

Approved Minutes of the Regular Meeting
Alpena Community College Board of Trustees
March 16, 2023
665 Johnson Street, Alpena, MI 49707

On Thursday, March 16, 2023, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center.

The meeting began at 7:00 p.m. Trustees present in person for the regular meeting: John Briggs, Teresa Duncan, Joseph Gentry II, and Florence Stibitz. Absent trustees: Lisa Hilberg, Susan Stender, and Tom Townsend.

Also present in person: ACC President Dr. Don MacMaster, Board Secretary Denis “Jay” Walterreit.

Trustee Gentry led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Stibitz that the agenda be approved as presented; the motion was seconded by Trustee Gentry. Ayes: 4. Nays: 0. Motion approved.

Approval of the Proposed Minutes of the February 16, 2022, Closed Session and the Proposed Minutes of the Regular Board Meeting

Trustee Stibitz made the motion to approve the proposed minutes of the February 16, 2023, closed session and the proposed minutes of the regular meeting; Trustee Gentry seconded the motion. Ayes: 4. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person or via Webex were: Officer Jason Collegnon, Alpena Police Department; Richard Sutherland, ACC administration; Kristina Teeples, ACC student; Alyssa DeLisle, ACC student; Meagan Wright, ACC student; Tanner Ford, ACC student; Jarrett Plekes, ACC student; Nick Brege, ACC administration; Tim Ratz, ACC faculty; Todd Artley, ACC faculty; Deb Hautau, ACC faculty; Chris Wright, and community member Robert Tosch.

Chris Wright and Robert Tosch addressed the trustees during the public comment portion of the meeting.

Communication(s)

President MacMaster read a message he had received from Phil Straley which commented on the preparedness of ACC graduates.

Board Member and Subcommittee Reports

Trustee Stibitz recently participated in a Zoom meeting with Michigan Community College Association representatives and shared the following highlights.

- All eight MCCA employees are women.
- MCCA transfer agreements were discussed.
- The MCCA is thinking about working with partners to develop more programs which will train people to be teachers.
- There was discussion about the Open Meetings Act and whether trustees could be allowed to attend and participate in board meetings virtually.
- The MCCA is planning to student community college enrollments and why they are declining.

Faculty Report

Biology instructor Deb Hautau gave her annual Science Olympiad report and also mentioned her planned Costa Rica course. ACC is hosting the elementary school Science Olympiad on April 1.

Student Report

Utility Tech students Tanner Ford and Jarrett Plekes shared their personal experiences at ACC and praised the Utility Tech program and instructors.

President's Report

President's Report to the Alpena Community College Board of Trustees
March 16, 2023

Update on State and Federal Legislative Priorities

The letter below is a sample of outreach made to the following key State legislators: Senator Kristen McDonald Rivet (Vice-Chair of the Joint Capital Outlay Subcommittee), Senator Jeff Irwin (Chair of the Housing and Human Services Committee, Joint Capital Outlay Subcommittee), Senator Sean McCann (Chair of the Universities and Community Colleges Appropriations Subcommittee, Joint Capital Outlay Subcommittee), Senator John Damoose (Joint Capital Outlay Subcommittee), Senator Michele Hoytenga, Representative Samantha Steckloff (Chair of the Joint Capital Outlay Subcommittee, Chair of the Appropriations Subcommittee on Higher Education and Community Colleges), Representative Natalie Price (Joint Capital Outlay Subcommittee, Appropriations Subcommittee on Higher Education and Community Colleges), Representative Jason Morgan (Vice-Chair of the Appropriations Subcommittee on Higher Education and Community Colleges) and Representative Cam Cavitt (Appropriations).

Greetings Rep. Steckloff,

Thank you for your leadership and advocacy for issues important to Michigan's community colleges. I am the president at Alpena Community College and recall we served on the funding formula task force committee this past fall. Below are ACC's FY24 priorities:

We support Governor Whitmer's Executive Recommendations, particularly the 4% appropriations increase for operations, the proposed ITEM funding, and lowering the age of Reconnect to 21.

We have an \$8.5 million project in the Joint Capital Outlay Subcommittee queue and would certainly support and appreciate state investment in this area.

We are keenly interested in student housing. We are trying to find resources to increase available beds on our campus from an existing 64 to 96, a project estimated to cost \$4 million. State support either in a standalone supplemental or through reconfiguring JCOS to allow student housing would be most timely and helpful.

If dollars were available to make our campus more resistant to gun violence, we absolutely would be in favor of that investment.

Below is a link to a recent article from Bridge Michigan magazine about ACC's work with Saginaw Valley State University to bring a BSN to Alpena.

https://www.bridgemi.com/talent-education/alpena-bold-effort-graduate-more-high-level-michigan-nurses?omhide=true&utm_source=Bridge+Michigan&utm_campaign=a6362e9afd-Bridge+Week-in-Review+RSS&



[In Alpena, a bold effort to graduate more high-level Michigan nurses | Bridge Michigan](https://www.bridgemi.com/talent-education/alpena-bold-effort-graduate-more-high-level-michigan-nurses?omhide=true&utm_source=Bridge+Michigan&utm_campaign=a6362e9afd-Bridge+Week-in-Review+RSS&)

Resolving a long turf war, Michigan now allows local community colleges to offer four-year bachelor's degrees in nursing through partnerships with universities. The program allows more students to stay close to home, helping them and their community.

www.bridgemi.com

On the federal level, a pair of Congressional Directed Spending requests were submitted this week to the portals of U.S. Senator Gary Peters and U.S. Senator Debbie Stabenow. Both requests were for \$2 million to support the construction of more student housing at ACC. Alpena Mayor Matt Waligora and Target Alpena Executive Director Mike Mahler generously submitted letters of support. According to MCCA president Brandy Johnson, Governor Whitmer will support the student housing requests during upcoming meetings with these congressional leaders.

