

BUSINESS ADMINISTRATION

ASSOCIATE IN ARTS (AA) DEGREE

DESCRIPTION: This is a suggested program of study which may be altered to meet individual goals and transfer plans while preparing students for employment in the business industry or for transfer to a four-year university. Students will build a broad knowledge base from a blend of business related topics and general education courses that meet MTA requirements.

General Education Courses Credits: 37

ENG 111 <i>or</i>	ENGLISH COMPOSITION I (3/3) <i>or</i>
ENG 121	ADVANCED ENGLISH COMPOSITION I (3/3)
ENG 112 <i>or</i>	ENGLISH COMPOSITION II (3/3) <i>or</i>
ENG 122	ADVANCED ENGLISH COMPOSITION II (3/3)
MTH 121 <i>or</i>	COLLEGE ALGEBRA (4/4) <i>or</i>
MTH 123 <i>or</i>	COLLEGE ALGEBRA & ANALYTIC TRIG (4/4) <i>or</i>
MTH 131 <i>or higher</i>	ANALYTIC GEOMETRY & CALCULUS I (5/5) <i>or higher</i>
ECN 231	ECONOMICS (MICRO) (3/3)
ECN 232	ECONOMICS (MACRO) (3/3)
PLS 221 <i>or</i>	AMERICAN GOVERNMENT REQUIREMENT (3/3)
PLS 222 <i>or</i>	
HST 221 & HST 222	
PSY 101	GENERAL PSYCHOLOGY (3/3)
SPE 121 <i>or</i>	SPEECH COMMUNICATION (3/3) <i>or</i>
SPE 123	PUBLIC COMMUNICATION (3/3)
	HUMANITIES/FINE ARTS REQUIREMENT (6/6)
	LAB SCIENCE/NATURAL SCIENCE REQ (6/7)

CORE PROGRAM REQUIREMENTS Credits: 13

BUS 121	INTRODUCTION TO BUSINESS (3/3)
BUS 123	PRINCIPLES OF ACCOUNTING I (4/4)
BUS 127	PRINCIPLES OF MANAGEMENT (3/3)
BUS 221	BUSINESS LAW I (3/3)

SUGGESTED ELECTIVES Credits: 10

BUS 115/116/117	FOUNDATIONS IN PERSONAL FINANCES (3/3)
BUS 122	PERSONAL SELLING (3/3)
BUS 124	PRINCIPLES OF ACCOUNTING II (4/4)
BUS 222	BUSINESS LAW II (3/3)
BUS 229	ADVERTISING (3/3)
BUS 235	HUMAN RESOURCES MANAGEMENT (3/3)
BUS 241	PRINCIPLES OF MARKETING (3/3)
BUS 248	BUSINESS COMMUNICATIONS (3/3)
BUS 255	BUSINESS APPLICATION SOFTWARE (3/3)
BUS 262	PROJECT MANAGEMENT (3/3)
CIS 120	INTRODUCTION TO MICROCOMPUTERS (3/4)

MINIMUM 60 CREDIT HOURS/61 CONTACT HOURS

Electives will change depending on area of concentration and the specific four-year transfer institution's requirements. Consult your ACC academic advisor.

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SUGGESTED SEQUENCE OF COURSES

YEAR 1 (FALL SEMESTER)		CREDITS: 17
ENG 111 <i>or</i>	ENGLISH COMPOSITION I (3/3) <i>or</i>	
ENG 121	ADVANCED ENGLISH COMPOSITION I (3/3)	
MTH 121 <i>or</i>	COLLEGE ALGEBRA (4/4) <i>or</i>	
MTH 123 <i>or</i>	COLLEGE ALGEBRA & ANALYTIC TRIG (4/4) <i>or</i>	
MTH 131 <i>or higher</i>	ANALYTIC GEOMETRY & CALCULUS I (5/5) <i>or higher</i>	
BUS 121	INTRODUCTION TO BUSINESS (3/3)	
BUS 123	PRINCIPLES OF ACCOUNTING I (4/4)	
CIS 120	INTRODUCTION TO MICROCOMPUTERS (3/4)	
YEAR 1 (SPRING SEMESTER)		CREDITS: 13
ENG 112 <i>or</i>	ENGLISH COMPOSITION II (3/3) <i>or</i>	
ENG 122	ADVANCED ENGLISH COMPOSITION II (3/3)	
BUS 124	PRINCIPLES OF ACCOUNTING II (4/4)	
BUS 127 <i>or</i>	PRINCIPLES OF MANAGEMENT (3/3) <i>or</i>	
BUS 235	HUMAN RESOURCES MANAGEMENT (3/3)	
ECN 232	ECONOMICS (MACRO) (3/3)	
YEAR 2 (FALL SEMESTER)		CREDITS: 15
BUS 221	BUSINESS LAW (3/3)	
ECN 231	ECONOMICS (MICRO) (3/3)	
	HUMANITIES/FINE ARTS REQUIREMENT (3/3)	
	LAB SCIENCE/NATURAL SCIENCE REQ (3/4)	
PLS 221 <i>or</i>	AMERICAN GOVERNMENT REQUIREMENT (3/3)	
PLS 222 <i>or</i>		
HST 221 & HST 222		
YEAR 2 (SPRING SEMESTER)		CREDITS: 15
PSY 101	GENERAL PSYCHOLOGY (3/3)	
BUS 241	PRINCIPLES OF MARKETING (3/3)	
	HUMANITIES/FINE ARTS REQUIREMENT (3/3)	
	LAB SCIENCE/NATURAL SCIENCE REQ (3/3)	
SPE 121 <i>or</i>	SPEECH COMMUNICATION (3/3) <i>or</i>	
SPE 123	PUBLIC COMMUNICATION (3/3)	