

**Approved Minutes of the  
Alpena Community College Board of Trustees Special Meeting**

July 30, 2021

665 Johnson Street, Alpena, MI 49707

On Friday, July 30, 2021, the Alpena Community College Board of Trustees held a special meeting in Newport Center Room 106. The meeting was called to order at 8:00 a.m. by Chairman Briggs.

Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Tom Townsend. Absent: Susan Stender. Also present: President Don MacMaster and Board Secretary Jay Walterreit.

Trustee Gentry led the Pledge of Allegiance.

### **Approval of Agenda**

Moved by Trustee Gentry that the agenda be approved as presented; the motion was seconded by Trustee Townsend. Ayes: 6. Nays: 0. Motion approved.

### **Approval of the Proposed Minutes from the June 17, 2021, Regular Board Meeting**

Trustee Townsend made the motion to accept the proposed minutes from the June 17, 2021, regular Board meeting; Trustee Stibitz seconded the motion. Ayes: 6. Nays: 0. Motion approved.

### **Introduction of Guests and Public Comment**

Attending the meeting in person or via Webex were: Mark Grunder, ACC administration; Nick Brege, ACC administration; Andrew Paad, ACC faculty; Officer Jason Collegnon, Alpena Police Department; Steve Fosgard, ACC administration; Todd Artley, ACC faculty; David Cummins, ACC faculty; and Kerrie Kamyszek, ACC staff.

### **Communication(s)**

None. President MacMaster distributed a paper copy of a *Washington Post* article which mentioned Traverse City.

### **Board Member and Subcommittee Reports**

Trustee Townsend reported the Property Subcommittee met with representatives from Alpena County and the Health Department regarding the property surrounding the county health building. The county owns the building and ACC owns the land. The county is interested in reconciling the land and building. Townsend said the College will listen to proposals.

Trustee Duncan reminded the trustees of the ACC Foundation Scramble for Scholarships in August. Trustee Hilberg thanked the other trustees for their donations toward a hole sponsorship for the event, and reported they collected an extra \$100 beyond the hole sponsorship cost.

## **Action Items**

### 2.810 Bids for Video Conferencing System Equipment

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Duncan:

The Alpena Community College Board of Trustees approves the purchase of 10 CISCO videoconferencing delivery systems and associated accessories from CDWG for a cost not to exceed \$62,195.24. Funding for the purchase will come from federal COVID relief money.

Ayes: 6. Nays: 0. Motion approved.

### 2.811 Selection of Design Engineering Firm for Besser Technical Center Manufacturing Lab Renovation

The following resolution was proposed by Trustee Townsend and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees approves Stantec of Berkley, Michigan, as the architectural and engineering firm for the Besser Technical Center manufacturing lab renovation project for a cost not to exceed \$173,400.

Ayes: 6. Nays: 0. Motion approved.

## **Board Discussion**

- Chairman Briggs noted the rise of COVID infections in the Alpena area and asked about the College's preparations for Fall Semester. President MacMaster noted the Emergency Management Team+ had met twice this week to assess the situation and craft a statement to all staff for release early next week. The group has been in contact with Alpena Emergency Manager Mark Hall and District Health Department #4 representatives and will continue to follow their guidance. There are a lot of complicated issues associated with wearing masks, vaccination status, and virus variants. The College is trying to find a middle path that will avoid premature or controversial decisions and encourage vaccinations. To that point, the College is working with DHD4 to host a vaccination event on September 8 at the Welcome Back Bash.

## **New Business**

None.

## **Suggested Future Agenda Items**

None.

**Next Regular Meeting**

The next regular Board of Trustees meeting is scheduled for 7:00 p.m. Thursday, August 19, 2021. The meeting is tentatively scheduled to be held in the Newport Center Room 106, 665 Johnson Street, Alpena, MI 49707, but the meeting format or location may change.

**Adjournment**

The regular meeting was adjourned at approximately 8:17 a.m.

Jay Walterreit  
Secretary of the Board of Trustees  
(989) 358-7215