

Alpena Community College Board of Trustees  
125-C Besser Technical Center, 665 Johnson Street, Alpena, MI 49707 • (989) 358-7215

## Notice of Regular Meeting

**Meeting Date:** Thursday, April 16, 2026  
**Meeting Time:** 7:00 p.m. regular meeting  
**Location of Meeting:** Room 400, Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, Michigan, and Online Via Webex  
**Date of Notice:** Friday, April 10, 2026

The Alpena Community College Board of Trustees will gather for its regular monthly meeting on Thursday, April 16, 2026, at 7:00 p.m. The meeting will be held in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena. The meeting will also be broadcast remotely via Webex videoconferencing software.

All citizens are invited to participate in the meeting either in person or remotely via phone, computer, or a video conferencing system. Participants should be aware that the meeting may be recorded.

**Join from the meeting link:**

<https://alpenacc.webex.com/alpenacc/j.php?MTID=md2da1c3d076f1869c5ae3c69c2f05df7>

**Join by meeting number:**

Meeting number (access code): 2423 905 8089

Meeting password: zdSECCc52Ke3

**Join from a video system or application:**

Dial 24239058089@alpenacc.webex.com

You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.

**Join by phone:**

+1-415-655-0003 US Toll

Access code: 2423 905 8089

Webex attendees are asked to mute their microphones except when speaking during public comment.

Alpena Community College provides access for individuals with disabilities. Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting can contact Jay Walterreit, Secretary of the Board of Trustees, at (989) 358-7215 at least one week prior to the meeting or as soon as possible.

All official proceedings and agendas are kept in the Office of the Board of Trustees, 125-C Besser Technical Center, on the Alpena campus, and can be viewed upon request between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.



Denis "Jay" Walterreit  
Secretary of the Board of Trustees

REGULAR MEETING AGENDA  
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES  
Thursday, April 16, 2026, 7:00 p.m.

400 Donnelly Natural Resources Center, 665 Johnson Street, Alpena, MI 49707

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of the Proposed Minutes of the March 19, 2026, Regular Meeting and the Proposed Minutes of the April 9, 2026, Visioning Session
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) Student Report
- 9) Faculty Report
- 10) President’s Report
- 11) Action Items
  - 2.980 Resolution of Congratulations for 2026 PTK All-Michigan Academic Team Member Valerie Binge .....2
- 12) Information Items
  - 4.181 Financial Report.....4
  - 4.182 Personnel Report.....9
  - 4.183 Gifts and Grants Report .....10
- 13) Board Discussion
- 14) New Business
- 15) Suggested Future Agenda Items
- 16) Next Regular Meeting: Thursday, May 14, 2026, 7:00 p.m. The meeting is scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center.
- 17) Adjournment

## **2.980 Resolution of Congratulations for 2026 PTK All-Michigan Academic Team Member Valerie Binge**

Alpena Community College student Valerie Binge has been named a member of the 2026 Coca-Cola Academic Team as well as a member of the 2026 Phi Theta Kappa All-Michigan Academic Team.

Binge is in the 13<sup>th</sup> year of the Early Middle College program through Atlanta High School, pursuing an Associate of Arts in Education. In addition to maintaining an ACC grade point average of 4.0 and a high school grade point average of 4.159, she has been actively involved on campus. While attending ACC, Binge has been part of the Early Middle College program, has served as the Phi Theta Kappa Vice President, and has been an active member of Student Leadership Commission and RISE. After graduating from ACC this May, she will continue on to Saginaw Valley State University where she will pursue a degree in Secondary Education.

“Education has always been more than a goal for me — it is a way to create meaningful change,” said Binge. “As my school’s Valedictorian with the highest GPA in school history, I have dedicated myself to academic excellence while actively serving my community through tutoring, volunteer work, and leadership organizations.”

As a member of the 2026 Coca-Cola Academic Team, she will receive a \$1,300 scholarship and a commemorative medallion. Coca-Cola Academic Team members will be recognized in both local and statewide ceremonies. Sponsored by the Coca-Cola Scholars Foundation and administered by Phi Theta Kappa Honor Society, the Coca-Cola Academic Team represents some of the highest-achieving community college students in the nation.

