ALPENA COMMUNITY COLLEGE

REQUEST FOR PROPOSALS (RFP)

3/4-Ton 4WD Plow Truck Purchase

RFP Release Date: November 24, 2026

RFP Due Date: December 8, 2026, at 2:00 PM

Required Delivery: No later than March 2027

1. PROJECT OVERVIEW

Alpena Community College (ACC) is requesting proposals from qualified automotive dealerships for the purchase of one (1) 3/4-ton, four-wheel-drive pickup truck for College facilities and grounds maintenance, including snow removal operations.

Vendors are encouraged to identify applicable MiDEAL contract pricing and purchasing options if available.

ACC is requesting pricing for a new vehicle as the base bid, with a separate alternate bid for a qualifying used vehicle.

2. BASE TRUCK SPECIFICATIONS – NEW VEHICLE

The proposed new vehicle shall meet the following minimum requirements:

- Quantity: One (1)
- Vehicle Class: 3/4-ton pickup (2500/F-250 equivalent)
- Condition: New, unused, and never previously titled.
- Cab Configuration: Standard/Regular Cab
- Bed: Long bed preferred.
- Drivetrain: Four-wheel drive (4WD).
- Engine: Gasoline V8. No diesel engines.
- Engine Displacement: Vendor must identify exact engine size.
- Transmission: Automatic.

- Towing Package: Factory-installed towing package, including appropriate hitch, wiring, and trailer connections.
- Snowplow Preparation Package: Factory-installed snowplow preparation package, or vendor shall identify available options.
- Appropriate heavy-duty alternator and electrical capacity for snowplow operation.
- All standard manufacturer safety equipment and features.

Vendors shall identify the manufacturer, model, model year, engine specifications, horsepower, torque, GVWR, towing capacity, and all included factory options.

3. ALTERNATE BID – USED VEHICLE

In addition to the new vehicle base bid, ACC will consider proposals for a used 3/4-ton pickup truck meeting the following minimum requirements:

- Vehicle Class: 3/4-ton pickup (2500/F-250 equivalent).
- Condition: Used, in good operating condition.
- Vehicle Age: Less than four (4) years old as of the bid due date.
- Mileage: Fewer than 37,000 miles.
- Cab Configuration: Standard/Regular Cab.
- Drivetrain: Four-wheel drive (4WD).
- Engine: Gasoline V8 only. No diesel engines.
- Towing Package: Required.
- Snowplow Preparation Package: Preferred.
- Clean title with no salvage, rebuilt, or flood-damaged history.
- No known structural or frame damage.
- Complete vehicle maintenance and service history, if available.

Vendors submitting used vehicle proposals shall provide:

- Manufacturer, model, and model year.
- VIN.
- Current mileage.
- Engine size and specifications.
- Vehicle history report.
- Description of any prior damage or repairs.
- Remaining manufacturer warranty or extended warranty options.
- Current photographs, if requested.

- Vehicle availability and estimated delivery date.

Used vehicle proposals must meet all minimum requirements. ACC reserves the right to reject any used vehicle that does not meet the College's expectations for condition, reliability, and intended use.

The used vehicle shall be priced as a separate alternate and shall not replace the required new vehicle base bid.

4. OPTIONAL ADD ALTERNATE – V-PLOW

ACC requests separate pricing for an optional V-plow compatible with the proposed truck.

Vendors shall provide pricing for the following:

1. Steel V-Plow
2. Stainless Steel V-Plow
3. Plastic/Polyethylene V-Plow

Pricing shall include:

- Manufacturer and model.
- Blade width.
- Complete mounting hardware and truck attachment system.
- Hydraulic system and controls.
- Electrical connections and wiring.
- Required lighting and safety equipment.
- Installation and setup.
- Applicable manufacturer warranties.

Any additional truck equipment or modifications required for plow installation shall be identified separately.

5. DELIVERY REQUIREMENTS

The selected vehicle must be available for delivery to Alpena Community College no later than March 2027.

