

**Approved Minutes of the Special Meeting**  
**Alpena Community College Board of Trustees**  
Tuesday, July 8, 2025  
665 Johnson Street, Alpena, MI 49707

On Tuesday, July 8, 2025, the Alpena Community College Board of Trustees held a special meeting in the Roger C. Bauer Board Room, 400 Natural Resources Center. The meeting was brought to order at 9:00 a.m. by Chair John Briggs.

Trustees present in person: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Susan Stender, and Florence Stibitz. Absent trustees: Tom Townsend. Also present in person: ACC President Dr. Don MacMaster and Board Secretary Denis “Jay” Walterreit.

President MacMaster led the Pledge of Allegiance.

**Approval of Agenda**

Trustee Stibitz made the motion to approve the agenda as presented; Trustee Stender seconded the motion. Ayes: 6. Nays: 0. Motion approved.

**Introduction of Guests and Public Comment**

Guests attending the meeting in person or via Webex were: Alpena County Deputy Mike Lash; Dr. Nick Brege, ACC administration; Kristen Wisniewski, ACC administration; Andrew Paad, ACC faculty; and Kurt Konieczny, ACC administration.

No public comments were delivered.

**Action Items**

2.949 Construction General Contractor for New Student Housing Project

The following resolution was proposed by Trustee Gentry and seconded by Trustee Stibitz:

The Alpena Community College Board of Trustees accepts the bid of Meridian Contracting Services for construction general contractor services for the new student housing project with an amount not to exceed \$4,052,000.

Ayes: 6. Nays: 0. Motion approved.

2.950 Machine Tool Lab Cobot Purchase

The following resolution was proposed by Trustee Hilberg and seconded by Trustee Stender:

The Alpena Community College Board of Trustees authorizes appropriate College officials to purchase one Haas COBOT PKG-10KG from Gerotech, Inc., of Flatrock, Michigan, for a cost not to exceed \$53,635.75. Funding for this purchase will come from the Technology Improvement Fund and the Alpena Community College Foundation.

Ayes: 6. Nays: 0. Motion approved.

## 2.951 Approval of Additional Tuition Waivers for Fiscal Year 2026

The following resolution was proposed by Trustee Stibitz and seconded by Trustee Hilberg:

The Alpena Community College Board of Trustees approves the use of \$40,000 from the Alpena Community College Foundation to provide additional tuition waivers support for ACC athletics in Fiscal Year 2026.

Ayes: 6. Nays: 0. Motion approved.

### **Board Discussion**

- Trustee Duncan asked which academic programs could be helped by increasing the number of athletes on campus. President MacMaster mentioned Concrete Tech as one example.
- Trustee Duncan mentioned the ACC Foundation Scramble for Students golf scramble on Saturday, July 19. The Foundation is still looking for volunteers to help with the event. People interested in volunteering can contact Mary Eagan.
- Chair Briggs noted that Fall Semester 2025 startup activities begin August 18 and asked Secretary Walterreit to distribute a copy of the startup week schedule to the trustees. Trustee Stibitz noted that the Association of Lifelong Learners will be supplying breakfast one morning for ACC faculty and staff.

### **New Business**

None.

### **Suggested Future Agenda Items**

None.

### **Next Regular Meeting**

The next regular board meeting is scheduled for Thursday, August 21, 2025, at 7:00 p.m. The meeting is scheduled to be held in Room 400 of the Charles R. Donnelly Natural Resources Center. Virtual attendance will be available through Webex.

### **Adjournment**

The special meeting was adjourned at approximately 9:30 a.m.

Respectfully submitted by  
Denis J. Walterreit,  
Secretary of the Board of Trustees  
(989) 358-7215