To be part of Phi Theta Kappa, students must have a cumulative grade point average of 3.5 or higher and have completed at least 12 hours of coursework towards an associate or bachelor’s degree or 6 hours of coursework toward a 1-year certificate.

Phi Theta Kappa is the first honor society recognizing the academic achievement of students at associate degree-granting colleges and helping them to grow as scholars and leaders. The Society is made up of more than 4.4 million members and nearly 1,250 chapters in 11 countries, with approximately 220,000 active members in the nation’s colleges.

Following is a resolution of congratulations recognizing Binge’s academic accomplishments.

Alpena Community College Board of Trustees  
April 16, 2026

RESOLUTION OF CONGRATULATIONS FOR VALERIE BINGE

WHEREAS, the encouragement of scholarly achievement is a major purpose of Alpena Community College;

WHEREAS, scholarly achievement manifests itself in a person who excels in the classroom, who has the intellectual curiosity to pursue academic, career, and cultural enrichment outside the traditional classroom, who shows evidence of substantial development of talents in academic pursuits, and who has demonstrated an ability to share this development with others;

WHEREAS, Valerie Binge has aptly demonstrated such notable scholarly achievements throughout her academic careers at Alpena Community College and was appropriately recognized as a member of the Phi Theta Kappa 2026 All-Michigan Academic Team;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Alpena Community College unanimously extends its sincerest congratulations to **Valerie Binge** for her numerous contributions to improving the quality of life at the College and for her outstanding scholarly accomplishments.

## 4.181 Financial Report

### General Fund Year-to-Year Actual Comparison Through March 2026

- Property tax receipts total \$3,534,908, up \$359,686 from March 2025 due to taxable value adjustments.
- Tuition and fee revenue totals \$7,514,083, an increase of \$324,295 year-over-year, driven by higher Fall semester billable contact hours.
- State aid is consistent with last year and aligns with expected timing.
- Interest income is lower than last year due to reduced interest rates and lower cash balances related to construction reimbursement timing. The Federal Reserve has reduced the federal funds rate by 0.75 basis points compared to the same period last year.
- Instructional Support expenses decreased due to internal staffing shifts and the associated benefit plan costs.
- Student Services expenses increased due to contractual wage adjustments and higher athletic waivers.
- Institutional Administration expenses increased due to filling the previously vacant Foundation Executive Director position, higher legal costs, and increased insurance premiums.
- Physical Plant expenses have risen slightly, primarily due to higher snow removal costs and contractual wage adjustments. Additional costs include the required installation of elevator door restrictors under the updated State Elevator Code.
- Net income through the first nine months shows a net income of \$2,727,202.

### General Fund Comparative Income Statement Year-to-Date Through March 2026

- All categories remain within acceptable ranges for this point in the fiscal year, except as noted above.

### General Fund Month-to-Month Comparison Through March 2026

- All Month-to-Month comparisons are tracking as expected, except as noted above.

### Consolidated Income Statement for the First Three Quarters of FY 2026

- The Designated Fund comprises the Technology Improvement Fund, Athletics, Workforce Development, and the Wellness Center. The current deficit in the Designated Fund is primarily due to the Wellness Center and Athletics. This shortfall will be addressed through an end-of-year transfer of revenue from the General Fund, as outlined in the approved FY26 budget and presented in the March Comparative Income Statement as budgeted transfer expenses.
- Activity within the Restricted Fund consists of various grants and federal programs, including the Solar Array grant, the ADN/BSN grant, and Pell grants. All categories of the Restricted Fund are currently tracking as expected.
- The deficit in plant funds reflects planned use of maintenance and replacement reserves for boiler plant upgrades, as well as expenditures related to the student housing construction project. Under USDA requirements, the College must initially fund the first phase of project costs and will begin receiving reimbursements once the College's contributions have been fully expended.
- Other balances are reasonable for this time of year.

