ALPENA COMMUNITY COLLEGE 2025-2026 Verification Worksheet for Dependent Student

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student Information (Please print clearly)

Last Name	First Name	M.I.	ACC Student ID or Social Security Number
Address (include apartment number)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

B. Family Information

List the people in your contributors'/parents' family, and include:

- Yourself, the student (even if you do not live with a parent).
- Your contributors/parents listed on the FAFSA (including contributor's spouse, i.e., step-parent), even if the student does not live with a contributor/parent.
- Your contributors'/parents' other dependent children* if they live with parent or live apart due to a period of temporary absence (e.g., college enrollment) **and** the contributors/parents will **provide more than half** of their support from July 1, 2025 through June 30, 2026.
- Other persons* if they now live with the contributors/parents, and the contributors/parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

*The provided criteria for "dependent children" or "other persons" mirror the requirement that family size align with those the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S. tax return at the time of completing the 2025-2026 FAFSA. As a result, the parent should not include any unborn children in the family size.

Write the names, ages and relationship of ALL family members in the spaces below.

• In the last column, write in the full name of the college for any listed family/household member who will be attending college **at least half-time** between July 1, 2025 through June 30, 2026 and will be enrolled in a degree or certificate program as a regular student (**do not designate a college if students are in early college or dual enrolled**). If you need more space, attach a separate page.

Full Name	Age	Relationship to the student	List College, if attending between 7/1/25 & 6/30/26
		Self	Alpena Community College

C. Tax Information- required

Using the three methods provided below, select which option applies to each person.

Example: Contributor/Parent 1 used the FAFSA FTI and FAFSA Privacy Consent method, so they select option "A." If the student did not file, select option "C" and complete table below.

Student (check one):	Contributor/Parent 1 (check one):	Contributor/Parent 2 (check one):
\square B		

- **A.** FAFSA FTI Approval and FAFSA Privacy Consent was/will be used to provide tax information on the FAFSA. *See enclosed Tax Return Transcript Request Method 1 if you have not yet transferred your taxes.* (If you checked this box, *sign and return form to FA office*).
- **B.** An IRS Tax Return Transcript **OR** a signed and dated copy of the 2023 federal income tax return (Form 1040) with Schedule 1 and Schedule 3 will be submitted. Married parents who file separate tax returns must provide a transcript for each filer. *See enclosed IRS Tax Return Transcript Request Method 2.* (If you checked this box, *sign and return form to FA office*).
- C. By checking this box, I (the student, and/or parent, and/or parent's spouse) certify that I/we did not file, and I/we were not required to file a 2023 Federal Income Tax Return, and I/we have listed all income earned from work, other income, and resources for the 2023 tax year. You are required to provide copies of all 2023 W-2 forms for all sources of earned income and submit a copy of the non-filing letter from the IRS (see enclosed IRS Tax Return Transcript Request Method 3). If you cannot provide a W-2 form for a source, explain why. Complete table below, listing all sources of income and amounts of earnings, other income, foreign income earned, and resources that supported the individual(s) for 2023 tax year, if you had no income in 2023, write the word "NONE" under source of income. If you need more space, attach a separate page.

If Option "C" was selected, fill in the table below:

Source of Income/Employer's Name	Name of person who earned income	2023 Amount Earned	Check if W-2 was included, if not explain
		\$	
		\$	
		\$	
		\$	

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct. WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.

X	
Student Signature	Date
X	
Contributor/Parent 1 Signature	Date
Contributor/Parent 1 Signature	Date
Contributor/Parent 1 Signature	Date

Return to ACC Financial Aid Office, 665 Johnson Street, Alpena, MI 49707 or Fax to 989-358-7541. For more information, call 989-358-7286.