

**Proposed Minutes of the Regular Meeting
Alpena Community College Board of Trustees**
Wednesday, April 16, 2025
665 Johnson Street, Alpena, MI 49707

On Wednesday, April 16, 2025, the Alpena Community College Board of Trustees held its regular monthly meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. Prior to the start of the regular meeting, the trustees gathered in the Granum Theatre, Newport Center 107, to see a technology demonstration.

The meeting was brought to order at 7:00 p.m. by Chair John Briggs.

Trustees present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, Florence Stibitz, and Tom Townsend. Absent trustees: none.

Also present in person: ACC President Dr. Don MacMaster, Board Secretary Denis “Jay” Walterreit, and Campus Safety Office Deputy Mike Lash.

Pledge of Allegiance

Trustee Duncan led the Pledge of Allegiance.

Approval of Agenda

Trustee Townsend made the motion to approve the agenda as presented; Trustee Stibitz seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Approval of the Proposed Minutes of the March 20, 2025, Regular Meeting

Trustee Gentry made the motion to approve the proposed minutes of the March 20, 2025, regular board meeting; Trustee Duncan seconded the motion. Ayes: 7. Nays: 0. Motion approved.

Introduction of Guests and Public Comment

Guests attending the meeting in person were: Reagan Voetberg, The Alpena News; Dr. Paige Gordier, ACC administration; Dr. Nick Brege, ACC administration; Dawn Stone, ACC administration; David Cummins, ACC faculty; Kelli Leask, ACC administration; Carmen Dellar, ACC student; Clayton Thomson, ACC student; Thomas Bruning, ACC student; Zachory Orr, ACC student; and Emily Samp, ACC student.

No public comment was given.

Communication(s)

Dr. MacMaster played a voice mail message from U.S. Senator Elissa Slotkin thanking him for his leadership during the recent ice storm.

Board Member and Subcommittee Reports

Trustee Duncan delivered the following report on recent ACC Foundation-related activities:

- Because the ice storm came near the end of the ACC Foundation's scholarship application process, we decided to extend the deadline for students to apply for scholarship until the end of April. Some students still don't have power so it would be unfair to expect them to get applications in online until they're able to devote time and electricity to this endeavor.
- The Foundation has raised \$19,400 in sponsorships for the 2025 College Lineman Rodeo so far. That event is Friday, April 25.
- The dedication for our new criminal justice wall of honor in Besser Technical Center is May 1. Garo Kuredjian, whose late brother Jake is on the honor wall, will be speaking at the dedication. Garo is a commander in the Ventura County Sheriff's Department in California. Other speakers include Rob Mills and student Miah Schopfer, with former director Mike Roy delivering the invocation.
- We've chosen our 2025 Distinguished Graduate and Fellow of the College, who will both be attending Commencement.
- The family of Taylor Agius, who lost her life a year ago in a tragic car accident, is donating the pins for the nursing pinning ceremony on May 7. They will be sterling silver and engraved on the back with Taylor's initials.
- We've chosen the 2025 Florence Nightingale Award winner, who is a 1973 (LPN) and a 1985 (RN) graduate.

Student Report

Nursing Director Kelli Leask introduced nursing student Carmen Dellar, who will be the first ACC student to graduate from the ACC-Saginaw Valley State University cooperative bachelor of science in nursing program. Dellar also will have the distinction of completing both the ACC and SVSU programs in just two years. Leask also updated the trustees on the status of the cooperative program:

- 25 ACC students are currently enrolled in SVSU courses for the RN-BSN program.
- 15 of those students are funded with Sixty by 30 grants to date. There is allotted funding for 10 additional students.
- She is currently working on eight more SVSU enrollments for Summer 2025.

Faculty Report

Instructor David Cummins introduced the team of current and former students who are competing in the upcoming MATE ROV Competition being hosted by the Thunder Bay National Marine Sanctuary June 19-21, 2025.

