

Approved Minutes of the Regular Meeting
Alpena Community College Board of Trustees
December 15, 2022
665 Johnson Street, Alpena, MI 49707

On Thursday, December 15, 2022, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was called to order at 7:00 p.m. by Chairman Briggs.

Trustees present in person for the regular meeting: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent trustees: none.

Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

Trustee Stender led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Townsend that the agenda be approved as presented; the motion was seconded by Trustee Stibitz. Ayes: 7. Nays: 0. Motion approved.

Approval of the Proposed Minutes from the November 17, 2022, Regular Board Meeting

Trustee Gentry made the motion to approve the proposed regular meeting minutes from the November 17, 2022, board meeting; Trustee Stender seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person or via Webex were: Officer Jason Collegnon, Alpena Police Department; Steve Fosgard, ACC administration; Richard Sutherland, ACC administration; Brenda Herman, ACC administration; Mary Eagan, ACC administration; Max Lindsay; Karen Bennett, ACC attorney; Sarah Prevo, ACC administration; Nick Brege, ACC administration; Dr. Karol Walchak, ACC faculty; and Robert Tosch.

Robert Tosch addressed the trustees during the public comment portion of the meeting.

Communication(s)

President MacMaster read a message from Lee Fitzpatrick of Alpena Public Schools thanking the College for the effort to pass legislation allowing 13th-year early middle college students to participate in college athletics.

Board Member and Subcommittee Reports

Trustee Townsend reported the Property Subcommittee met the previous week to discuss the proposed change to the reverter clause requested by the County Board of Commissioners. Action item 2.862 is the result of those discussions.

Trustee Duncan introduced ACC Foundation Executive Director Brenda Herman and asked that Herman update the ACC trustees on recent ACC Foundation activities. Herman's notes included:

- The ACC Foundation had a successful Giving Tuesday campaign once again partnering with the Community Foundation of Northeast Michigan. The Foundation raised \$9,700 and placed 9th amongst 65 nonprofits that participated in the local fundraising drive.
- The Foundation's year-end giving program is in full swing. They have initiated a direct mail campaign consisting of two mailings, the latter of which was sent Tuesday of this week. To date, the campaign has brought in roughly \$82,000.
- The ACC Foundation, Office of Alumni Relations, and Nursing Department plan to invite ACC nursing alumni to the Spring 2023 nurse pinning ceremony. More details will be forthcoming in the near future.

Student Report

Instructor Dr. Karol Walchak and members of The Language Society briefed the trustees on recent group activities and fundraising efforts.

TRiO Director Sarah Prevo informed the trustees about TRiO's summer STEM camp activities and introduced four young participants. The children talked about the skills they learned during the camp and conducted a brief drone operation demonstration.

Faculty Report

None.

President's Report

President's Report to the Alpena Community College Board of Trustees
December 15, 2022

Introducing Interim Director of Nursing Kelli Leask

(Courtesy of the Office of Human Resources)

Alpena Community College is pleased to announce the hiring of Kelli Leask as the new Interim Director of Nursing – Alpena Campus. Kelli attended ACC for Pre-nursing/General Studies and transferred to Grand Valley State University in 2004 where she obtained her Bachelor of Science in Nursing. She received her Master of Science in Nursing Education in 2011 through Michigan State University. In 2015, she received her Family Nurse Practitioner credential through

University of Massachusetts—Boston. She is currently working on her Doctorate of Nursing Practice at University of Michigan.

Kelli's professional practice expertise includes Women's Health/Obstetrical Nursing, Oncology and Mental Health Nursing at major hospitals in the Grand Rapids Area (Spectrum Health, Metro Health and St. Mary's Hospital). She has Nurse Practitioner expertise in the areas of women's health and mental health-telehealth services. Kelli has 18 years of academic experience in nursing education, where she has held faculty and adjunct faculty positions at Grand Valley State University, Aquinas College, and Davenport University. She was the Assistant Director of Nursing for the LPN program at Everest Institute and the Department Chairperson for all Nursing Programs at Davenport University. Kelli also has certifications such as Certified Family Nurse Practitioner, State of Michigan Board-certified RN, and Certification in Health Care Simulation Technology by Drexel University.

