

Alpena Community College Board of Trustees
125-C Besser Technical Center, 665 Johnson Street, Alpena, MI 49707
(989) 358-7215

Notice of Regular Meeting

Meeting Date: Thursday, October 21, 2021
Meeting Time: 7:00 p.m.
Location of Meeting: Room 400, Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, Michigan, and Online Via Webex
Date of Notice: Friday, October 15, 2021

The Alpena Community College Board of Trustees will gather for its regular monthly meeting on Thursday, October 21, 2021. The meeting will begin at 7:00 p.m. in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street; the meeting will also be broadcast remotely via Webex videoconferencing software.

All citizens are invited to participate in the meeting either in person or remotely via phone, computer, or a video conferencing system. Participants should be aware that the meeting may be recorded.

Join by phone:

+1-415-655-0003

Meeting number (access code): 2438 302 3661#

No Attendee ID number is necessary. Press # to continue.

Join from a video system or application:

Copy the following address into a web browser: <http://24383023661@alpenacc.webex.com>

You can also dial 173.243.2.68 and enter your meeting number.

Meeting number (access code): 2438 302 3661

Meeting password: aDQw5cMBt75

Webex attendees are asked to mute their microphones except during public comment.

Alpena Community College provides access for individuals with disabilities. Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, can contact Jay Walterreit, Secretary of the Board of Trustees, at (989) 358-7215 at least one week prior to the meeting or as soon as possible.

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the Alpena campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.



Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215

REGULAR MEETING AGENDA
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
Thursday, October 21, 2021, 7:00 p.m.
665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of the Proposed Minutes of the September 16, 2021, Regular Board Meeting and the Proposed Minutes of the September 27, 2021, Retreat Meeting
- 5) Introduction of Guests and Public Comment
 - Announcement of Updated Rules for Public Comment During Board Meetings
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) Student Report
- 9) Faculty Report
- 10) President’s Report
- 11) Action Items

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- 12) Information Items

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- 13) Board Discussion
- 14) New Business
- 15) Suggested Future Agenda Items
- 16) Next Regular Meeting: November 18, 2021, 7:00 p.m. The meeting is tentatively scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center, but this may change due to pandemic conditions.
- 17) Adjournment

2.821 Fiscal Year 2021 Audit Report

Audits of the financial activities of Alpena Community College are guided by Michigan law and the generally accepted standards of accounting practices adopted by the Government Accounting Standards Board (G.A.S.B.).

Michigan law, under section 389.143 of Chapter 11 of the Michigan Community College Act governing Michigan community colleges, states, “The Board of Trustees shall provide for a system of accounting meeting the approval of the State Board of Education. All accounts shall be filed as required by the State Board of Education, and shall be available at all reasonable times for public inspection as a condition of receiving any state aid for the subsequent fiscal year.” The “system of accounting” authorized by the State Board must meet the standards established by G.A.S.B.

The result of the above conditions for conducting the audit is that the firm of Straley Lamp & Kraenzlein P.C., certified public accountants, has completed the audit of all College financial resources for the year ending June 30, 2021. In addition, College staff has analyzed these documents in the context of historical financial circumstances of the institution. A consolidated document detailing both of these analyses recognizes the strong record for internal fiscal accountability that exists at the College, along with an ongoing responsiveness to those issues that would improve financial accounting practices.

As a result of these combined efforts to assure prudent management of all College resources, the audit report states:

“In our opinion, based on our audits, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component unit of Alpena Community College as of June 30, 2021 and 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.”

Therefore, the following resolution is proposed:

The Board of Trustees accepts the financial report and approves the Fiscal Year 2021 audit as submitted by Straley Lamp & Kraenzlein P.C., and commends all parties for their dialogue and exactness in assuring the audit has been produced in full compliance with state law and the new principles of accounting as adopted by G.A.S.B. It is further noted that appropriate officials at the College are directed to communicate the results of this important process to all interested parties.

2.822 Local Strategic Value Resolution

Each year the Governor of Michigan signs a bill into law that provides funding for K-12 schools, community colleges and state universities. The bill includes an appropriation for Alpena Community College which includes an amount for performance funding.

