

**Approved Minutes of the  
Alpena Community College Board of Trustees Regular Meeting  
December 16, 2021  
665 Johnson Street, Alpena, MI 49707**

On Thursday, December 16, 2021, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was called to order at 7:00 p.m. by Chairman Briggs.

Present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent: none. Also present in person: President Dr. Don MacMaster and Board Secretary Jay Walterreit.

Trustee Townsend led the Pledge of Allegiance.

### **Approval of Agenda**

Moved by Trustee Stibitz that the agenda be approved as presented; the motion was seconded by Trustee Townsend. Ayes: 7. Nays: 0. Motion approved.

### **Approval of the Proposed Minutes from the November 18, 2021, Regular Board Meeting**

Trustee Townsend made the motion to approve the proposed minutes from the November 18, 2021, regular Board meeting; Trustee Gentry seconded the motion. Ayes: 7. Nays: 0. Motion approved.

### **Introduction of Guests and Public Comment**

Guests attending the meeting in person or via Webex were: Officer Jason Collegnon, Alpena Police Department; Steve Fosgard, ACC administration; Richard Sutherland, ACC administration; Dr. Amber Vesotski, ACC faculty; Olivia Hemker, ACC student; and community member Robert Tosch.

Robert Tosch addressed the trustees during the Public Comment portion of the meeting.

### **Communication(s)**

None.

### **Board Member and Subcommittee Reports**

Trustee Duncan noted the cancellation of the joint boards holiday luncheon due to inclement weather and asked the trustees to think about dates and times for rescheduling the event. Secretary Walterreit will send an email to the trustees asking for suggestions. She also noted that it seems Mondays worked well for everyone.

Trustee Stibitz reported that she had communicated with Brandy Johnson, the new head of the Michigan Community College Association. Johnson was interested in meeting Stibitz and talking about ACC. Stibitz suggested that Johnson come up to Alpena to meet all of the ACC trustees.

### **Student Report**

Student Olivia Hemker spoke to the trustees about how she came to write a letter in support of changing NJCAA rules which forbade 13<sup>th</sup> year early middle college students from participating in college sports.

When Hemker was finished Chairman Briggs suggested the trustees consider action item 2.828, Resolution of Support for Change in Early Middle College Student Athletics Eligibility.

#### 2.828 Resolution of Support for Change in Early Middle College Student Athletic Eligibility

The following resolution was proposed by Trustee Gentry and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees supports allowing 13<sup>th</sup> year early middle college students to play college athletics and endorses any and all rule changes which will enable these student athletes to achieve their highest potential in academics and athletics.

Ayes: 7. Nays: 0. Motion approved.

### **Faculty Report**

Instructor Dr. Amber Vesotski attended the meeting via Webex and reported that the faculty were happy to have finished a successful semester. On a personal note she offered that her classes went very well and she and her students were pleased to be back to in-person instruction.

### **President's Report**

President MacMaster gave an oral report to the trustees. MacMaster noted the successful end of the semester and expressed gratitude for the cooperation of faculty, staff, and students. MacMaster then updated the trustees on the status of the Fitzpatrick Family Lecture Hall and Center for Manufacturing Excellence building projects.

### **Action Items**

#### 2.827 Bids: Video Wall Equipment for Fitzpatrick Family Lecture Hall

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees approves the bid from Room Ready of Normal, Illinois, for an amount not to exceed \$160,284.93 for the purchase and delivery of video wall equipment.

Ayes: 7. Nays: 0. Motion approved.

## **Financial Report**

Notable points from Vice President for Administration and Finance Richard Sutherland's financial report include:

- The property tax receipts of \$588,945 are \$29,616 more than those for November 2020, due to both unexpected and expected increases.
- Tuition/fee receipts of \$4,882,524 are \$273,687 lower primarily due to lower than anticipated enrollments.
- State aid for the current year is \$1,441,824. This includes two regular monthly payments of \$530,000, plus \$225,700 as a one-time appropriation payment, early receipt of an offset payment, higher MPSEERS offset contribution, and a semiannual personal property tax payment of \$90,461. This is the first payment of the year.
- The difference in Federal is due to \$2,435,600 in Paycheck Protection Program funding recorded through September of 2020. The College did not budget nor expect any of those kinds of revenues in FY 2022.
- The General Fund received \$323,123 for lost tuition and fee revenue through Federal HEERF funds.

## **Personnel Report**

New hires, terminations, and status changes from November 10 to December 8, 2021.

### New Hires:

- None.

### Re-Hires:

- None.

### Transfers:

- None.

### Resignations:

- None.

### Terminations:

- None.

### Retirements:

- None.

### Name Changes:

- None.

## **Gifts and Grants Report**

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between November 9 and December 8, 2021.

Total Donors: 31

New Gifts:	\$40,480.00
Pledge Payments:	\$2,678.00
New Pledges:	\$0

## **Board Discussion**

- Trustee Gentry asked if ACC had considered any programs related to truck driving. President MacMaster and the trustees discussed various aspects of developing a new program, including potential costs, sources of funds, and use of third-party vendors to provide the training.
- Trustee Hilberg mentioned a discussion she had with person who attended the Nursing pinning ceremony this week; that person was very impressed with the way ACC handles international students and wondered if there was a way to emphasize international students on ACC's social media.
- Chairman Briggs said he attended the Nursing pinning ceremony and that everyone there was happy to get back to having the ceremony in person.

## **New Business**

None.

## **Suggested Future Agenda Items**

None.

## **Next Regular Meeting**

The ACC Board of Trustees will conduct their next regular monthly meeting Thursday, January 20, 2021, at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Donnelly Natural Resources Center. The meeting is scheduled to be held in person but that may change if necessary due to pandemic conditions.

## **Adjournment**

The regular meeting was adjourned at approximately 7:54 p.m.

Respectfully submitted by  
Jay Walterreit  
Secretary of the Board of Trustees  
(989) 358-7215