

**Approved Minutes of the
Alpena Community College Board of Trustees Regular Meeting**

March 20, 2019

Roger C. Bauer Board Room, Charles R. Donnelly Natural Resources Center
665 Johnson Street, Alpena, MI 49707

On Wednesday, March 20, 2019, the Alpena Community College Board of Trustees gathered for its regular monthly meeting. The meeting began at 6:59 p.m.

Present: John Briggs, Teresa Duncan, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: Joseph Gentry II.

Seated at the Board Table: President Don MacMaster and Board Secretary Jay Walterreit.

Trustee Townsend led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Stibitz that the agenda be approved as presented; seconded by Trustee Townsend. Ayes: 6. Nays: 0. Motion approved.

Approval of the Proposed Minutes from the February 20, 2019, Regular Board Meeting

Trustee Townsend moved to accept the proposed minutes from the February 20, 2019, regular board meeting; Trustee Stender seconded the motion. Ayes: 6. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the regular meeting included: Julie Goldberg, Alpena News; Ben Stevens, WATZ; Officer Chet Spencer, Alpena Police Department; Debbie Bayer, ACC administration; Lyn Kowalewsky, ACC administration; Robert Roose, ACC administration; Jane Roose; Nancy Seguin, ACC administration; Ben Gould, ACC student; Todd Graham, ACC student; Aidan Francis, ACC student; Mason Kaniszewski, ACC student; John Siegert, ACC student; Dallin Toth, ACC student; Mark Jacobs, ACC Cross Country Coach, Larry Thomson, ACC faculty; and Mary Jane Thomson, ACC Faculty.

Communication(s)

None.

Board Member and Subcommittee Reports

None.

Student Report

ACC Cross Country team members Aidan Francis, Mason Kaniszewski, John Siegert, Dallin Toth, and Coach Mark Jacobs talked with the trustees about their experiences at ACC and the team being named Academic All-Americans.

Faculty Report

Computer Information Systems Instructor Mary Jane Thomson presented information related to ACC online classes and how students fared in those classes as compared to face-to-face classes.

President's Report

President's Report to the Board of Trustees
March 20, 2019

Direct Credit for area Career and Technical Education (CTE) Students

For the third consecutive year, ACC is offering one-credit direct-credit coursework to area Career and Technical Education students. These ACC courses are taught by Higher Learning Commission qualified K-12 CTE instructors on site at regional high schools or tech centers at no cost to ACC. The courses qualify for transfer under the Michigan Transfer Agreement and the students receive one ACC credit upon successful completion of the course. Significantly, attaching direct credit from a community college to K-12 CTE programs allows for enhanced reimbursement from the State under a funding stream called 61B. Over the past two years, approximately \$1.5 million in 61B revenue has come back to regional CTE providers through this direct credit partnership. We value the opportunity to work with these educational partners and hear from them that they appreciate our collaboration on this initiative.

Alpena HS (CSS-120 First Year Experience):

<u>CTE Program Title</u>	<u># of Students</u>	
Health Occupations.....	41	
Business/Computers.....	60	This class was offered during 2019 Spring
Business/Computers.....	91	This class was offered during 2018 Fall
Building Trades/Construction.....	54	
Woodworking	51	
Automotive	30	

Welding.....	42
Marketing.....	108
Ag-Science	16
Total for Alpena HS.....	493

Alcona HS (CSS-120 First Year Experience):

<u>CTE Program Title</u>	<u># of Students</u>
Ag-Science.....	87
Marketing (New for 2019).....	23
Total for Alcona HS.....	110

Iosco Co Tech Center (SDE-201 Job Search Strategies):

<u>CTE Program Title</u>	<u># of Students</u>
Automotive	15
Power Mechanics	16
Health Occupations.....	62

Iosco Co Tech Center (SDE-201 Job Search Strategies) continued:

<u>CTE Program Title</u>	<u># of Students</u>
Building Trades (New for 2019).....	24
Culinary Arts.....	14
Teacher Prep Academy (New for 2019)	15
Ag-Science @ WPHS (New for 2019)	12
Total for Iosco Co Tech Center	158

Overall Numbers:

Alpena HS	493
Alcona HS	110
Iosco Co	158
Total Credits:	761

Last year 661 students took SDE-101 (Intro to Careers) and SDE-201 (Job Search).

Mike Kollien noted the following offices involved in this effort:

- Human Resources (paperwork for all the new adjunct faculty)
- Business Office (creating and loading sponsorship for all the schools and students – invoicing/billing schools)
- Registrar’s Office (registered all 761 students and mailed registration statements to all of them confirming their enrollment)
- Admissions Office (collected and processed all the applications – I was at Alpena High School 6 days, Alcona 1 day, IRESA 1 day, and Whittimore-Prescott 1 day)
- Instructional Office – created all the new sections of classes

Mike said, “No doubt there was more involved with this than what I have listed – just wanted to give you the highlights. A complete team effort.”

Action Items

Resolutions 2.734 and 2.735 were combined into one resolution honoring ACC’s Phi Theta Kappa All-Michigan Academic Team members Benjamin Gould and Todd Graham.

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Stender:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Alpena Community College unanimously extends its sincerest congratulations to Benjamin A. Gould and Todd J. Graham for their numerous contributions to increasing the quality of life at the College and for their outstanding scholarly accomplishments throughout their enrollment at the College.

Ayes: 6. Nays: 0. Motion approved.

2.736, Revision of Policy 5024, In-State Tuition for Veterans Educational Benefit Recipients, 2nd Reading

Following is the proposed revised policy. Changes are indicated in red.

5024 In-State Tuition for Veterans Educational Benefit Recipients

Any individual using educational assistance under either Chapter 30 (Montgomery GI Bill® -- Active Duty Program), **Chapter 31 (Vocational Rehabilitation)**, Chapter 33 (Post-9/11 GI Bill®) of Title 38, United States Code, **Chapter 35 (Survivors’ and Dependents’ Educational Assistance Program)**, **Chapter 1606 of Title 10 U.S.C. (Montgomery GI Bill – Selected Reserve)**, and/or the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §3311(b)(9)) who lives in the State of Michigan while attending Alpena Community College (regardless of his/her formal state of residence) shall be charged no more than in-state tuition.

The following resolution was proposed by Trustee Townsend and seconded by Trustee Duncan:

The Alpena Community College Board of Trustees approves on second reading the proposed revision of Policy 5024, In-State Tuition for Veterans Educational Benefit Recipients.

Ayes: 6. Nays: 0. Motion approved.

Information Items

President MacMaster drew attention to the financial report and asked the trustees if they had any questions. Controller Lyn Kowalewsky noted the budget was on track. She noted the receipt of personal property tax revenues; this is the final payment from the state for this fiscal year. Net income is ahead of last year due to higher than expected enrollment for Spring Semester and the addition of revenue from Spring Semester direct credit courses.

New hires, terminations, and status changes from February 11 to March 11, 2019.

New Hires

- None.

Transfers

- None.

Layoffs

- None.

Resignations

- None.

Retirements

- None.

The Gifts and Grants Report was showed the following activity between February 12 and March 11, 2019:

Total Donors:	37
New Gifts:	\$18,505.00
Pledge Payments:	\$14,630.00
New Pledges:	\$42,481.00

Board Discussion

None.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regularly scheduled Board of Trustees meeting is Wednesday, April 17, 2019, at 7:00 p.m. in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, MI 49707.

Adjournment

The regular meeting was adjourned at approximately 7:54 p.m.

Jay Walterreit
Secretary of the Board of Trustees
(989) 358-7215