The performance funding is based on “local strategic value,” which is defined in terms of three categories as shown below. Each category covers five standards of local strategic value. The law requires the ACC Board of Trustees to pass a resolution certifying that the college meets at least four out of five of the best practice standards under each of the three categories.

Alpena Community College not only meets but also exceeds the best practice standards required by the appropriations law, as the following table demonstrates.

Category A: Economic Development and Business or Industry Partnerships (must meet 4 of 5)

Best Practices by Category	Examples of Adherence
(i) The community college has active partnerships with local employers including hospitals and health care providers.	<p>The College maintains active partnerships with employers, including local hospitals and health care providers in the following ways:</p> <ul style="list-style-type: none"> • The Health care sector through clinical partnerships with MidMichigan Medical Center - Alpena. • Advisory committees with more than a dozen occupational programs, including Nursing and Allied Health. • A partnership with UM-Flint and Davenport University to offer a BSN in Alpena. • Customized, contract, safety or grant-funded technical training offered to more than 25 employers and 750 trainees over the past 24 months.
(ii) The community college provides customized on-site training for area companies, employees, or both.	<p>The College provides on-site customized training for area companies and employees. Recent examples include Solidworks CAD software for Besser Company design engineers, pre-apprentice training in the aerospace sector for Kalitta Air, and MIOSHA fall protection safety training for regional construction firms and manufacturers. The College won a statewide workforce training award in 2018 for its Going Pro pre-apprentice training program in partnership with Michigan Works! Region 7B and Kalitta Air in Iosco County.</p>

Best Practices by Category	Examples of Adherence
(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.	ACC hosts the Small Business Technology Development Center for the Region 3 prosperity zone. The purpose of the SBTDC is to provide consulting services in support of small business startups. The College has hosted the Center for the last 20 years.
(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.	<p>The College supports technological advancement through industry partnerships and advanced technology centers with the following examples:</p> <ul style="list-style-type: none"> • The concrete industry through its World Center for Concrete Technology. • The utilities sector through its Electrical Power Technology Center. • The welding and manufacturing sector through credit and non-credit training delivered to local and regional manufacturers. • The drone industry through workforce training with the IBEW and local and regional law enforcement agencies.
(v) The community college has active partnerships with local or regional workforce and economic development agencies.	<p>The College maintains active partnerships with local workforce and economic development agencies in the following ways:</p> <ul style="list-style-type: none"> • The College president is a member of Target Alpena, the regional economic development board. • College staff is active in the U.S. 23 Heritage Trail project, an initiative to market the entire NE Michigan shoreline as a destination region. • The College VP for Instruction is a member of region’s Education Advisory Group. • ACC maintains contractual partnerships with Michigan Works!, NE Consortium, and Region 7B, the two workforce development boards serving NE Michigan.

Category B: Educational Partnerships (must meet 4 of 5)

Best Practices by Category	Examples of Adherence
(i) The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, concurrent enrollment, direct credit, middle college, or academy programs.	The College offers dual enrollment, direct credit, and Early College opportunities to K-12s across NE Michigan. In fall semester 2021, 51% of total headcount derived from dual enrollment or early college partnerships with regional K-12s. ACC provided direct credit to more than 650 Career and Tech Education K-12 students in FY20.
(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.	ACC hosts and sponsors enrichment programs for area K-12 students, including the regional Science Olympiad competition, College Open Houses, and campus visits for area K-12s during both fall and spring semesters. The College partnered with Alpena Public Schools in hosting the statewide First Robotics competition in 2019.
(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.	The College operates two Education Talent Search TRIO program grants designed to promote college readiness in area high schools. The focus of the program is to promote successful transition to College for low-income, first-generation, traditional-aged students.
(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation and testing, or recruiting, advising, or orientation activities specific to adults.	The College offers a full range of support services for adult students, including career advising, placement testing, advising, career outreach counseling, financial management workshops, and mandatory orientation.
(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.	The College maintains active partnerships with four-year universities through an active University Center in which 3+1 and 2+2 articulations with Northwood University, Ferris State University, UM-Flint, and Davenport University are offered.

