

**Approved Minutes of the
Alpena Community College Board of Trustees Regular Meeting**
September 15, 2022
665 Johnson Street, Alpena, MI 49707

On Thursday, September 15, 2022, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was called to order at 7:00 p.m. by Chairman Briggs.

Trustees present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: none.

Also present in person: President Dr. Don MacMaster, and Board Secretary Denis “Jay” Walterreit.

Trustee Duncan led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Townsend that the agenda be approved as presented; the motion was seconded by Trustee Stibitz. Ayes: 7. Nays: 0. Motion approved.

Approval of the Proposed Minutes from the August 18, 2022, Regular Board Meeting

Trustee Gentry made the motion to approve the proposed regular meeting minutes from the August 18, 2022, board meeting; Trustee Hilberg seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person or via Webex were: Officer Jason Collegnon, Alpena Police Department; Steve Fosgard, ACC administration; Richard Sutherland, ACC administration; Jeff Blumenthal, ACC administration; Mark Grunder, ACC administration; Brandy Johnson, MCCA president; Karen Bennett, ACC attorney; Larry Thomson; Mary Jane Thomson; Lisa Snyder, ACC administration; Amber Vesotski, ACC faculty; Paul Lee, ACC faculty; Tim Kuehnlein, ACC faculty; Kristina Teeples, ACC student; Diane O’Connor; Ann O’Connor; Tom Hilberg; Jane Roose; Rob Roose; Brooke Roose; Bob Besaw; Cindy Besaw; Kim Salziger, ACC faculty; and Andrew Paad, ACC faculty.

Communication(s)

President MacMaster read two letters — from Dr. Ashley Lemke of the University of Texas at Arlington, and Dr. John O’Shea of the University of Michigan — which expressed appreciation to ACC and instructor David Cummins for support and assistance provided by the College over the summer. Lemke and O’Shea were conducting research on the Alpena-Amberley Ridge.

Board Member and Subcommittee Reports

Trustee Duncan provided some highlights from the August 25, 2022, ACC Foundation quarterly meeting:

- The Scramble for Scholarships event was a great success. Thirty-one teams registered. Next year's event will be held on July 15, 2023. There was a suggestion to possibly get more carts to accommodate 36 teams for next year's event.
- Approved a revision of the Policy to Establish Scholarship Funds to better align with federal laws and guidelines
- Approved a request by Cindy DeRocher, Athletic Director, of \$75,678 to fund the athletic department's annual and one-time funding needs. One of the one-time expenses was for an Athletic Website. The Foundation's approval was with the provision that the website requested be a comprehensive "Student Life Portal" with all student groups/activities represented equally and to further develop and market a foundation fund for meeting the future needs of athletics.
- ACC 70th Anniversary event is in full swing and volunteers are still needed.

Student Report

None.

Faculty Report

History Instructor Tim Kuehnlein noted the College's intent to replace recently retired instructor Matt Dunckel and thanked the College for continuing to support the social sciences. Kuehnlein also introduced new Economics Instructor Paul Lee, who gave a brief summary of his educational experiences in the U.S. before coming to ACC.

President's Report

President's Report to the Alpena Community College Board of Trustees
September 15, 2022

Introducing Brandy Johnson, President of the Michigan Community College Association

Johnson was selected as the president of MCCA in December 2021. Prior to this role, she served in the Governor's administration, first as Governor Whitmer's education policy advisor and most recently as a manager of the Office of Sixty by 30 within the Michigan Department of Labor and Economic Opportunity. In 2010, she founded the Michigan College Access Network and served as its Executive Director until 2019. Johnson also was a policy fellow and college access coordinator under Governor Jennifer Granholm.

Johnson earned her bachelor's degree in political science from Arizona State University and her master's degree in public policy from the Gerald R. Ford School of Public Policy at the University of Michigan. Johnson was also appointed by Governor Whitmer to represent Michigan on the Midwest Higher Education Compact and served on Governor Snyder's 21st

Century Education Commission. She has been recognized for her leadership and advocacy by the Michigan Association of School Administrators, National College Access Network, American Association of Collegiate Registrars and Admissions Officers, as well as by the Michigan College Access Network.

Update on Enterprise Resource Planning—Software as a Solution (ERP—SaaS)

Jeff Blumenthal, Co-Director of the Office of Information Technology, is here tonight to provide an update on our process for deciding between Ellucian and Jenzabar enterprise software providers. The College is still on track for making a recommendation to the Trustees at the October Board meeting.

Fall 2022 Enrollment

As of Friday, the end of the second week of classes, fall semester 2022 enrollment was up 1.70% in credit hours, 1.75% in headcount, and finished \$49,771 in the black. Total headcount of 1,512 is the highest since fall 2019.

Fitzpatrick Hall

Fitzpatrick Hall opens to the public this week. Originally part of the Van Lare Hall renovation project, the Lecture Hall was one of the early budget cuts necessary to keep the \$8.7 million project under budget and to get renovation started. After the VLH renovation was complete and the bills were reconciled, Tim and Sue Fitzpatrick approached College officials about reviving this part of the project. Their extraordinarily generous \$1.45 million donation coupled with \$160,000 from College resources for the video wall behind the podium allowed the project to move ahead. Fitzpatrick Hall will serve the BSN program as a first priority but will also be available for classroom instruction and lectures requiring more seats than normal classrooms. Fitzpatrick Hall seats 52 with four special access seats. Its video and audio quality will be first-rate. We thank Tim and Sue for their remarkable and enduring support of ACC and their willingness to extend opportunities to students, the College, and the community.