**Alpena Community College**  
**General Fund**  
**Year-to-Year Actual Comparison**  
**For the Nine Months Ending March 31, 2026**

<b>Description</b>	<b>YTD Actual FY 2026</b>	<b>YTD Actual FY 2025</b>	<b>YTD Actual Variance</b>
<b>Revenue</b>			
Property Tax	3,534,908	3,175,222	359,686
Tuition/Fees	7,514,083	7,189,788	324,295
Sales, Service, and Rent	32,913	27,915	4,998
State Aid	4,052,846	3,855,159	197,687
Federal	25,717	110,747	(85,030)
Interest	66,066	141,024	(74,958)
Other	48,343	94,221	(45,878)
<b>Revenue</b>	15,274,876	14,594,076	680,800
<b>Expense</b>			
Instruction	5,899,645	5,901,085	(1,440)
OIT	1,126,884	1,140,568	(13,684)
Instruction Support	1,133,117	1,193,063	(59,946)
Student Services	1,153,179	1,107,333	45,846
Institutional Administration	1,866,861	1,784,008	82,853
Physical Plant	1,367,988	1,332,531	35,457
<b>Expense</b>	12,547,674	12,458,588	89,086
Income	2,727,202	2,135,488	591,714
Net Assets - Beginning of Year	2,964,731	2,779,800	184,931
Net Assets - End of Year	5,691,933	4,915,288	776,645

**Alpena Community College**  
**Comparative Income Statement**  
**General Fund**  
**For the Nine Months Ending March 31, 2026**

Description	FY 2026		FY 2026 Variance	FY 2026 Complete	FY 2025 Complete
	FY 2026 Budget	FY 2026 YTD Actual			
<b>Revenue</b>					
Property Tax	3,541,050	3,534,908	(6,142)	99.83%	94.15%
Tuition/Fees	7,321,966	7,514,083	192,117	102.62%	108.23%
Sales, Services, and Rent	29,200	32,913	3,713	112.72%	95.60%
State Aid	6,928,181	4,052,846	(2,875,335)	58.50%	56.48%
Federal	29,000	25,717	(3,283)	88.68%	381.89%
Cost Recovery	78,485	0	(78,485)	0.00%	0.00%
Interest	40,000	66,066	26,066	165.17%	352.56%
Other	105,569	48,343	(57,226)	45.79%	34.04%
Revenue	<u>18,073,451</u>	<u>15,274,876</u>	<u>(2,798,575)</u>	<u>84.52%</u>	<u>84.37%</u>
<b>Expense</b>					
Salaries	9,703,036	7,089,876	2,613,160	73.07%	76.17%
Fringe Benefits	4,649,532	3,076,237	1,573,295	66.16%	69.23%
Outside Services	1,260,208	1,001,398	258,810	79.46%	80.24%
Advertising	239,083	141,430	97,653	59.16%	58.11%
Supplies	316,850	268,908	47,942	84.87%	87.64%
Utilities	529,938	329,451	200,487	62.17%	64.42%
Telephone	25,300	15,419	9,881	60.94%	58.46%
Postage	30,000	21,649	8,351	72.16%	74.16%
Insurance	163,913	182,834	(18,921)	111.54%	100.52%
Travel & Mileage	60,054	35,051	25,003	58.37%	65.10%
Tuition Waivers and Dues	285,000	280,695	4,305	98.49%	87.68%
Library Books & Equipment	77,700	59,215	18,485	76.21%	69.37%
Other	77,000	45,511	31,489	59.11%	66.78%
Transfers	655,837	0	655,837	0.00%	0.00%
Expense	<u>18,073,451</u>	<u>12,547,674</u>	<u>5,525,777</u>	<u>69.43%</u>	<u>72.02%</u>

Description	FY 2026 Budget	FY 2026 YTD Actual
Income	0	2,727,202
Net Assets - Beginning of Year	<u>2,964,731</u>	<u>2,964,731</u>
Net Assets - End of Year	<u><u>2,964,731</u></u>	<u><u>5,691,933</u></u>