Category C: Community Services (must meet 4 of 5)

Best Practices by Category	Examples of Adherence
(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.	ACC offers continuing education programming and leisure, wellness, personal enrichment, and professional development on ACC’s main campus. Approximately 100 continuing education events per year are provided during a normal year.
(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.	The Association of Lifelong Learners (ALL) group at ACC offers lectures, seminars, and other cultural events primarily geared to plus-50 learners. With 300 active members, the ALL group is one of the region’s most vibrant intellectual forces.
(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.	ACC operates the Stephen H. Fletcher Library, the Robert Granum Theatre, six computer labs, and maintains a close partnership with the Jesse Besser Museum located next to ACC’s main campus to promote cultural enrichment for community members.
(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.	ACC operates the Frederick T. Johnston Wellness Center, Park Arena, and jogging trails to support leisure and wellness activities for the community.
(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.	The College promotes wellness activities among staff and the community through friendly competitions which encourage staff to monitor their total number of steps per day as part of an overall health awareness initiative. Community members use College facilities for a number of wellness purposes, including cardiac rehab. Open gym hours encourage young people to stay active through basketball and volleyball. Breast Cancer awareness games are highlights of the men and women’s basketball season.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees certifies that the College does meet the local strategic value standards required for state appropriations.

2.823 Capital Outlay/Campus Master Plan Submission

On an annual basis the College is required to submit a five-year master plan for capital outlay in order to be eligible for a 50% match from the State of Michigan for capital improvements on campus. College officials have prepared a project proposal that will have the effect of repurposing spaces on campus in keeping with State of Michigan statutory criteria used to evaluate proposals:

- Investment in existing facilities and infrastructure.
- Life and safety deficiencies.
- Occupancy and utilization of existing facilities.
- Integration of sustainable design to enhance the efficiency and operations of the facility.
- Estimated cost.
- Estimated operating costs.
- Impact on tuition, if any.
- Impact on job creation in this state.
- History of prior appropriations received by the institution through the capital outlay process.

The project proposal recommended by College officials is as follows:

The Charles R. Donnelly Life Sciences and STEM Innovation Project proposes to repurpose NRC to: (1) upgrade outdated first floor Lecture Hall with modern videoconferencing technology to enhance distance and remote instruction; (2) develop a Life Sciences and Information Technology Innovation Center on the second floor, including technology to bring in external lecturers and create a student collaboration center; (3) update interior and exterior renovations, particularly at building entrances and 4th floor concrete facades; (4) replace HVAC and windows throughout the building to mitigate COVID hazard to students, staff, and the community; (5) replace roof over the entire building; and (6) develop and/or modify Life Sciences and related STEM certificate and associate degree programs to allow NRC to continue to be a hub for science education, STEM talent development, and regional prosperity in NE Michigan for decades to come.

Trustees have received copies of the ACC Five-Year Master Plan 2023-27 for Capital Outlay prepared for submission by the October 31 deadline.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees authorizes staff to submit the ACC Five-Year Master Plan 2023-27 for Capital Outlay to the State Budget Office.

2.824 Wood Chipper Bids

Alpena Community College was awarded a contract with Michigan Works Northeast Consortium, grantee of the Michigan Learning Education and Advancement Program (MiLEAP), to help job seekers make the jump from education and training to employment by delivering short- and mid-term customized training solutions. ACC received \$330,000 to enhance and develop training in the areas of Information Technology, Manufacturing, Mobility, and Utility Line Clearance/Tree Trimmer.

The Utility Line Clearance/Tree Trimmer program is a new and developing program. Therefore, one piece of equipment, a commercial chipper, was authorized in the grant application.

A Request for Proposals (RFP) was distributed through email on September 21, 2021, to all three manufacturers/distributors within the state of Michigan: Morbark (Winn), Vermeer Midwest (Kalkaska), and Bandit Industries (Remus). Morbark LLC was the only company to submit a bid. One of the companies that did not respond sells equipment on the MIDEAL website and the equivalent model sells for more than the Morbark model referenced below.

