

**Approved Minutes of the Regular Meeting
Alpena Community College Board of Trustees**
January 19, 2023
665 Johnson Street, Alpena, MI 49707

On Thursday, January 19, 2023, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was called to order at 7:00 p.m. by Chairman Briggs.

Trustees present in person for the regular meeting: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent trustees: none.

Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

Trustee Stibitz led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Stibitz that the agenda be approved as presented; the motion was seconded by Trustee Duncan. Ayes: 7. Nays: 0. Motion approved.

Approval of the Proposed Minutes from the December 15, 2022, Regular Board Meeting

Trustee Gentry made the motion to approve the proposed regular meeting minutes from the December 15, 2022, board meeting; Trustee Hilberg seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person or via Webex were: Officer Jason Collegnon, Alpena Police Department; Steve Fosgard, ACC administration; Richard Sutherland, ACC administration; Jackie Krawczak; Ashlie O’Connor; Bob Kutschman, ACC faculty; Doug Mayo, ACC administration; and Kelli Leask, ACC administration.

Communication(s)

None.

Board Member and Subcommittee Reports

Trustee Duncan reported the next ACC Foundation quarterly board meeting was scheduled for the following week. She also noted the presence in the audience of Jackie Krawczak, ACC Foundation Board member, who was attending the ACC Board meeting as part of an ongoing Foundation program to familiarize Foundation trustees with the operation of the ACC Board of Trustees.

Student Report

None.

Faculty Report

Oscoda Campus Nursing Director Doug Mayo and Nursing Instructor Bob Kutschman conducted a virtual tour of the Oscoda Campus nursing labs via Webex.

President's Report

President's Report to the Alpena Community College Board of Trustees
January 19, 2023

FY23 Spring Semester Enrollment

As of January 17, 2023, Spring semester enrollment at ACC was up 12.35% in headcount, first among Michigan community colleges by a wide margin. Credit hours increased by 7.55%. Enrollment was up on main campus, Oscoda Campus, at other sites, and for online/remote courses. Dual enrollment was up substantially. Kudos to Mike Kollien, Darrin Lightner, and all faculty and staff for this historic achievement.

FY22 IPEDS Report

The FY22 Integrated Postsecondary Education Data System (IPEDS) report arrived recently. IPEDS is the primary source for baseline information on colleges, universities, and technical and vocational institutions nationally. ACC finished first in Graduation rate among Michigan's community colleges as documented by Dr. Amber Vesotski in the graph below:

Institution	Graduation Rate
Alpena Community College	42%
Glen Oaks Community College	40%
Gogebic Community College	37%
Bay College	33%
Southwestern Michigan College	29%
North Central Michigan College	27%
Saginaw Chippewa Tribal College	27%
West Shore Community College	26%
Kirtland Community College	25%
Monroe County Community College	23%
Muskegon Community College	23%
Northwestern Michigan College	23%
Washtenaw Community College	22%
Kalamazoo Valley Community College	21%
St. Clair County Community College	21%
Grand Rapids Community College	20%

Schoolcraft College	20%
Kellogg Community College	19%
Keweenaw Bay Ojibwa Community College	18%
Lansing Community College	17%
Delta College	16%
Lake Michigan College	16%
Montcalm Community College	16%
Jackson College	15%
Mott College	15%
Oakland Community College	15%
Macomb Community College	12%
Henry Ford College	10%
Mid-Michigan College	10%
Wayne County Community College District	10%

Esports

Esports, short for electronic sports, is a form of competition using video games. It often takes the form of organized, multiplayer video game team competitions. Northwood University, ACC’s University Center partner, won the Esports World Championship in Brazil in December. They are the only college in the U.S. invited to compete with Esports teams from eight Middle Eastern countries as part of the Abraham Accords. Northwood probably has the premier Esports team at any college in the country right now and they are interested in partnering with ACC on developing Esports here. Ashlie O’Connor, technology administrator for AMA/ESD and a gamer in her own right, is here tonight to share the latest on Esports and its potential regionally.

[Ashlie O’Connor gave a presentation on the merits of Esports as well as her efforts to coordinate the growth of Esports in Northern Michigan.]