**Alpena Community College**  
**Month-to-Month Tracking**  
**General Fund**  
**For the Nine Months Ending March 31, 2026**

Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	Budget
<b>Revenue</b>														
Property Tax	98,410	569,651	39,406	5,375	2,596	296,790	494,582	1,342,730	685,368	0	0	0	3,534,908	3,541,050
Tuition/Fees	3,831,268	232,881	(102,707)	1,781,413	1,064,082	470,549	177,393	(139)	59,343	0	0	0	7,514,083	7,321,966
Sales, Services, and Rent	8,193	600	935	9,365	1,348	890	9,740	755	1,087	0	0	0	32,913	29,200
State Aid	0	9,191	5,150	666,306	856,133	600,631	607,995	684,582	622,858	0	0	0	4,052,846	6,928,181
Federal	0	769	4,755	7,176	1,945	2,969	1,572	4,163	2,368	0	0	0	25,717	29,000
Cost Recovery	0	0	0	0	0	0	0	0	0	0	0	0	0	78,485
Interest	0	16,199	13,725	9,126	7,915	3,302	0	9,962	5,837	0	0	0	66,066	40,000
Other	75	80	21,643	3,446	895	18,369	375	1,820	1,640	0	0	0	48,343	105,569
<b>Revenue</b>	<b>3,937,946</b>	<b>829,371</b>	<b>(17,093)</b>	<b>2,482,207</b>	<b>1,934,914</b>	<b>1,393,500</b>	<b>1,291,657</b>	<b>2,043,873</b>	<b>1,378,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,274,876</b>	<b>18,073,451</b>
<b>Expense</b>														
Salaries	669,601	647,250	673,621	1,291,273	675,528	731,985	634,335	1,061,602	704,681	0	0	0	7,089,876	9,703,039
Fringe Benefits	318,999	302,494	313,037	476,838	309,740	315,485	300,763	422,208	316,673	0	0	0	3,076,237	4,649,532
Outside Services	95,012	69,861	54,658	68,802	495,738	26,485	92,345	56,295	42,202	0	0	0	1,001,398	1,260,208
Advertising	2,540	22,346	30,732	18,793	9,172	13,041	18,694	14,455	11,657	0	0	0	141,430	239,083
Supplies	3,917	12,839	74,918	20,374	14,051	9,156	18,801	105,320	9,532	0	0	0	268,908	316,850
Utilities	392	5,243	17,643	33,268	38,040	53,252	52,779	68,546	60,288	0	0	0	329,451	0
Telephone	1,373	1,159	910	2,328	1,545	1,928	2,324	2,435	1,417	0	0	0	15,419	529,938
Postage	0	0	6,265	0	2,500	5,879	3,043	300	3,662	0	0	0	21,649	25,300
Insurance	78,330	0	42,509	3,907	0	42,130	10,030	0	5,928	0	0	0	182,834	30,000
Travel & Mileage	4,423	7,187	2,795	4,876	4,105	5,384	1,027	2,248	3,006	0	0	0	35,051	163,913
Tuition Waivers and Dues	34,393	102,006	12,244	12,523	(518)	5,703	99,657	14,502	185	0	0	0	280,695	60,054
Library Books & Equipment	28,991	1,804	18,643	3,650	1,437	1,350	1,215	693	1,432	0	0	0	59,215	285,000
Other	664	9,320	8,435	1,878	2,997	3,814	11,419	4,657	2,327	0	0	0	45,511	77,700
Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	77,000
<b>Expense</b>	<b>1,238,635</b>	<b>1,181,509</b>	<b>1,256,410</b>	<b>1,938,510</b>	<b>1,554,335</b>	<b>1,215,592</b>	<b>1,246,432</b>	<b>1,753,261</b>	<b>1,162,990</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,547,674</b>	<b>17,417,617</b>
<b>Income</b>	<b>2,699,311</b>	<b>(352,138)</b>	<b>(1,273,503)</b>	<b>543,697</b>	<b>380,579</b>	<b>177,908</b>	<b>45,225</b>	<b>290,612</b>	<b>215,511</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,727,202</b>	<b>655,834</b>