The Morbark bid for a 2022 Morbark Eger Beaver 1215 effectively meets all specifications as required.

Therefore, the following resolution is proposed:

The Alpena Community College Board of Trustees approves the purchase of a 2022 Morbark Eger Beaver 1215 for a cost not to exceed \$33,900.56. The purchase will be paid for from Michigan Learning Education and Advancement Program grant program funds.

4.034 Financial Report

Monthly General Fund Revenue and Expense through September 2021 (Year to Year Actual Comparison)

- The property tax receipts of \$581,410 are \$33,500 more than those for September 2020, due to expected increases and timing of receipts.
- Tuition/fee receipts of \$2,962,155 are \$178,200 less primarily due to lower than expected enrollments.
- State aid for the current year is zero because of the normal start month of October.
- The difference in Federal is due to \$2,435,600 in Paycheck Protection Program funding recorded through September of 2020. The College did not budget nor expect any of those kinds of revenues in FY 2022.
- There were three payrolls processed in July for both FY 21 and FY 22.
- There is an overall increase in wage and fringe benefits of about 3% this year
- Physical Plant is lower due to turnover and the purchase of equipment last year.
- Net income through the third month of the new fiscal year shows as a loss of \$215,748, which is typical for this time of year, however higher than anticipated, when fall tuition receipts have built up and considering last year's PPP funds recorded.

Monthly General Fund Revenue and Expense through September 2021 (Budget to Actual Comparison)

- All categories are in acceptable ranges for this stage of the year except as noted above.

General Fund Month to Month Comparison through September 2021

- Contract services in July includes the annual maintenance contract with Ellucian for about \$173,000.
- Salaries and fringe benefits were higher due to adjunct pay and ESP longevity payments.
- Other Month-to-Month comparisons are tracking as expected except as noted above.

Consolidated Income Statement for the first quarter of FY 2022

- The credit in revenue for auxiliary funds is due to sales tax recorded in the bookstore.
- The deficit in restricted funds is due to timing of draw-downs of federal aid.
- The deficit in plant funds is due to timing of receipts from the state on the Van Hall renovation project.
- Other balances are reasonable for this time of year.

Alpena Community College
General Fund
Year-to-Year Actual Comparison
For the Three Months Ending September 30, 2021

Description	YTD Actual FY 2022	YTD Actual FY 2021	YTD Actual Variance
Revenue			
Property Tax	581,410	547,910	33,500
Tuition/Fees	2,962,155	3,140,355	(178,200)
Sales, Service, and Rent	6,443	4,651	1,792
State Aid	0	0	0
Local	0	0	0
State	0	0	0
Federal	14,214	2,443,977	(2,429,763)
Cost Recovery	0	0	0
Interest	0	0	0
Other	459	600	(141)
Revenue	3,564,681	6,137,493	(2,572,812)
Expense			
Instruction	1,686,695	1,638,046	48,649
OIT	398,029	391,753	6,276
Public Service	0	0	0
Instruction Support	371,149	361,626	9,523
Student Services	400,935	378,599	22,336
Institutional Administration	588,771	580,384	8,387
Physical Plant	334,850	357,161	(22,311)
Expense	3,780,429	3,707,569	72,860
Income	(215,748)	2,429,924	(2,645,672)
Net Assets - Beginning of Year	2,004,253	1,499,720	1,499,720
Net Assets - End of Year	1,788,505	3,929,644	(1,145,952)

Alpena Community College
Comparative Income Statement
General Fund
For the Three Months Ending September 30, 2021