Action Items

2.865 Resolution of Congratulations for 2023 PTK All-Michigan Academic Team Members Alyssa DeLisle, Kristina Teeples, and Meagan Wright.

The following resolution was proposed by Trustee Gentry and seconded by Trustee Stibitz:

WHEREAS, the encouragement of scholarly achievement is a major purpose of Alpena Community College;

WHEREAS, scholarly achievement manifests itself in a person who excels in the classroom, who has the intellectual curiosity to pursue academic, career, and cultural enrichment outside the traditional classroom, who shows evidence of substantial development of talents in academic and/or technical education, and who has demonstrated an ability to share this development with others;

WHEREAS, Alyssa DeLisle, Kristina Teeples, and Meagan Wright have aptly demonstrated such notable scholarly achievements throughout their academic careers at Alpena Community College and were appropriately recognized as members of the Phi Theta Kappa 2023 All-Michigan Academic Team;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Alpena Community College unanimously extends its sincerest congratulations to Alyssa DeLisle, Kristina Teeples, and Meagan Wright for their numerous contributions to improving the quality of life at the College and for their outstanding scholarly accomplishments.

Ayes: 4. Nays: 0. Motion approved.

2.866 Bids: Welding Ventilation System and Welding Booth Components

The following resolution was proposed by Trustee Gentry and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees approves the purchase of a welding ventilation system and welding booth components from Airgas USA, LLC., of Alpena, Michigan, for a cost not to exceed \$202,741.00.

Ayes: 4. Nays: 0. Motion approved.

Financial Report

Notable points from Vice President for Administration and Finance Richard Sutherland's financial report include:

- The property tax receipts of \$2,349,293 are \$29,072 less than those for February 2022 due to timing of receipts.
- Tuition/fee receipts of \$5,878,886 are \$409,065 more than last year at this time because of higher than expected enrollments.

- State aid for the current year is \$2,944,764 because of the normal start month of October, regular appropriations are \$158,268 less than last year. Additionally, \$81,364 was received for personal property tax, approximately \$9,000 less than last year. The College also received a one-time payment of \$225,700 last year. These differences total to around a negative \$196,400 offset by the expected increase on the regular state appropriations.
- There are no HEERF funds available this year.
- Instruction is lower due to a couple of faculty retirements.
- OIT's increase is due to planned wage increases and timing of software purchases.
- Instruction support is elevated because of the addition of two nursing administrative positions, vacation payout, scheduled payroll increases, and timing of expenses compared to last year.
- Student services is lower due to timing of advertising and promotion purchases.
- Institutional Administration is higher than expected because of the addition of nursing administrative expenses, increased legal proceedings, and retirement costs.
- Net income through the first eight months of this fiscal year shows as a gain of \$797,318.

Personnel Report

New hires, terminations, and status changes from February 10 to March 9, 2023.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Terminations:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- None.

Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by ACC and the ACC Foundation between February 9 and March 8, 2023.

Total Donors:	40
New Gifts:	\$8,440.00
Pledge Payments:	\$2,600.00
New Pledges:	\$150,000.00

Board Discussion

President MacMaster informed the trustees about a time-sensitive bid item that was currently in process but had not been ready for presentation at the March 16 meeting. He asked the trustees to consider holding a special meeting on Friday, March 24, 2023, to consider bids for the purchase and installation of scoreboard for the College's softball and baseball fields. The trustees agreed to meet on the 24th and set the meeting time as 8:00 a.m.

The trustees were then asked to submit discussion topics for the April 25, 2023, board retreat to be held at the Oscoda Campus. Following are the suggested topics:

- Human resources/personnel discussion, including succession planning.
- Opportunities and needs related to ACC's southern area; include an update on Wurtsmith Airport.
- New academic programs which could be important in ACC's area, such as construction technology. New opportunities in career development and building educational partnerships with other entities (like IRESA).
- Programming for Granum Theatre.
- Challenges and threats from outside ACC's service area.
- Housing study results.

Secretary Walterreit, President MacMaster, and others will continue to make arrangements for the retreat and share those details with the trustees.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular board meeting is scheduled for April 19, 2023, at 7:00 p.m. **Please note the date change.** The meeting is tentatively scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

Also please note the ACC Board of Trustees will conduct a **retreat session on April 25, 2023**, at the Oscoda Campus, 5800 Skeel Avenue, Oscoda. The retreat begins at 10:00 a.m.

Adjournment

The regular meeting was adjourned at approximately 8:23 p.m.

Respectfully submitted by
Denis J. Walterreit,
Secretary of the Board of Trustees
(989) 358-7215