President's Report

President's Report to the Alpena Community College Board of Trustees
April 16, 2025

National College Lineman's Rodeo Coming to Alpena Community College

(Text by Lisa Blumenthal, Assistant to the Dean of Workforce Development)

Alpena Community College will host the College Lineman Rodeo on Friday, April 25, 2025, welcoming lineman teams from across the country to compete in four challenging events testing their technical and physical skills. This marks the second time ACC has hosted the event, which last occurred on campus in 2016. The competition will take place on the property east of Van Lare Hall.

Following the historic ice storm that recently impacted northern Michigan, this event is a timely and meaningful way to recognize and celebrate the linemen who worked tirelessly to restore power across the region. The rodeo is a major undertaking, with an estimated cost of \$22,000 for materials and logistics. ACC has already received generous donations and continues to seek additional funding. The public is invited to attend and cheer on the competitors, with events running from 9:00 a.m. to 3:00 p.m. Spectator seating and food will be available. For more information or to contribute, contact Lisa Blumenthal at 989-358-7296.

Upgrade at Granum Theatre

(Text by Adam Keyes, Co-Director Office of Information Technology)

The Granum Theatre had long suffered from a poor perception due to its small, dimly projected image, underwhelming audio, and a lighting system that has had issues for some time. Recognizing the need for improvement, the Office of Information Technology (OIT) team explored and engineered a budget-friendly solution to address these issues.

The core of the solution centered around installing a near-cinema quality laser projector paired with a high-gain projection screen. After careful planning and measurements, the proposal was submitted to an internal ACC Foundation Granum Grants program, where it received approval and funding.

Once the equipment arrived, OIT partnered closely with Facilities to ensure proper mounting and setup. OIT then handled the cabling, configuration, and calibration of the projection system to maximize its performance.

Attention then turned to the theater's audio. The existing mixer board was fine-tuned and optimized to extract the best possible sound. Meanwhile, OIT also investigated the long-defunct lighting system and successfully restored it to working condition.

Although there is still more work ahead, the collaboration between OIT, Facilities, ACC Foundation, and ACC administration has revitalized the Granum Theatre and restored its functionality. We hope students, faculty, and the community will enjoy the improved experience.

Accreditation Leaders Attend Higher Learning Annual Conference in Chicago

The Higher Learning Commission is an independent agency, founded in 1895. HLC accredits degree-granting colleges and universities in the United States. HLC is an institutional accreditor, accrediting the institution as a whole. Its mission is to advance the common good through quality assurance of higher education as the leader in equitable, transformative and trusted accreditation in the service of students and member institutions. The vision of HLC is to be the champion of quality higher education by working proactively in the service of students, institutions, and their communities.

ACC's re-accreditation leadership team, led by Dawn Stone, Dr. Paige Gordier, and Sarah Burt, recently attended the Higher Learning Commission's annual conference in Chicago and are here tonight to highlight some of their takeaways from the conference. ACC's 10-year re-accreditation cycle culminates in an HLC site visit in 2027.

Action Items

2.937 Tuition Rate for Fiscal Year 2026

The following resolution was proposed by Trustee Gentry and seconded by Trustee Townsend:

The Alpena Community College Board of Trustees approves the following tuition rate and fee changes for Fiscal Year 2026 effective with Fall Semester 2025.

Tuition	From	To
In-District Tuition (per contact hour)	\$154.00	\$159.00
Out-of-District Tuition (per contact hour, applicable to students from the rest of Michigan, all other states, and foreign countries, with the exception of dual-enrolled and early college students, whose high schools are all charged In-District Tuition)	\$246.00	\$253.00
Technology Fee (per contact hour)	\$6	\$7

Ayes: 7. Nays: 0. Motion approved.

