

**Proposed Minutes of the Regular Meeting**  
**Alpena Community College Board of Trustees**  
Wednesday, September 18, 2024  
665 Johnson Street, Alpena, MI 49707

On Wednesday, September 18, 2024, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was brought to order at 6:59 p.m. by Chair John Briggs.

Trustees present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent trustees: none.

Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

Trustee Hilberg led the Pledge of Allegiance.

### **Approval of Agenda**

Trustee Townsend made the motion to approve the agenda as presented; Trustee Stibitz seconded the motion. Ayes: 7. Nays: 0. Motion approved.

### **Approval of the Proposed Minutes of the August 15, 2024, Regular Board Meeting**

Trustee Gentry made the motion to approve the proposed minutes of the August 15, 2024, regular meeting; Trustee Hilberg seconded the motion. Ayes: 7. Nays: 0. Motion approved.

### **Introduction of Guests and Public Comment**

Guests attending the meeting in person or via Webex were: Alpena County Deputy Mike Lash; Rob Mills, ACC faculty; Dr. Paige Gordier, ACC administration; Dr. Nick Brege, ACC administration; Kristen Wisniewski, ACC administration; Mary Eagan, ACC administration; Wesley Repke, ACC faculty; Cindy DeRocher, ACC administration, Robert Williams, ACC student; Xavier Blumberg, ACC student; Kenna Seyfried, ACC student; Zaharias Zahos, ACC student; and Karen Bennett, ACC attorney.

Deputy Mike Lash use the public comment portion of the meeting to update the trustees on the status of the contract between ACC and the Alpena County Sheriff’s Office and to share some of his initial experiences being on campus for Fall Semester.

### **Communication(s)**

None.

### **Board Member and Subcommittee Reports**

Trustee Duncan reported that discussions about the memorandum of understanding between the ACC Board of Trustees and the ACC Foundation Board of Trustees are continuing, and that a

meeting on that topic was held with Sue Fitzpatrick, Augie Matuzak, Dr. Don MacMaster, Penny Boldrey, John Briggs, and Duncan. Duncan suggested that a draft version of the MOU might be available for review by the ACC trustees prior to the October 17 ACC Board of Trustees meeting, and that ACC trustees may have the opportunity to vote on the agreement at the October meeting.

## **Faculty Report**

Criminal Justice Instructor Rob Mills gave the trustees an overview of his activities over the last year. During the 2023-2024 Academic Year Mills delivered nine different criminal justice courses in person lecture and two courses via independent study to just over 119 students, and graduated five. In addition, he assisted nine adjunct staff faculty in delivering an additional 12 criminal justice courses to those same students. Mills attended and assisted with efforts of the Michigan Sheriff Council on Training (MCOTC) at the local corrections officer academy to offer attendees educational opportunities at ACC beyond their academy, and two MDOC Corrections Officer Academies at their Northern Location in Kinross and Southern Training Academy at Whitmore Lake.

Mills routinely supports the Admissions Office efforts volunteering to support ACC open houses both on campus and off for various schools including Alpena, Mio, Oscoda, Alcona, Rogers City, Cheboygan, Ogemaw, and Inland Lakes to name a few. He routinely gives up his off time on Fridays to talk and motivate students on opportunities in wide variety of criminal justice career fields. As program director, Mills has been engaged in every student orientation and registration since his hiring, including summer events and is well versed with Self Service. He guides nine adjunct faculty members with course curriculum, textbooks, support materials and revisions to courses to ensure the highest level and most relevant information is being put out to students. As the face of the program, he often works with students to resolve any academic issues quickly as many of the criminal justice adjuncts are still employed full time with a criminal justice agency.

## **Student Report**

Student Leadership Commission members Robert Williams, Xavier Blumberg, Kenna Seyfried, and Zaharias Zahos addressed the trustees and spoke about Student Leadership activities during the start of Fall Semester.

