

**Approved Minutes of the  
Alpena Community College Board of Trustees Regular Meeting**

April 16, 2020

Meeting was held online via Webex  
665 Johnson Street, Alpena, MI 49707

On Thursday, April 16, 2020, the Alpena Community College Board of Trustees held its regular monthly meeting online via Webex. The meeting began at 7:00 p.m.

Present via Webex: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: none. Also present: President Don MacMaster and Board Secretary Jay Walterreit.

Trustee Stender led the Pledge of Allegiance.

**Approval of Agenda**

Moved by Trustee Townsend that the agenda be approved as presented; seconded by Trustee Stibitz. Ayes: 7. Nays: 0. Motion approved.

**Approval of the Proposed Minutes from the February 20, 2020, Regular Board Meeting**

Trustee Stibitz moved to accept the proposed minutes from the February 20, 2020, regular board meeting; Trustee Hilberg seconded the motion.

A roll call vote was taken:

Briggs: yes  
Duncan: yes  
Gentry: yes  
Hilberg: yes

Stender: yes  
Stibitz: yes  
Townsend: yes

Ayes: 7. Nays: 0. Motion approved.

**Introduction of Guests and Public Comment**

Guests attending the online meeting included: Ben Stevens, WATZ; Richard Sutherland, ACC administration; Dawn Stone, ACC administration; Mark Grunder, ACC administration; Deborah Bayer, ACC administration; Nancy Seguin, ACC administration; Melissa Fournier, ACC administration; Amanda Sumerix, ACC administration; Todd Graham, ACC student; and Geyer Balog, ACC student.

**Communication(s)**

President MacMaster read a message from Scott Gagnon of the Alpena County Sheriff's Department thanking the College for finding four student volunteers to help the department.

## **Board Member and Subcommittee Reports**

None.

## **Student Report**

None.

## **Faculty Reports**

None.

## **President's Report**

President MacMaster delivered a brief oral report touching on the following subjects.

- He thanked ACC's faculty and staff for their amazing response to the COVID-19 situation and the swift transition to remote courses for Spring Semester.
- Renovation work on Van Lare Hall continues.
- The College received a \$10,000 grant from the Michigan College Access Network (MCAN) to expand virtual college credit earning opportunities for high school students in northeast Michigan
- The first edition of the *Campus Crosscut* e-newsletter was distributed on Tuesday, April 14, and features good feature stories on ACC Nursing graduate Katie Flemington and ACC Instructor Scott Ratz.
- College staff have been discussing how to use the CARES Act money that should be available soon. The grant will have two parts: money for students and money for the institution to cover losses attributable to the COVID-19 pandemic.
- President MacMaster was interviewed by *Detroit News* reporter David Jesse about how ACC is responding to the COVID-19 pandemic.
- Campus beautification is ongoing. Facilities Director Nick Brege and his staff are doing good work on a number of projects.

## **Action Items**

### 2.764 Resolution of Congratulations for 2020 PTK All-Michigan Academic Team Members Geyer W. Balog and Todd J. Graham

The following resolution was proposed by Trustee Townsend and seconded by Trustee Hilberg:

WHEREAS, the encouragement of scholarly achievement is a major purpose of Alpena Community College;

WHEREAS, scholarly achievement manifests itself in a person who excels in the classroom, who has the intellectual curiosity to pursue academic, career, and cultural enrichment outside the traditional classroom, who shows evidence of substantial development of talents in academic and/or technical education, and who has demonstrated an ability to share this development with others;

WHEREAS, Geyer W. Balog and Todd J. Graham have aptly demonstrated such notable scholarly achievements throughout their academic careers at Alpena Community College and were appropriately recognized as members of the Phi Theta Kappa 2020 All-Michigan Academic Team;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Alpena Community College unanimously extends its sincerest congratulations to Geyer W. Balog and Todd J. Graham for their numerous contributions to increasing the quality of life at the College and for their outstanding scholarly accomplishments throughout their enrollment at the College.

Ayes: 7. Nays: 0. Motion approved.

Item 2.765 was combined with 2.764.

#### 2.766 Nursing Advanced Simulation Technology Bid Selection

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Duncan:

The Alpena Community College Board of Trustees approves the purchase of one childbirth simulator, one newborn simulator, and two patient simulators from Gaumard Scientific at a cost not to exceed \$265,867.15. All purchases shall be made from SIP grant funds.

Ayes: 7. Nays: 0. Motion approved.

#### **Information Items**

Vice President of Administration and Finance Richard Sutherland outlined a couple considerations regarding the College's current finances. Prior to the COVID-19 pandemic ACC was in a good financial position due to higher-than-budgeted tuition revenues. The March 2020 financials do not show any effects from the pandemic. Sutherland expects the CARES Act money of approximately \$370,000 will cover all current COVID-19 expenses.

New hires, terminations, and status changes from March 14 to April 8, 2020.

#### New Hires:

- None

#### Re-Hires:

- None.

#### Transfers:

- None.

Resignations:

- None.

Retirements:

- Greg Hurd, Custodian, as of May 1, 2020.
- Mark Milostan, Faculty, as of June 1, 2020.

The Gifts and Grants Report showed the following activity between March 11 and April 8, 2020:

Total Donors: 13

New Gifts:	\$895.00
Pledge Payments:	\$2,278.00
New Pledges:	\$0.00

**Board Discussion**

None.

**New Business**

None.

**Suggested Future Agenda Items**

None.

**Next Regular Meeting**

The next regular Board of Trustees meeting is scheduled for 7:00 p.m. Thursday, May 21, 2020. The meeting is tentatively scheduled to be held in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, Alpena, MI 49707, but this may change to an online meeting if necessary.

**Adjournment**

The regular meeting was adjourned at approximately 7:37 p.m.

Jay Walterreit  
Secretary of the Board of Trustees  
(989) 358-7215