In addition to her professional academic and practice experience, Kelli brings to ACC extensive experience in leadership and project management. Kelli is married, has three adult married children and five grandchildren. She enjoys spending time in nature, swimming, hiking, snowshoeing, fishing and boating with her family. They have two dogs, Kooper (Labradoodle) and Rylee (Maltese mix), who keep them fit by extended walks in the woods! Some fun facts about Kelli are that she is a competitive figure skater and enjoys time on the ice. She also collects Pudding stones in all shapes, sizes and weights! Kelli's first day at ACC was Monday, October 24, 2022.

Early Middle College 13th Year Athletic Eligibility Legislation Passes on 12/13/2022

Following is an excerpt from the Michigan Community College Association release announcing Governor Whitmer's signing of college athletic eligibility for 13th-year early middle college students. The release can be found here:

https://www.mcca.org/news_details.cfm?rowID=8B8D1F75AC1E36C60AAB3EA3DB919884

Michigan Community Colleges Applaud New Laws Supporting Early Middle College Athletes

LANSING — The Michigan Community College Association today celebrated the signing of House Bills 6039 and 6040 by Governor Whitmer, allowing students in the fifth year of an Early Middle College program to participate in college athletics.

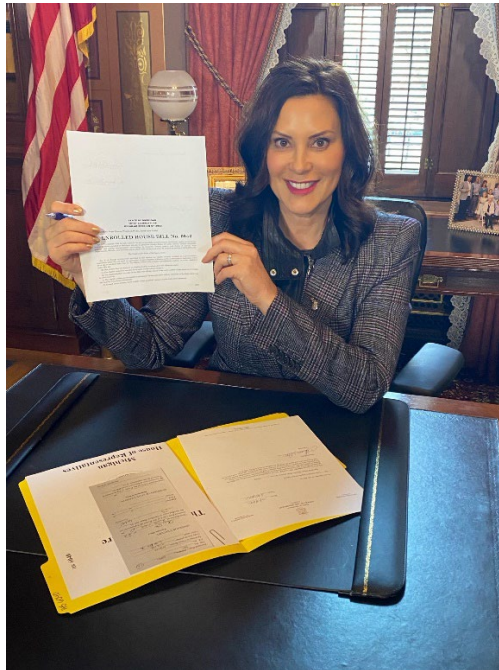
Early Middle College (EMC) programs allow students to be enrolled in high school for five years, graduating with a high school diploma and either a trade certification or associate degree. These programs work in partnership with Michigan's community colleges and other postsecondary institutions. Until now, students in EMCs have not been able to participate in college athletics, even after they've used up their four years of high school eligibility.

“This new law will help increase enrollment in Early Middle College programs, since many students choose other options after learning they will not be able to

continue the sport they love in their fifth year,” said MCCA President Brandy Johnson. “These programs, where students can earn their high school diploma on top of an additional certificate, set participants up for successful futures.”

In the past, the rules against allowing participation in college athletics have deterred some students from considering Early Middle College as a viable option. By allowing students to compete during their final year, EMC programs will now be more enticing to a wider range of Michigan high schoolers.

“Providing the flexibility to participate in college athletics while enrolled in Early Middle College programming opens up new opportunities for Michigan students,” said Dr. Don MacMaster, President of Alpena Community College. “We appreciate Governor Whitmer and the Legislature for taking care of this important issue that impacts the lives of our students.”



Thanks to Athletic Director Cindy DeRocher and Director of Admissions Mike Kollien for their ongoing advocacy leading to this new legislation. Special kudos to former ACC Early Middle College student Olivia Hemker for her strong written testimonial in support of athletic eligibility for EMC students. Her story more than any other factor led to this positive outcome.

Action Items

2.861 Revision to Policy 5011, Tuition Waiver for Campus Activity Program Policy — First Reading

The following resolution was proposed by Trustee Townsend and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees approves upon first reading changes to Policy 5011, Tuition Waiver for Campus Activity Program Policy.

