

Alpena Community College Board of Trustees
125-C Besser Technical Center, 665 Johnson Street, Alpena, MI 49707
(989) 358-7215

Notice of Special Meeting

Meeting Date: Thursday, October 27, 2022
Meeting Time: 8:30 a.m.
Location of Meeting: Room 400, Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, Michigan, and Online Via Webex
Date of Notice: Tuesday, October 25, 2022

The Alpena Community College Board of Trustees will gather for a special meeting on Thursday, October 27, 2022, to consider the approval of a contract for an enterprise resource planning student information system. The meeting will begin at 8:30 a.m. in Room 400, Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, Michigan, and online via Webex videoconferencing software.

All citizens are invited to participate in the meeting either in person or remotely via phone, computer, or a video conferencing system.

Join by phone:

+1-415-655-0003

Meeting number (access code): 2430 230 2399#

No Attendee ID number is necessary. Press # to continue.

Join from a video system or application:

Copy the following address into a web browser: <http://24302302399@alpenacc.webex.com>

You can also dial 173.243.2.68 and enter your meeting number.

Meeting number (access code): 2430 230 2399

Meeting password: JPts9jxf4C2

Webex attendees are asked to mute their microphones except during public comment.

Alpena Community College provides access for individuals with disabilities. Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, can contact Jay Walterreit, Secretary of the Board of Trustees, at (989) 358-7215 at least one week prior to the meeting or as soon as possible.

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the Alpena campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.



Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215

SPECIAL MEETING AGENDA
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
Thursday, October 27, 2022, 8:30 a.m.
665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Introduction of Guests and Public Comment
- 5) Action Items
2.856 Contracting for Enterprise Resource Planning Student Information System2
- 6) New Business
- 7) Suggested Future Agenda Items
- 8) Next Regular Meeting: November 17, 2022, 7:00 p.m. The meeting is scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center.
- 9) Adjournment

2.856 Contracting for Enterprise Resource Planning Student Information System

Alpena Community College's enterprise resource planning-student information system (ERP-SIS) is used to manage the College's business operations and provides an interface for college staff, faculty, advisors and students to connect via mobile and desktop applications.

ACC's current ERP-SIS is provided by Ellucian. The contract with Ellucian is set to expire in 2024. The expiring contract provides ACC an opportunity to:

- Evaluate our current ERP-SIS solution
- Mitigate risk and allow for business continuity in a cyber security event
- Utilize an ERP-SIS that provides managed cloud-SaaS services
- Seek a more cost-effective solution
- Prepare for the future direction of ACC
- Align with emerging student needs

College officials developed a thorough ERP-SIS evaluation process which included:

- A rating matrix of vendor features and benefits
- Reference checks and feedback
- Staff surveys and perception for change
- Implementation timeline
- Risk factors
- Return on investment
- Cost analysis

On May 23, 2022, Alpena Community College delivered a Request for Proposal (RFP) to three ERP-SIS providers. ACC received RFPs from Ellucian and Jenzabar. Anthology chose not to participate in the RFP process. Jenzabar provided product demonstrations on July 26 and 27 and Ellucian delivered demonstrations on August 19.

On September 21 the ERP-SIS RFP Executive Team met to review the RFP process and make a final selection for a recommendation to the Board of Trustees. The committee voted to recommend Ellucian's proposal.

Therefore, the following resolution is proposed:

The Board of Trustees authorizes appropriate College officials to sign a 5.5-year contract with Ellucian of Reston, Virginia, for Colleague Essentials ERP SaaS software, and contracting with BHA Technologies (Brown, Hendrix & Associates) of Goldsby, Oklahoma, for implementation services, at a total cost not to exceed \$3,019,226.