Vendors shall identify:

- Current vehicle availability.
- Estimated delivery date.
- Current mileage.
- Whether the vehicle is in stock, in production, or must be ordered.
- Any anticipated production or delivery delays.
- Delivery and transportation charges.

If a V-plow is awarded, it shall be installed and operational upon delivery unless otherwise approved by ACC.

6. MIDEAL COOPERATIVE PURCHASING

Vendors shall identify:

- MiDEAL contract number if applicable.
- Contracted dealership/vendor name.
- Applicable contract pricing.
- Any additional discounts available to Alpena Community College.

7. PROPOSAL EVALUATION

Proposals will be evaluated based on:

- Overall purchase price and value.
- Compliance with requested vehicle specifications.
- New versus used vehicle condition.
- Warranty coverage.
- Mileage and vehicle history.
- Vehicle availability and ability to meet the March 2027 delivery deadline.
- Dealer service support and reputation.

ACC reserves the right to award the base truck purchase and optional V-plow separately.

8. GENERAL CONDITIONS

1. Alpena Community College reserves the right to reject any or all proposals, waive informalities, and accept the proposal determined to be in the best interest of the College.
2. ACC reserves the right to request additional information or clarification.

3. All proposals shall remain valid for a minimum of sixty (60) days following the bid opening.
4. The awarded vendor shall provide all applicable warranties and vehicle documentation at delivery.
5. The vehicle shall be delivered free of liens and encumbrances.
6. The successful vendor shall coordinate delivery with the College's Facilities Management Department.
7. Vendors shall comply with all applicable federal, state, and local laws and regulations.
8. Applicable College purchasing policies shall govern the procurement.

9. QUESTIONS AND CLARIFICATIONS

Kurt Konieczny

Director of Facilities Management

Alpena Community College

Phone: (989) 358-7202

Email: konieczk@alpenacc.edu

10. PROPOSAL SUBMISSION

Proposals must be received no later than:

December 8, 2026, at 2:00 PM

Alpena Community College

Attn: Lyn Kowalewsky, Controller

Van Lare Hall – Room 110

665 Johnson Street

Alpena, MI 49707

Email: kowalewl@alpenacc.edu

Proposals shall be clearly marked:

RFP – 3/4-Ton 4WD Plow Truck

Late submissions may be rejected.

BID PROPOSAL FORM

3/4-Ton 4WD Plow Truck

Vendor Information

Company Name: _____

Representative: _____

Phone: _____

Email: _____

A. BASE BID – NEW TRUCK

Description	Vendor Response
Manufacturer	
Model	
Model Year	
Cab Configuration	
Bed Length	
Engine Size (Gas V8 Only)	
Horsepower / Torque	
GVWR	
Drivetrain	4WD
Transmission	
Towing Package	
Snowplow Prep Package	
Mileage	
Warranty Information	
Availability Date	

Estimated Delivery Date	
MiDEAL Contract Number	

NEW TRUCK BASE BID: $_____

B. ALTERNATE BID – USED TRUCK

Description	Vendor Response
Manufacturer	
Model	
Model Year	
VIN	
Cab Configuration	
Bed Length	
Engine Size (Gas V8 Only)	
Horsepower / Torque	
Current Mileage	
Vehicle History Report Included	Yes / No
Previous Damage / Repairs	
Remaining Warranty	
Towing Package	
Snowplow Prep Package	
Vehicle Availability Date	
Estimated Delivery Date	

USED TRUCK ALTERNATE BID: $_____

C. OPTIONAL ADD ALTERNATE – V-PLOW

All prices shall include installation and necessary mounting equipment.

Plow Material	Manufacturer / Model	Blade Width	Installed Price
Steel V-Plow			$
Stainless Steel V-Plow			$
Plastic/Poly V-Plow			$

Additional equipment or modifications required:

D. ADDITIONAL COSTS

Description	Cost
Delivery / Transportation	$
Additional Equipment	$
Other Fees	$

E. VENDOR ACKNOWLEDGEMENT

I certify that the information provided in this proposal is accurate and that the pricing and delivery information represents our company's offer to Alpena Community College.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____