## **President's Report**

President's Report to the Alpena Community College Board of Trustees  
September 18, 2024

### Fall Semester 2024 Enrollment

Official count of Fall Semester 2024 enrollment shows a substantial increase compared to Fall semester 2023. Headcount is up 5 percent (1,589 compared to 1,514), credit hours are up 5.8 percent (13,723 compared to 12,966) and contact hours are up 7.4 percent (16,725 vs. 15,576). Enrollment highlights include:

- New First-Time students up 10.9 percent in headcount, 15.5 percent in contact hours.
- Early College up 11.2 percent in headcount, 15.2 percent in contact hours.
- Dual enrollment up 3.2 percent in headcount, 8.9 percent in contact hours.
- Online/hybrid up 5.1 percent in headcount, 14.9 percent in contact hours.

Kudos to Admissions Director Mike Kollien, Darrin Lightner, and all faculty and staff for collaborating on this essential College accomplishment.

### Lumberjack Legends Return to ACC

Mary Eagan, Director of Alumni Relations at Alpena Community College, is pleased to announce the inaugural class of honorees for the school's new Lumberjack Legends Athletics Hall of Fame. Five alumni athletes, a team, and a legendary coach were honored as Lumberjack Legends on Saturday, September 7 inside ACC's Besser Technical Center.

The 2024 class includes five ACC athletes who achieved All-American status, including a national champion in swimming, plus ACC's most successful basketball team, which played in the 1966 national junior college championship tournament. That team was Coach Jim Dutcher's last at ACC before he departed for head coaching duties at Eastern Michigan University. He went on to be an assistant coach at the University of Michigan before taking the helm at the University of Minnesota as their men's head basketball coach.

This year's Lumberjack Legends are:

- James Dutcher, Athletic Director & Coach, 1958-1966
- John Stosick, Swimming, NJCAA champion (200-meter backstroke), NJCAA runner-up (100-meter backstroke), 1968
- Alonzo Weatherly, Men's Basketball, NJCAA honorable mention All-American, 1979
- Diana Flakes, Women's Basketball, NJCAA 2nd team All-American, 1981
- Jimmie Holliday, Men's Basketball, NJCAA honorable mention All-American, 1987
- Josh Walker, Men's Basketball, NJCAA 3rd team All-American, 2003
- 1966 Men's Basketball Team, Region 12 Champions

Kudos to Mary Eagan for organizing this meaningful event and thanks to Max Lindsay for his inspired MC work. Special thanks to all ACC staff who contributed to the success of this endeavor linking ACC's present to its distinguished past. According to Director Eagan, more than 80 people attended the honoree reception on Friday and 130 for the ceremony and dinner on Saturday evening.

## Michigan Poet Laureate Nandi Comer Visits ACC

Nandi Comer, Michigan's Poet Laureate, visited Alpena Community College for a well-received poetry reading and Q&A session on Sunday, September 15, in Granum Theatre. An American author and poet, Comer was appointed as the [poet laureate of Michigan](#) in 2023, becoming the state's first poet laureate since the 1950s.

Comer grew up in [Detroit](#) and graduated from the [Communication & Media Arts High School](#). She studied English and Spanish at the [University of Michigan](#), receiving bachelor's degrees in both. Comer was appointed as [poet laureate](#) of Michigan in 2023. She is the first person to hold that position since [Edgar Guest](#), who died in 1959. In 2021, the [Michigan legislature](#) passed a budget re-establishing the position.

An award-winning poet and lecturer, Comer read from her collected works and took questions from the crowd. Approximately 100 people attended. ACC English faculty Joe Bastow also read from his poems to enthusiastic crowd response. The celebration of poetry and the written word was made possible in part by funding from the Alpena Community College Foundation's Granum Grants program and locally through the efforts of Mitchel Dipzinski, leader of tPoetics here in Alpena. Kudos to Tim Kuehnlein for his efforts in bringing this cultural opportunity to the ACC community.

## ACC President Participates in Panel Discussion at the State Capitol on Nursing Shortage Statewide



Alpena Community College President Dr. Don MacMaster (middle) joined a panel discussion on best practices for boosting the supply of nurses statewide sponsored by the Michigan Health and Hospital Association on Wednesday, September 11, at Heritage Hall in the state Capitol Building. Joined by Michigan Community College Association President Brandy Johnson (right) and Henry Ford College president Russ Kavalhuna (second from left), MacMaster spoke about the

collaboration between MyMichigan and ACC on financial support for incoming nursing students and the ongoing efforts of faculty, administrators, and admissions directors to connect with K-12 students about health care careers as they begin to make postsecondary higher education choices. These efforts have led to an increase in total nursing program enrollment at ACC from 54 in Fall 2020 to 132 in Fall 2024. Additionally, 23 students are now in the Bachelor of Science in Nursing (BSN) pipeline provided by the partnership between ACC and Saginaw Valley State University.