70th Anniversary Open House

Plans are finalizing for ACC's 70th Anniversary Open House, scheduled for this Saturday, September 17, from 1-5 p.m. Kudos to Mary Eagan, Director of Alumni Relations, and Jay Walterreit, Director of Public Information and Marketing, for their inspired work to bring this event to life. We're looking forward to seeing old friends and making some new ones on Saturday afternoon.

Bachelor of Science in Nursing (BSN) Update

A Request for Information (RFI) documenting the College's criteria for a successful partnership between ACC and a four-year BSN provider was completed and distributed last week. Kudos to Dr. Melissa Fournier-Thomas for her work on this document. A deadline of October 3, 2022, for interested 4-year BSN providers to return a completed proposal is referenced in the RFI.

2nd Chance Pell Update

Michigan Department of Corrections staff recently invited Vice President of Instruction Steve Fosgard and me to tour the Kinross Correctional Facility (KCF) and the Chippewa Correctional Facility (URF) on Tuesday, October 11, 2022. According to MDOC staff, ACC's proposed 2nd Chance Pell proposal using technology to extend ACC coursework to an Upper Peninsula prison has been approved at the top levels of the department. We expect to begin a small pilot project in Spring 2023.

Federal Earmark for Oscoda Campus

Formal approval for the \$1.1 million federal earmark for the Oscoda Campus came through this week. The focus of the three-year project will be to enhance nursing and health care programs on the Oscoda Campus and to position the College to offer aerospace-related education and training should the Spaceport take flight.

Action Items

2.850 Resolution of Congratulations for Kristina Teeples, 2022 Coca-Cola Leaders of Promise Scholar

The following resolution was proposed by Trustee Townsend and seconded by Trustee Stender:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Alpena Community College unanimously extends its sincerest congratulations to Kristina Teeples for her dedication to higher education and the recognition she has received as a 2022 Coca-Cola Leaders of Promise Scholar.

Ayes: 7. Nays: 0. Motion approved.

2.851 Emeritus Status for Frederick Wenn, Edward Howe, Dr. Lois Darga, Diane O'Connor, William Matzke, Robert Roose, Robert Besaw, and Matthew Dunckel

The following resolution was proposed by Trustee Duncan and seconded by Trustee Gentry:

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Alpena Community College unanimously applauds Frederick Wenn, Edward Howe, Dr. Lois Darga, Diane O'Connor, William Matzke, Robert Roose, Robert Besaw, and Matthew Dunckel for their service to the College and its students, and, recognizing their distinguished attributes, confers upon them the title of EMERITUS, as appropriate with all the rights and privileges appertaining thereunto.

Ayes: 7. Nays: 0. Motion approved.

2.852 Bids for Bus Transportation for Men's and Women's Basketball

The following resolution was proposed by Trustee Hilberg and seconded by Trustee Stibitz:

The Board of Trustees authorizes appropriate College officials to contract with Beyond Horizons of Mt. Pleasant, Michigan, to provide bus transportation for men's and women's basketball team travel for the 2022-23 season at a cost not to exceed \$18,356.00.

Ayes: 7. Nays: 0. Motion approved.

2.853 Proposed Changes to Policy 7010 Alcohol and Drug Prevention Policy — Second Reading

The following resolution was proposed by Trustee Hilberg and seconded by Trustee Townsend:

The Alpena Community College Board of Trustees approves the second reading of proposed changes to Policy 7010, Alcohol and Drug Prevention Policy.

Ayes: 7. Nays: 0. Motion approved.

2.854 Local Strategic Value Resolution

The following resolution was proposed by Trustee Townsend and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees certifies that the College does meet the local strategic value standards required for state appropriations.

Ayes: 7. Nays: 0. Motion approved.

Financial Report

Notable points from Vice President for Administration and Finance Richard Sutherland's financial report include:

- The property tax receipts of \$591,855 are \$23,025 more than those for August 2021, as expected.
- Tuition/fee receipts of \$3,086,457 are \$80,578 more primarily due to tuition rate increase.
- State aid for the current year is zero because of the normal start month of October.
- There were three payrolls processed in July for both FY 22 and FY 23.
- Instruction is lower due to a couple of faculty retirements.
- Net income through the first two months of the new fiscal year shows as a gain of \$957,589, which is typical for this time of year, when fall tuition receipts have built up.

Personnel Report

New hires, terminations, and status changes from August 10 to September 7, 2022.

New Hires:

- Matthew Mertz, FT Faculty – Accounting Instructor, effective 08/22/2022.

Re-Hires:

- Denise Tobias, ESP1 Office Assistant for SIP Grant, effective 09/12/2022.

Transfers:

- None.

Resignations:

- Michael Artrip, FT Faculty – Utility Technology Technician Instructor, effective immediately.

Terminations:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- Christine Young, Assistant to the Director of the Oscoda Campus, to Campus Services Coordinator for the Oscoda Campus, effective immediately.

Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between August 8 and September 6, 2022.

Total Donors:	71
New Gifts:	\$880,300.81
Pledge Payments:	\$0.00
New Pledges:	\$75,000.00

Board Discussion

Chairman Briggs invited everyone to attend the 70th Anniversary Open House on September 17.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular meeting of the ACC Board of Trustees will be Thursday, October 20, 2022, at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

Adjournment

The regular meeting was adjourned at approximately 8:21 p.m.

Respectfully submitted by
Denis J. Walterreit
Secretary of the Board of Trustees
(989) 358-7215