Student Housing

ACC is one of 10 community colleges seeking state funding support to add student housing. ACC’s current request is for 32 more beds and a standalone student center at an estimated cost of \$4 million. This MCCA-led proposal is moving through the appropriate channels of state government and appears now to have sufficient support to be introduced this year in an appropriations bill. The legislation will ask for a 50-50 cost share between the state and the community college. Based on the potential of getting half the project funded by the state, there is some logic in discussing whether to expand ACC’s request to 48 beds.

Action Items

2.863 Election of Board Officers

The following resolution was proposed by Trustee Gentry and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees approves the re-election of the current slate of Board officers to another 2-year term of service.

Ayes: 7. Nays: 0. Motion approved. As a result of the motion Trustee Briggs will continue to be Board chair, Trustee Townsend will continue to be Board Vice Chair, Trustee Stender will continue to be Board Treasurer, and ACC administrator Denis “Jay” Walterreit will continue to be Board Secretary for the period of January 19, 2023, to December 31, 2024.

2.864 Revision to Policy 5011, Tuition Waiver for Campus Activity Program Policy — Second Reading

The following resolution was proposed by Trustee Townsend and seconded by Trustee Gentry:

The Alpena Community College Board of Trustees approves upon second reading changes to Policy 5011, Tuition Waiver for Campus Activity Program Policy.

Ayes: 7. Nays: 0. Motion approved.

Financial Report

Notable points from Vice President for Administration and Finance Richard Sutherland’s financial report include:

- The property tax receipts of \$841,415 are \$57,117 more than those for December 2021, as expected.
- Tuition/fee receipts of \$5,535,435 are \$299,555 more than last year at this time because of higher than expected enrollments thus far.
- State aid for the current year is \$1,794,527 because of the normal start month of October, regular appropriations are \$177,350 less than last year. Additionally, \$81,364 was received for personal property tax, approximately \$9,000 less than last year. The College also received a one-time payment of \$225,700 last year. These differences total to around a negative \$196,400 offset by the expected increase on the regular state appropriations.
- There are no HEERF funds available this year.
- There are three payrolls processed in December that will impact all areas.
- Instruction is lower due to a couple of faculty retirements.
- OIT’s increase is due to planned wage increases and timing of software purchases.
- Instruction support is elevated because of the addition of two nursing administrative positions, vacation payout, scheduled payroll increases, and timing of an expense compared to last year.
- Student services is lower due to timing of advertising and promotion purchases.
- Institutional Administration is higher than expected by \$45,000 due to increased legal proceedings and OIT expenses.

- Net income through the first six months of this fiscal year shows as a gain of \$448,985.

Personnel Report

New hires, terminations, and status changes from December 9, 2022, to January 10, 2023.

New Hires:

- Cora Dykes, ESP1 Campus Services Coordinator for the Oscoda Campus, effective 01/03/2023.
- Allen Telgenhof, Athletic Director, effective 01/03/2023.

Re-Hires:

- Melissa Guy, Director of Human Resources/Title IX Coordinator, effective 01/03/2023.

Transfers:

- Amanda Campbell, FT Faculty – History/Geography Instructor, effective 01/09/2023.

Resignations:

- None.

Terminations:

- None.

Retirements:

- Priscilla Homola #0012923, Faculty – English, effective 01/01/2023.

Name Changes:

- None.

Position Name Changes:

- None.

Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between December 7, 2022, to January 10, 2023.

Total Donors:	105
New Gifts:	\$111,475.38
Pledge Payments:	\$24,600.00
New Pledges:	\$0.00

Board Discussion

The trustees agreed to hold a workshop session at the Oscoda Campus to discuss the campus's recent improvements and future needs. Secretary Walterreit was instructed to poll the trustees about their availability for a half-day and full-day meeting to be held in April prior to the regular April Board meeting. Suggestions for discussion topics should be sent to Secretary Walterreit.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular meeting of the ACC Board of Trustees will be Thursday, February 16, 2023, at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

Adjournment

The regular meeting was adjourned at approximately 8:24 p.m.

Respectfully submitted by
Denis J. Walterreit
Secretary of the Board of Trustees
(989) 358-7215