### **Action Items**

#### 2.913 Change to Policy 1014, Nondiscrimination Policy — Second Reading

The following resolution was proposed by Trustee Hilberg and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees approves on second reading the proposed changes to Policy 1014, Nondiscrimination Policy.

Ayes: 7. Nays: 0. Motion approved.

#### 2.914 Addition of New Policy 7009A, Amendment to Sexual Misconduct Policy 7009 — First Reading

The following resolution was proposed by Trustee Duncan and seconded by Trustee Townsend:

The Alpena Community College Board of Trustees approves on first reading the addition of new policy 7009A Amendment to Sexual Misconduct Policy 7009.

Ayes: 7. Nays: 0. Motion approved.

#### 2.915 Local Strategic Value Resolution

The following resolution was proposed by Trustee Townsend and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees certifies that the College does meet the local strategic value standards required for state appropriations.

Ayes: 7. Nays: 0. Motion approved.

#### 2.916 Purchase of Used Utility Arborist Bucket Truck

The following resolution was proposed by Trustee Gentry and seconded by Trustee Stender:

The Alpena Community College Board of Trustees pre-approves the purchase of one utility arborist bucket truck at a cost not to exceed \$125,000.

Ayes: 7. Nays: 0. Motion approved.

## Financial Report

### Monthly General Fund Revenue and Expense through August 2024 (Year-to-Year Actual Comparison)

- The property tax receipts of \$673,627 are \$30,174 more than those for August 2023.
- Tuition/fee receipts of \$3,763,985 are \$383,249 more than last year primarily due to an increase in the number of billable contact hours.
- State aid for the current year is comparable to last year and is typical for this time of year. Regular monthly revenue from the state is expected to resume when the state fiscal year begins in October.
- Interest is higher this year compared to last year because of the way the College invests its funds. We are now taking full advantage of the higher rates available through deposits and savings.
- Instructional expenses are up due to the timing for the hiring of new faculty as well as having fewer pays this year compared to last year.
- Net income through the first two months of the year shows as a gain of \$2,146,286 which is typical for this time of year as fall tuition revenue has built up.

### Monthly General Fund Revenue and Expense through August 2024 (Budget-to-Actual Comparison)

- Advertising is up slightly due to the timing of expenses.
- All categories are in acceptable ranges for this stage of the year except as noted above.

### General Fund Month-to-Month Comparison through August 2024

- The Month-to-Month comparisons are tracking as expected except as noted above.

## Personnel Report

New hires, terminations, and status changes from August 2 to September 10, 2024.

### New Hires:

- Elizabeth Kieliszewski, TRiO Advisor – South, effective 08/12/2024.
- Allison Precord, Women’s Volleyball Assistant Coach, effective 08/25/2024.

### Re-Hires:

- Penny Boldrey, Interim Executive Director of ACC Foundation and Executive Director of Development, effective 08/12/2024.

### Transfers:

- None.

Resignations:

- None.

Terminations:

- Matthew Mertz, FT Faculty – Accounting Instructor, effective 08/09/2024.

Inactive:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- None.

**Gifts and Grants Report**

This report reflects the following activity for pledges and gifts received by the ACC Foundation between June 11 and August 8, 2024.

<b>Total Donors:</b>	<b>106</b>
New Gifts:	\$56,879.50
Pledge Payments:	\$0.00
New Pledges:	\$0.00

**Board Discussion**

None.

**New Business**

None.

**Suggested Future Agenda Items**

None.

**Next Regular Meeting**

The next regular board meeting is scheduled for Thursday, October 17, 2024, at 7:00 p.m. The meeting is scheduled to be held in person in Room 400 of the Charles R. Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

## **Adjournment**

The regular meeting was adjourned at approximately 8:28 p.m.

Respectfully submitted by  
Denis J. Walterreit,  
Secretary of the Board of Trustees  
(989) 358-7215

PROPOSED