**Alpena Community College**  
**Consolidated Income Fund**  
**For the Nine Months Ending March 31, 2026**

	General	Designated	Auxiliary	Unfunded Pension Liability	Restricted	Loan	Endowment & Scholarship	Plant	Agency	Total
<b>Revenue</b>										
Property Tax	3,534,908	0	0	0	0	0	0	0	0	3,534,908
Tuition/Fees	7,514,083	458,598	38,500	0	(17,902)	0	0	179,134	0	8,172,413
Sales, Services, and Rent	32,913	278,179	375,149	0	(17,896)	0	0	0	0	668,345
State aid	4,052,846	0	0	0	0	0	0	0	0	4,052,846
Local	0	0	0	0	0	0	0	0	0	0
State	0	4,840	0	0	31,860	0	160,169	0	30,062	226,931
Federal	25,717	0	0	0	5,620,849	582,385	0	0	0	6,228,951
Gifts and Donations	0	146	0	0	137,898	0	346,289	0	0	484,333
Interest	66,066	0	0	0	0	0	0	0	0	66,066
Other	48,343	3,971	200	0	0	132,518	0	856	2,827	188,715
<b>Total Revenue</b>	<b>15,274,876</b>	<b>745,734</b>	<b>413,849</b>	<b>0</b>	<b>5,754,809</b>	<b>714,903</b>	<b>506,458</b>	<b>179,990</b>	<b>32,889</b>	<b>23,623,508</b>
<b>Expenditures</b>										
Salaries	7,089,876	375,713	74,069	0	532,979	0	0	0	30,062	8,102,699
Fringe Benefits	3,076,237	139,865	20,535	0	223,304	0	0	0	0	3,459,941
Outside Services	1,001,398	111,704	71,040	0	2,730,893	0	0	1,169,591	0	5,084,626
Advertising	141,430	0	0	0	0	0	0	0	0	141,430
Supplies	268,908	65,405	32,563	0	44,918	0	0	0	0	411,794
Rental	0	0	0	0	2,250	0	0	0	0	2,250
Utilities	329,451	3,342	22,230	0	0	0	0	0	0	355,023
Telephone	15,419	0	0	0	0	0	0	0	0	15,419
Postage	21,649	0	0	0	0	0	0	0	0	21,649
Insurance	182,834	22,804	0	0	0	0	0	0	0	205,638
Travel & Mileage	35,051	117,609	0	0	30,261	0	0	0	0	182,921
Tuition Waivers	280,695	13,728	0	0	2,031,850	714,903	532,689	0	0	3,573,865
Library Books & Equipment	59,215	208,810	3,152	0	155,531	0	0	108,199	0	534,907
Other	45,511	12,145	0	0	2,430	0	0	26,194	3,711	89,991
Transfers	0	0	0	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>12,547,674</b>	<b>1,071,125</b>	<b>223,589</b>	<b>0</b>	<b>5,754,416</b>	<b>714,903</b>	<b>532,689</b>	<b>1,303,984</b>	<b>33,773</b>	<b>22,182,153</b>
<b>Net Revenue (Expense)</b>	<b>2,727,202</b>	<b>(325,391)</b>	<b>190,260</b>	<b>0</b>	<b>393</b>	<b>0</b>	<b>(26,231)</b>	<b>(1,123,994)</b>	<b>(884)</b>	<b>1,441,355</b>
Beginning Net Position	2,964,731	434,914	678,179	(19,191,294)	1,073,336	0	26,150	31,665,701	12,720	17,664,437
Period Ending Net Position	5,691,933	109,523	868,439	(19,191,294)	1,073,729	0	(81)	30,541,707	11,836	19,105,792

#### **4.182 Personnel Report**

New hires, terminations, and status changes from March 3 to April 1, 2026.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Terminations:

- None.

Inactive:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- None.

#### **4.183 Gifts and Grants Report**

This report reflects the following activity for pledges and gifts received by the ACC Foundation for the month of March 2026.

**Total Donors: 61**

Number of Gifts: 102

New Gifts: \$18,560.49