

— APPROVED MINUTES OF THE RETREAT MEETING —

ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

Monday, September 27, 2021, 12:30 p.m. to 5:00 p.m.

Roger A. Bauer Board Room

400 Natural Resources Center, 665 Johnson Street, Alpena, MI 49707

- 1) Call to Order — Chairman Briggs opened the meeting at 12:31 p.m. Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: none. Also present: President Don MacMaster and Board Secretary Jay Walterreit.
- 2) Pledge of Allegiance
- 3) Public Comment — No public comment was given.
- 4) Discussion Topics
 - Karen Bennett, ACC Attorney, led a discussion about the Open Meetings Act and public comment. The trustees expressed interest in changing the ACC Board of Trustees Rules for Public Comment During Board Meetings policy to align it with Alpena Public Schools' three-minute time limit for speakers.
 - Richard Sutherland, Vice President for Administration and Finance, led a discussion of Bookstore finances and options for the Bookstore's operation. Sutherland offered a next step of creating a Request for Proposals to be sent to potential vendors for bookstore services.
 - At 2:35 p.m. the trustees took a 15-minute break.
 - Sutherland led a discussion on student housing on the Alpena Campus. Sutherland will pursue one or more estimates for a new 32-person apartment unit and share the results with the trustees.
 - President MacMaster updated the trustees on the status of the Oscoda spaceport concept and potential opportunities for ACC.
 - Jeff Blumenthal, Director of Administrative Information Systems, spoke to the trustees about the current status of ACC's student information system software licensing contract and outlined scenarios and details related to possibly transitioning to a new system. Blumenthal will proceed with developing a Request for Proposals which will be sent out around December 2021.
 - Steve Fosgard, Vice President of Instruction, spoke to the trustees about the current status of ACC's enrollment. He noted that the bulk of courses taken by early college and dual enrolled students are general education courses. He also noted the College has a hard time attracting HLC-certified instructors who can teach remotely.

- President MacMaster updated the trustees on the status of the federal Second Chance Pell program.
 - President MacMaster discussed the current status of the proposed America’s College Promise program. He noted the program might end up being complicated and the states would play a role in distributing the money.
 - Trustee Townsend informed the trustees about a Property Subcommittee discussion with county officials regarding leased College property.
 - Trustee Gentry asked President MacMaster for more details about the Michigan Reconnect program. President MacMaster said that Reconnect and Futures for Frontliners were funded for more than the minimum amount in next year’s state budget and the state is promoting the programs.
 - The trustees asked President MacMaster about known or anticipated employee retirements.
- 5) Adjournment — The retreat meeting was adjourned at 5:00 p.m.