

REQUEST FOR PROPOSAL

Rev 052126

Alpena Community College

Schlage NDE or equivalent Wireless Lockset Supply Proposal

Release Date: Tuesday, May 26th, 2026

Due Date: Thursday, June 11th, 2026 @ 2:00 p.m. (Local Time)

Pre-Bid Meeting/Walk Through: N/A

1. PROJECT CONDITIONS

Alpena Community College (ACC) is soliciting proposals from qualified vendors for the supply of ten (10) Schlage NDE wireless cylindrical locksets or approved equivalent.

The project includes furnishing all hardware, components, software compatibility requirements, documentation, and delivery necessary to provide a complete operational system compatible with ACC's existing access control infrastructure. ACC has an Allegion programming and configuration keycard that will

Contract Start Date: Upon ACC Board Approval and Purchase Order Issuance

Completion Requirement: All materials must be delivered and invoiced by July 15th, 2026

2. SCOPE OF WORK

The vendor shall provide the following:

Supply of ten (10) Schlage NDE wireless cylindrical locksets or approved equivalent

All required mounting hardware and trim

Integrated wireless communication capability

Battery-powered operation with standard manufacturer accessories

Compatibility with ACC's existing Allegion Pure Access / Schlage ENGAGE environment

Manufacturer documentation, programming instructions, and warranty information

Delivery to Alpena Community College Facilities Department

Coordination with ACC Facilities throughout procurement and delivery process

3. TECHNICAL SPECIFICATIONS

All materials must meet or exceed the following requirements:

Locksets

Type: Wireless electronic cylindrical lockset

Manufacturer: Schlage NDE Series or approved equivalent

Quantity: Ten (10) units

Reader Options

Multi-technology reader supporting:

Smart credentials (13.56 MHz)

Proximity credentials (125 kHz)

Bluetooth® (BLE 2.4 GHz) mobile credentials

NFC mobile credentials

Si option supporting:

HID iCLASS®

iCLASS SE®

Seos® smart credentials

NFC mobile credentials

Connectivity Options

Bluetooth communication at lock

Wi-Fi access point with periodic check-ins

No-tour functionality

Real-time communication using ENGAGE™ Gateway via:

RS-485 to access control panel

IP to host software

Communication Standards

2.4 GHz Wi-Fi (IEEE 802.11 b/g/n)

WPA2, WPA, WEP, 802.1x

Bluetooth low energy version 4.2

Transport Layer Security (TLS) version 1.2

Advanced Encryption Standard (AES) 256-bit encryption

Available Status Signals

Lock/unlock status

Request-to-exit

Door position monitoring

Interior cover tamper

Magnetic tamper

Battery status

Communication status

Lockdown Capability

Compatible with networked real-time applications using ENGAGE Gateway and PAC system

Wake-up on Radio capability enabling response to lock/unlock commands in less than 5 seconds

Additional Requirements

Gateway communication range up to 30 feet

Data rate up to 54 Mbps via Wi-Fi

Battery life up to 2 years using four (4) AA batteries

Exterior operating temperature:

-31°F to 151°F (-35°C to 66°C)

NDEBSi: -13°F to 151°F (-25°C to 66°C)

Interior operating temperature:

32°F to 120°F (0°C to 49°C) battery environment

Humidity range: 0–100% non-condensing

Construction Requirements

ADA compliant lever design

Heavy-duty commercial grade construction

ANSI/BHMA Grade 1 or equivalent

Compatible with standard commercial door preparations

Field configurable handing

Ability to integrate with ACC existing access control software platform

Included Components

Lock chassis and lever trim

Wireless communication components

Mounting hardware

Batteries

Programming/setup documentation

Manufacturer warranty documentation

4. PROPOSAL REQUIREMENTS

Company Information

Legal company name

Company background and relevant experience

Proof of licensing and insurance (general liability & workers compensation if applicable)

Cost Proposal

(Use Bid Form below)

Include:

Itemized costs (materials, shipping, contingencies if applicable)

Lead time for delivery

Warranty

Minimum 1-year manufacturer warranty on materials and workmanship

Additional Submittals

Manufacturer specification sheets

Warranty documentation

Product literature

5. ALTERNATES

Bidders are encouraged to submit alternate options that may provide cost savings, improved durability, or enhanced functionality.

Alternates must:

Be clearly labeled as “Alternate”

Include full description and justification

Provide separate pricing either add or deduct

Not compromise required performance or compatibility

Examples may include:

Equivalent electronic lock manufacturers

Alternate communication technologies

Alternate finishes or credential compatibility options

ACC reserves the right to accept or reject any alternates.

6. SELECTION CRITERIA

Proposals will be evaluated using a 100-point system:

Criteria	Points
Competitive Cost	40
Delivery Timeline	30
Product Compliance & Compatibility	30

7. WALK THROUGH

N/A

8. GENERAL CONDITIONS

ACC reserves the right to reject any or all bids

Selection is based on value, not cost alone

All products must meet applicable codes and standards

Certificate of insurance required if applicable

ACC may cancel procurement at any time (payment for delivered materials only)

Refer to ACC Policy 5009 for local vendor preference

9. CLARIFICATIONS & QUESTIONS

All inquiries must be submitted in writing to:

Kurt Konieczny

Konieczk@alpenacc.edu

Director of Facilities Management

Questions Due: June 4th, 2026

Responses Issued By: June 8th, 2026

10. SUBMISSION INFORMATION

Submit bids by 2:00 PM, June 11th, 2026 to:

kowalewl@alpenacc.edu

Alpena Community College

665 Johnson St

Alpena, MI 49707

Attention: Lyn Kowalewsky

Controller – VLH 110

11. BIDDER CERTIFICATION

By submitting a bid, bidder certifies compliance with Michigan Act 517 (Iran-Linked Business prohibition).

12. ACKNOWLEDGEMENT OF ADDENDA

List all addenda issued (or mark N/A):

13. BID PROPOSAL FORM

BASE BID:

Total Bid Price: \$_____

Alternates (if any):

Alternate #1: _____

Price: \$_____

Alternate #2: _____

Price: \$_____

Warranty:

Lockset System / Materials Provided:

NOTES

All materials, shipping, and associated equipment must be included

Products must comply with all applicable codes and standards

Pricing must remain valid for 60 days