

**Approved Minutes of the Special Board Meeting
Alpena Community College Board of Trustees**

June 4, 2024

665 Johnson Street, Alpena, MI 49707

On Tuesday, June 4, 2024, the Alpena Community College Board of Trustees held a special meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center.

The meeting began at 11:00 a.m. Trustees present in person for the regular meeting: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent trustees: none.

Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

Trustee Townsend led the Pledge of Allegiance.

Approval of Agenda

Moved by Trustee Townsend that the agenda be approved as presented; the motion was seconded by Trustee Hilberg. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person or via Webex were: Temi Fadayomi, the Alpena News; Nick Brege, ACC administration; and Kurt Konieczny, ACC administration.

No public comments were given.

Action Items

2.899 Bids: Besser Technical Center Heating Plant Renovations

The following resolution was proposed by Trustee Townsend and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees authorizes College officials to contract with Sweet Heating and Cooling of Glennie, Michigan, for the Base Bid work and the Additive Bid Alternate for the Besser Technical Center heating plant upgrade for a cost not to exceed \$433,000.

Ayes: 7. Nays: 0. Motion approved.

Board Discussion

Chairman Briggs reminded the trustees the next regular board meeting is scheduled for June 20, 2024. The meeting will begin at 5:00 p.m. and a motion will be made to go into closed session to conduct the president’s yearly evaluation. The closed session will end at approximately 6:45 p.m. to allow for the audience to be seated for the regular meeting which will start at approximately 7:00 p.m.

Trustee Duncan mentioned several topics relating to the ACC Foundation:

- The ad hoc committee of Chairman Briggs, Trustee Duncan, and President MacMaster need to meet to discuss ACC's perspectives on the proposed memorandum of understanding with the ACC Foundation. Secretary Walterreit was asked to solicit dates and times for the committee to meet.
- Trustees Stibitz, Hilberg, and Duncan are scheduled to meet with ACC Foundation Board members on Friday, June 7, to share their thoughts on the usage of Granum Theatre and how the Granum endowed funds could be used to facilitate more events. President MacMaster will also join the meeting.
- The annual ACC Foundation Scramble for Students is scheduled for July 20, and Trustee Duncan is still collecting cart sponsorship donations from the trustees.

New Business

None.

Next Regular Meeting

The next regular board meeting is scheduled for June 20, 2024. Please note: The meeting will begin at 5:00 p.m. and a motion will be made to go into closed session to conduct the president's yearly evaluation. The closed session will end at approximately 6:45 p.m. to allow for the audience to be seated for the regular meeting which will start at approximately 7:00 p.m. The meeting is scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

Adjournment

The special meeting was adjourned at approximately 11:18 a.m.

Respectfully submitted by
Denis J. Walterreit,
Secretary of the Board of Trustees
(989) 358-7215