Description	FY 2022 Budget	FY2022 YTD Actual	FY 2022 Variance	FY 2022 Complete	FY 2021 Complete
Revenue					
Property Tax	2,824,143	581,410	(2,242,733)	20.59%	19.94%
Tuition/Fees	6,142,728	2,962,155	(3,180,573)	48.22%	50.88%
Sales, Services, and Rent	22,000	6,443	(15,557)	29.29%	21.14%
State Aid	6,136,901	0	(6,136,901)	0.00%	0.00%
Federal	61,000	14,214	(46,786)	23.30%	4006.52%
Cost Recovery	71,824	0	(71,824)	0.00%	0.00%
Interest	5,000	0	(5,000)	0.00%	5.60%
Other	7,920	459	(7,461)	5.80%	7.58%
Revenue	15,271,516	3,564,681	(11,706,835)	23.34%	40.80%
Expense					
Salaries	8,425,297	2,107,099	6,318,198	25.01%	25.13%
Fringe Benefits	4,125,285	983,903	3,141,382	23.85%	23.06%
Outside Services	808,213	300,722	507,491	37.21%	42.79%
Advertising	241,500	65,575	175,925	27.15%	28.23%
Supplies	197,400	31,603	165,797	16.01%	13.22%
Rental	0	0	0	0.00%	0.00%
Utilities	470,390	25,002	445,388	5.32%	6.44%
Telephone	55,000	4,773	50,227	8.68%	6.90%
Postage	37,500	6,783	30,717	18.09%	21.80%
Insurance	142,000	96,268	45,732	67.79%	60.20%
Travel & Mileage	80,062	1,258	78,804	1.57%	5.15%
Tuition Waivers and Dues	205,000	114,653	90,347	55.93%	57.36%
Library Books & Equipment	95,880	33,794	62,086	35.25%	28.78%
Other	74,000	8,996	65,004	12.16%	7.41%
Transfers	313,989	0	313,989	0.00%	0.00%
Expense	15,271,516	3,780,429	11,491,087	24.75%	24.65%

Description	FY 2022 Budget	FY2022 YTD Actual
Income	0	(215,748)
Net Assets - Beginning of Year	2,004,253	1,499,721
Net Assets - End of Year	2,004,253	1,283,973

Alpena Community College
General Fund Month to Month Tracking
For the Three Months Ending September 30, 2021

Description	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD	Budget
Revenue														
Property Tax	149,712	419,118	12,580	0	0	0	0	0	0	0	0	0	581,410	2,824,142
Tuition/Fees	2,744,157	261,721	(43,723)	0	0	0	0	0	0	0	0	0	2,962,155	6,142,728
Sales, Services, and Rent	3,875	88	2,480	0	0	0	0	0	0	0	0	0	6,443	22,000
State Aid	0	0	0	0	0	0	0	0	0	0	0	0	0	6,136,901
Federal	4,030	1,694	8,490	0	0	0	0	0	0	0	0	0	14,214	61,000
Cost Recovery	0	0	0	0	0	0	0	0	0	0	0	0	0	71,824
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000
Other	(21)	50	430	0	0	0	0	0	0	0	0	0	459	7,920
Revenue	2,901,753	682,671	(19,743)	0	0	0	0	0	0	0	0	0	3,564,681	15,271,515
Expense														
Salaries	882,885	594,919	629,295	0	0	0	0	0	0	0	0	0	2,107,099	8,425,296
Fringe Benefits	383,286	284,605	316,012	0	0	0	0	0	0	0	0	0	983,903	4,125,285
Outside Services	254,581	20,309	25,832	0	0	0	0	0	0	0	0	0	300,722	808,213
Advertising	600	15,325	49,650	0	0	0	0	0	0	0	0	0	65,575	241,500
Supplies	6,314	8,975	16,314	0	0	0	0	0	0	0	0	0	31,603	197,400
Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Utilities	133	10,922	13,948	0	0	0	0	0	0	0	0	0	25,003	470,390
Telephone	2	1,394	3,377	0	0	0	0	0	0	0	0	0	4,773	55,000
Postage	400	98	6,285	0	0	0	0	0	0	0	0	0	6,783	37,500
Insurance	53,564	15,922	26,782	0	0	0	0	0	0	0	0	0	96,268	142,000
Travel & Mileage	726	105	427	0	0	0	0	0	0	0	0	0	1,258	80,062
Tuition Waivers and Dues	33,853	80,646	154	0	0	0	0	0	0	0	0	0	114,653	205,000
Library Books & Equipment	24,415	3,324	6,055	0	0	0	0	0	0	0	0	0	33,794	95,880
Other	631	4,652	3,713	0	0	0	0	0	0	0	0	0	8,996	74,000
Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	313,989
Expense	1,641,390	1,041,196	1,097,844	0	0	0	0	0	0	0	0	0	3,780,430	15,271,515
Income	1,260,363	(358,525)	(1,117,587)	0	0	0	0	0	0	0	0	0	(215,749)	0