Ayes: 7. Nays: 0. Motion approved.

2.862 Extension of Reversionary Interest of College, District Health Department No. 4 Project

The following resolution was proposed by Trustee Gentry and seconded by Trustee Hilberg:

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The Board Chair is authorized and directed to execute and deliver an instrument, in the form approved by legal counsel for the College, modifying the reversionary interest held by the College to provide that the date on which title to and possession of the property shall revert to the College is extended for 30 years from July 25, 2036, to July 25, 2066, and further providing that title and possession of the property shall revert to the College in the event of the occurrence of one or more of the events set forth below, all of which are included in the College Deed:
 - a) The premises are not being used on a regular basis for functions of the Health Department No. 4 or any successor thereto or related health and human services functions of governmental or 501(c)(3) organizations.
 - b) The premises are being used for a purpose which is not permitted by applicable zoning ordinance governing the use of the premises as such ordinance exists from time to time (or duly authorized variance thereof).
 - c) Default of any mortgage on the premises and failure of the County of Alpena to cure such default and exercise by the College of its right to cure such default as set forth in any Subordination Agreement to which the College is a party.
2. The Board Chair is authorized and directed to execute and deliver such documents and instruments approved by legal counsel for the College as are reasonably necessary to carry out the intent of this Resolution including a Subordination Agreement in a form acceptable to the College which subordinates the interest of the College in the real property described herein to the lien of any mortgage obtained by the County for the purpose of financing improvements to the property, provided that such subordination agreement permits but does not obligate the College to cure

any default on the property, whereupon title and possession of the property shall revert to the College.

3. This Resolution shall become effective immediately upon its passage.

Ayes: 7. Nays: 0. Motion approved.

Financial Report

Notable points from Vice President for Administration and Finance Richard Sutherland's financial report include:

- The property tax receipts of \$610,035 are \$21,090 more than those for November 2021, as expected.
- Tuition/fee receipts of \$4,781,209 are \$101,315 less than last year at this time because of lower than expected enrollments thus far.
- State aid for the current year is \$1,245,392 because of the normal start month of October, regular appropriations are \$38,000 more than last year. Additionally, \$81,364 was received for personal property tax, approximately \$9,000 less than last year. The College also received a one-time payment of \$225,700 last year. These differences total to around a negative \$196,400.
- There are no HEERF funds available this year.
- Instruction is lower due to a couple of faculty retirements.
- OIT's increase is due to planned wage increases and timing of software purchases.
- Instruction support is elevated because of a vacation payout and timing of an expense compared to last year.
- Student services is lower due to timing of advertising and promotion purchases.
- Net income through the first five months of this fiscal year shows as a ***gain*** of \$445,907. [This item was erroneously printed as a loss in the meeting agenda.]

Personnel Report

New hires, terminations, and status changes from November 8 to December 8, 2022.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Terminations:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- None.

Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between November 7 and December 6, 2022.

| | |
|------------------|-------------|
| Total Donors: | 141 |
| New Gifts: | \$60,606.89 |
| Pledge Payments: | \$7,300.00 |
| New Pledges: | \$0.00 |

Board Discussion

Trustee Hilberg brought up two topics for discussion by the Board:

- Should the Board of Trustees members have an ACC email address, and should that address be shared publicly on the ACC website?
- Is there a publicly accessible staff contact directory which contains phone numbers and email addresses that the trustees can use to contact employees directly?

After discussion the trustees agreed that they should have ACC email addresses which are publicly available to enable members of the community to contact the trustees about College business. Secretary Walterreit volunteered to begin the process of getting email addresses for the trustees who do not currently have ACC email addresses, and will post those email addresses to the trustee webpages.

On the question regarding a staff contact directory, Secretary Walterreit volunteered to share the College's internal phone directory document with the trustees on a regular basis so that the trustees are able to contact ACC employees directly.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular meeting of the ACC Board of Trustees will be Thursday, January 19, 2022, at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

Adjournment

The regular meeting was adjourned at approximately 8:13 p.m.

Respectfully submitted by
Denis J. Walterreit
Secretary of the Board of Trustees
(989) 358-7215