

Alpena Community College's Services at a Glance: Fall, 2025

Student Success Center – Van Lare Hall 101

Hours: Monday – Thursday 8:30 a.m. – 5:00 p.m.
Friday 8:30 a.m. – 12:00 p.m.

Contacts: Colleen Jacobs, 989.358.7270
Monika Ehrlich, 989.358.7408



- Student photo ID cards
- Free in-person or Video Conferencing tutoring for most subjects – 3 hours per class each week
- Presentations on study skills, note-taking, testing, APA, MLA, completing your degree and more!
- 10 computers with free printing for academic purposes and wireless internet
- Student Food Pantry located in Besser Tech Building/Mini Pantry located outside of SSC.

Student Success Facilitator – Van Lare Hall 115C

Hours: Monday – Friday 8:00 a.m. – 4:00 p.m.

Contacts: Todd Wozniak, 989.358.7329

- Academic Planning and Life Prep
- Campus and Community Referrals
- Success Plans/Check-Ins

Technical Career Services – Van Lare Hall 101

Hours: Monday – Friday 8:00 a.m. – 4:30 p.m.

Contacts: Jewel Lancaster, 989.358.7277
Monika Ehrlich, 989.358.7408

- Academic support & transfer assistance
- Career advising services
- Financial literacy and study skills workshops
- Admissions and financial aid assistance
- Professional writing support
- Resume and cover letter writing
- Job search strategies
- Resource referrals

Testing Center – Van Lare Hall 101 – Appointment Required

Hours: Monday 9:00 a.m. – 12:00 p.m. & 1:00 p.m. – 5:00 p.m.

Tuesday 12:00 p.m. – 6:00 p.m.

Wednesday 10:00 a.m. – 5:00 p.m.

Thursday 10:00 a.m. – 7:00 p.m.

Friday 9:00 a.m. – 1:00 p.m.

Contact: Beth Matzke, 989.358.7209, Fax: 989.358.7569

- On-line and paper/pencil testing
- CLEP and DSST (Dantes)
- Placement testing
- University and other specialty testing
- Pre-employment testing

All testers must provide a photo I.D. prior to testing



Stephen H. Fletcher Library - Newport Center 111

Hours: Monday - Wednesday 8:00 a.m. - 7:00 p.m.

Thursday 8:00 a.m. - 5:00 p.m.

Friday 8:00 a.m. - 12:30 p.m.

Saturday 12:00 p.m. - 4:00 p.m.

Sunday Closed

- Books and e-books
- Full-text references
- College Source Online
- Web subject lists and search tools

- Course/instructor related web sites
- 36 computers and wireless internet access
- Magazines, journals and newspapers
- Citation helpers – MLA, APA and others
- Renew your library books by phone, 989.358.7252

Please note: Hours during Holidays and Finals Week differ

Contacts: Lauren Mantlo, 989.358.7249/Pat Manning, 989.358.7252



Blackboard Support



Contacts: Alex Gorton, 989.358.7279 or gortona@alpenacc.edu
Jillian Seguin, 989.358.7289 or seguinji@alpenacc.edu



Microsoft 365

Self-Service & Microsoft 365 Support

Contact: Shelly Clarke, 989.358.7374 or helpdesk@alpenacc.edu

