	(47,079)
Income	3,546,696	1,261,263	2,285,433
Net Assets - Beginning of Year	1,499,720	1,484,515	1,499,720
Net Assets - End of Year	5,046,416	2,745,778	3,785,153

Alpena Community College
Comparative Income Statement
General Fund
For the Seven Months Ending January 31, 2021

Description	FY 2021		FY 2021 Variance	FY 2021 Complete	FY 2020 Complete
	FY 2021 Budget	FY 2021 YTD Actual			
Revenue					
Property Tax	2,747,891	1,614,330	(1,133,561)	58.75%	55.18%
Tuition/Fees	6,171,780	5,751,820	(419,960)	93.20%	100.33%
Sales, Services, and Rent	22,000	9,671	(12,329)	43.96%	73.15%
State Aid	5,956,080	2,249,023	(3,707,057)	37.76%	38.23%
Federal	61,000	2,466,292	2,405,292	4043.10%	62.78%
Cost Recovery	71,824	0	(71,824)	0.00%	0.00%
Interest	5,000	371	(4,629)	7.42%	408.04%
Other	7,920	2,487	(5,433)	31.40%	42.72%
Revenue	15,043,495	12,093,994	(2,949,501)	80.39%	66.68%
Expense					
Salaries	8,294,944	5,057,756	3,237,188	60.97%	61.20%
Fringe Benefits	4,026,815	2,208,004	1,818,811	54.83%	55.88%
Outside Services	764,816	499,950	264,866	65.37%	73.96%
Advertising	181,500	113,079	68,421	62.30%	66.88%
Supplies	199,140	80,713	118,427	40.53%	45.46%
Rental	0	0	0	#DIV/0!	0.00%
Utilities	459,390	156,801	302,589	34.13%	34.83%
Telephone	55,000	21,783	33,217	39.61%	47.23%
Postage	37,500	20,385	17,115	54.36%	53.98%
Insurance	146,000	127,813	18,187	87.54%	96.13%
Travel & Mileage	78,262	8,236	70,026	10.52%	43.23%
Tuition Waivers	207,000	176,472	30,528	85.25%	85.89%
Library Books & Equipment	101,220	43,527	57,693	43.00%	60.27%
Other	115,000	32,776	82,224	28.50%	22.32%
Transfers	376,908	0	376,908	0.00%	3.84%
Expense	15,043,495	8,547,295	6,496,200	56.82%	58.14%

Description	FY 2021	
	FY 2021 Budget	FY 2021 YTD Actual
Income	0	3,546,699
Net Assets - Beginning of Year	1,499,721	1,499,721
Net Assets - End of Year	1,499,721	5,046,420

Alpena Community College
General Fund Month to Month Tracking
For the Seven Months Ending January 31, 2021

Description	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Budget
Revenue														
Property Tax	125,338	405,809	16,764	4,846	6,573	312,328	742,673	0	0	0	0	0	1,614,331	2,747,890
Tuition/Fees	2,827,522	440,943	(128,110)	288,649	1,727,207	353,189	242,419	0	0	0	0	0	5,751,819	6,171,780
Sales, Services, and Rent	3,875	(474)	1,250	3,875	0	1,020	125	0	0	0	0	0	9,671	22,000
State Aid	0	5,355	(5,355)	475,359	679,944	555,057	538,663	0	0	0	0	0	2,249,023	5,956,080
Federal	1,082,117	1,358,851	3,009	10,122	3,912	4,285	3,995	0	0	0	0	0	2,466,291	61,000
Cost Recovery	0	0	0	0	0	0	0	0	0	0	0	0	0	71,824
Interest	0	173	108	39	51	0	0	0	0	0	0	0	371	5,000
Other	0	205	395	345	360	720	462	0	0	0	0	0	2,487	7,920
Revenue	4,038,852	2,210,862	(111,939)	783,235	2,418,047	1,226,599	1,528,337	0	0	0	0	0	12,093,993	15,043,494
Expense														
Salaries	869,947	577,565	637,073	781,188	635,130	921,431	635,422	0	0	0	0	0	5,057,756	8,294,943
Fringe Benefits	367,859	273,355	287,305	283,077	309,985	388,938	297,484	0	0	0	0	0	2,208,003	4,026,815
Outside Services	221,427	26,134	79,705	41,337	64,223	41,334	25,790	0	0	0	0	0	499,950	764,816
Advertising	3,549	19,461	28,224	11,876	7,346	10,950	31,673	0	0	0	0	0	113,079	181,500
Supplies	4,578	10,758	10,983	12,966	24,053	10,620	6,756	0	0	0	0	0	80,714	199,140
Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Utilities	129	646	28,809	24,243	28,586	40,548	33,840	0	0	0	0	0	156,801	459,390
Telephone	81	0	3,712	3,702	3,752	3,729	6,808	0	0	0	0	0	21,784	55,000
Postage	1,952	0	6,223	174	5,681	1,355	5,000	0	0	0	0	0	20,385	37,500
Insurance	62,198	0	25,693	5,574	(2,156)	36,504	0	0	0	0	0	0	127,813	146,000
Travel & Mileage	311	2,298	1,475	713	396	2,075	968	0	0	0	0	0	8,236	78,262
Tuition Waivers	1,177	73,833	43,715	598	0	(150)	57,299	0	0	0	0	0	176,472	207,000
Library Books & Equipment	21,729	1,408	5,739	30	101	749	13,770	0	0	0	0	0	43,526	101,220
Other	876	3,582	4,061	17,112	2,225	1,635	3,285	0	0	0	0	0	32,776	115,000
Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	376,908
Expense	1,555,813	989,040	1,162,717	1,182,590	1,079,322	1,459,718	1,118,095	0	0	0	0	0	8,547,295	15,043,494
Income	2,483,039	1,221,822	(1,274,656)	(399,355)	1,338,725	(233,119)	410,242	0	0	0	0	0	3,546,698	0

4.017 Personnel Report

New hires, terminations, and status changes from January 15 to February 10, 2021.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- Kelly Lewis, ESP2 Switchboard transferred to ESP1 Clerical Assistant – Registrar's Office, effective 01/18/2021.

Resignations:

- Robert Tremblay, ESP2 EPTC Vehicle Maintenance and Repair Technician, effective 02/01/2021.
- Elise Gapczynski, ESP2 TRiO Advisor – North, effective 02/01/2021.

Transfers:

- None.

Retirements:

- Linda Howe, Part-Time Custodian – Oscoda Campus, effective 02/01/2021.

4.018 Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between January 14 and February 10, 2021.

Total Donors:	52
New Gifts:	\$49,949.59
Pledge Payments:	\$8,528.00
New Pledges:	\$0