

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

**A. Student Information (Please print clearly)**

_____ Last Name	_____ First Name	_____ M.I.	_____ ACC Student ID or Social Security Number
_____ Address (include apartment number)			_____ Date of Birth
_____ City	_____ State	_____ Zip Code	_____ Phone Number (include area code)

**B. High School Completion Status**

**Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2023-2024:**

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschooled setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

**C. Identity and Statement of Educational Purpose (To Be Signed at ACC)**

**The student must appear in person at Alpena Community College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.**

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal  
(Print Student's Name)

student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Alpena Community College for 2023-2024.

_____ Student's Signature	_____ Student's ID Number	_____ Date
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**Institutional Verification**

I verified the applicant's identity in person and attached a signed and dated copy of the presented ID.

_____ Alpena Community College-Authorized Individual (Print)	_____ Alpena Community College-Authorized Individual (Signature)	_____ Date
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**If you are unable to appear in person at Alpena Community College, contact the Financial Aid Office at 989-358-7286.**