Financial Report

Monthly General Fund Revenue and Expenses Through March 2025 (Year-to-Year Actual Comparison)

- The property tax receipts of \$3,175,222 are \$21,688 more than those for March 2024.
- Tuition/fee receipts of \$7,189,788 are \$553,120 more than last year, primarily due to increased billable contact hours.
- State aid for the current year is \$3,855,159 and is \$94,750 more than March 2024.
- Interest is higher this year than last year because of how the College invests its funds. We fully utilize the higher rates available through certificates and interest-bearing savings accounts.
- Other revenue is lower this year than last because of the ADN to BSN Completion Grant reimbursement timing.
- Instructional and instruction support expenses are up due to contractual wage rate adjustments. This category also includes instruction-related equipment maintenance (CDL trucks), which is also up this year (\$31,109 more than last year) due to the expansion of the fleet and increased equipment use.
- Institutional Administration is down this year compared to last, primarily due to lower year-to-date legal costs, which are \$97,102 less than those in March 2024.
- Physical plant is up slightly compared to last year due to the timing of payments for campus security services.
- Net income through the first nine months of the year shows a gain of \$2,025,055, which is typical for this time of year as spring tuition revenue has accumulated.

Monthly General Fund Revenue and Expense Through March 2025 (Budget-to-Actual Comparison)

- All categories are in acceptable ranges for this year except as noted above.

General Fund Month-to-Month Comparison Through March 2025

- Major expenses in outside services for the month include snow plowing (\$20K), legal fees (\$9K), and CDL truck repairs(\$5.5K).
- All other Month-to-Month comparisons are tracking as expected except as noted above.

Consolidated Income Statement for the Third Quarter of FY 2025

- The deficit in designated funds is due to scheduled computer lab equipment rotation and Technology Improvement Funds invested in new manufacturing technologies including IT upgrades in the welding lab and a new turning center in the manufacturing lab.
- The deficit in the restricted fund is due to the reimbursement timing of Perkins grants and the solar array project.
- The deficit in the scholarship fund is due to the reimbursement timing of the Michigan Achievement Scholarship.

- The deficit in plant funds is due to maintenance and replacement funds invested in boiler plant upgrades, roof replacement, and design services for the new student housing project.

Personnel Report

New hires, terminations, and status changes from March 4 to April 2, 2025.

New Hires:

- None.

Re-Hires:

- None.

Transfers:

- None.

Resignations:

- None.

Terminations:

- None.

Inactive:

- None.

Retirements:

- None.

Name Changes:

- None.

Position Name Changes:

- None.

Gifts and Grants Report

This report reflects the following activity for pledges and gifts received by the ACC Foundation from March 1 to March 31, 2025.

Total Donors:	78
Number of Gifts:	108
New Gifts:	\$50,158.00

Pledge Payments:	\$0.00
New Pledges:	\$0.00

Board Discussion

Chair Briggs noted the change in the date of the May regular meeting; that date is now Wednesday, May 14, 2025.

Briggs then noted the end-of-semester events coming up in April and May including the Lineman Rodeo on April 25, the Criminal Justice Program Wall of Honor dedication ceremony on Thursday, May 1, the Evening with the Arts student art show on Friday, May 2, the Nurses Pinning Ceremony on Wednesday, May 7, the Honors Breakfast and Commencement on Thursday, May 8, the Staff Recognition Dinner on Friday, May 9, and the Alpena Public Schools Early College graduation ceremony also on May 9.

Vice President of Administration and Finance Nick Brege will present the first look at the proposed Fiscal Year 2026 budget at the May 14 board meeting during a workshop session to begin at 6:00 p.m. in the Board Room.

New Business

None.

Suggested Future Agenda Items

None.

Next Regular Meeting

The next regular board meeting is scheduled for Wednesday, May 14, 2025, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center. **Please note the date change.** The board will hold a workshop session beginning at 6:00 p.m. to get details on the proposed Fiscal Year 2026 budget; the regular meeting will start at approximately 7:00 p.m. Virtual attendance of the regular meeting will be available through Webex.

Adjournment

The regular meeting was adjourned at approximately 7:45 p.m.

Respectfully submitted by
Denis J. Walterreit,
Secretary of the Board of Trustees
(989) 358-7215