Alpena Community College
Consolidated Income Statement
For the Three Months Ending September 30, 2021

Description	General	Designated	Auxiliary	Unfunded Pension Liability	Restricted	Loan	Endowment & Scholarship	Plant	Agency	Total
Revenue										
Property Tax	581,410	0	0	0	0	0	0	0	0	581,410
Tuition/Fees	2,962,155	183,530	0	0	(2,661)	0	0	85,786	0	3,228,810
Sales, Services, and Rent	6,443	20,858	458,472	0	(7,968)	0	0	0	0	477,805
State aid	0	0	0	0	0	0	0	0	0	0
Local	0	0	0	0	0	0	0	0	0	0
State	0	190	0	0	20,914	0	9,575	0	0	30,679
Federal	14,214	0	0	0	2,265,539	357,998	0	0	0	2,637,751
Donations	0	0	0	0	0	0	104,176	70	0	104,246
Interest	0	0	0	0	0	0	0	0	0	0
Other	459	0	(13,153)	0	0	58,997	0	883	0	47,186
Total Revenue	3,564,681	204,578	445,319	0	2,275,824	416,995	113,751	86,739	0	7,107,887
Expenditures										
Salaries	2,107,099	58,796	54,899	0	107,088	0	0	0	0	2,327,882
Fringe Benefits	983,903	25,769	20,858	0	50,609	0	0	0	0	1,081,139
Outside Services	300,722	8,689	12,183	0	19,239	0	0	99,564	0	440,397
Advertising	65,575	0	0	0	0	0	0	0	0	65,575
Supplies	31,603	8,235	220,689	0	38,431	0	0	0	0	298,958
Rentals	0	0	0	0	1,050	0	0	0	0	1,050
Utilities	25,002	135	659	0	0	0	0	0	0	25,796
Telephone	4,773	0	0	0	0	0	0	0	0	4,773
Postage	6,783	0	5,272	0	0	0	0	0	0	12,055
Insurance	96,268	17,781	0	0	0	0	0	0	0	114,049
Travel & Mileage	1,258	597	0	0	(7,247)	0	0	0	0	(5,392)
Tuition Waivers	114,653	7,629	0	0	737,138	416,995	66,403	0	0	1,342,818
Library Books & Equipment	33,794	43,466	0	0	194,737	0	0	644,655	0	916,652
Other	8,996	945	304	0	1,267,218	0	0	4,881	1,390	1,283,734
Transfers	0	0	0	0	0	0	0	0	0	0
Total Expenditures	3,780,429	172,042	314,864	0	2,408,263	416,995	66,403	749,100	1,390	7,909,486
Net Revenue (Expense)	(215,748)	32,536	130,455	0	(132,439)	0	47,348	(662,361)	(1,390)	(801,599)
Beginning Net Position	2,004,253	226,722	317,872	(29,102,562)	342,686	0	765	23,977,083	9,694	(2,223,487)

4.035 Personnel Report

New hires, terminations, and status changes from September 11 to October 12, 2021.

New Hires:

- Stephanie Prince, Granum Theatre Programming Coordinator, effective 09/23/2021.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Terminations:

- Brandinn Keetch, Media Communications Technician – TRiO Talent Search, effective 09/09/2021.

Retirements:

- None.

Name Changes:

- None.

4.036 Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between September 8 and October 12, 2021.

Total Donors: 31

New Gifts:	\$29,180.00
Pledge Payments:	\$10,278.00
New Pledges:	\$0