

**Proposed Minutes of the Special Meeting**  
**Alpena Community College Board of Trustees**  
Tuesday, October 29, 2024  
665 Johnson Street, Alpena, MI 49707

On Tuesday, October 29, 2024, the Alpena Community College Board of Trustees held a special meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was brought to order at 11:01 a.m. by Chair John Briggs.

Trustees present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, and Florence Stibitz, and Tom Townsend. Absent trustees: Susan Stender.

Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

President MacMaster led the Pledge of Allegiance.

### **Approval of Agenda**

Trustee Townsend made the motion to approve the agenda as presented; Trustee Stibitz seconded the motion. Ayes: 6. Nays: 0. Motion approved.

### **Introduction of Guests and Public Comment**

Guests attending the meeting in person or via Webex were: Alpena County Deputy Mike Lash; Dr. Paige Gordier, ACC administration; Dr. Nick Brege, ACC administration; and Chelsea McConnell.

No public comments were delivered.

### **Action Items**

#### 2.921 Fiscal Year 2024 Audit Report

Chelsea McConnell, C.P.A., an auditor for Straley Lamp & Kraenzlein, P.C., gave a short presentation on the preparation of ACC’s Fiscal Year 2024 financial audit. During her presentation she noted her firm had given an unmodified opinion of the College’s finances, which is the best type of opinion to be issued for audits. An unmodified opinion represents the auditor’s belief that the College’s financial statements were presented fairly in all material respects.

The following resolution was proposed by Trustee Gentry and seconded by Trustee Townsend:

The Board of Trustees accepts the financial report and approves the Fiscal Year 2024 audit as submitted by Straley Lamp & Kraenzlein P.C., and commends all parties for their dialogue and exactness in assuring the audit has been produced in full compliance with state law and the new principles of accounting as adopted by

G.A.S.B. It is further noted that appropriate officials at the College are directed to communicate the results of this important process to all interested parties.

Ayes: 6. Nays: 0. Motion approved.

### **Board Discussion**

Chair Briggs mentioned the Association of Lifelong Learners spaghetti dinner on November 5 from 5-7 p.m. President MacMaster and his spouse Dr. Tina Rossi will be helping prepare the meal.

### **New Business**

None.

### **Suggested Future Agenda Items**

None.

### **Next Regular Meeting**

The next regular board meeting is scheduled for Thursday, November 21, 2024. The meeting is scheduled to be held in Room 400 of the Charles R. Donnelly Natural Resources Center. Virtual attendance will be available through Webex. Please note: A workshop session has been scheduled to begin at 6:00 p.m. for a discussion of potential evaluation tools to be used in the upcoming presidential evaluation process in June 2025. The workshop session will last approximately 45 minutes; the regular meeting agenda will start at approximately 7:00 p.m.

### **Adjournment**

The special meeting was adjourned at approximately 11:22 a.m.

Respectfully submitted by  
Denis J. Walterreit,  
Secretary of the Board of Trustees  
(989) 358-7215