

PRACTICAL NURSING (PN) & ASSOCIATE DEGREE (ADN) INFORMATION PACKET

March 2025

Alpena Campus 665 Johnson Street 126 Van Lare Hall Alpena, MI 49707 989.358.7217	Oscoda Campus 5800 Skeel Avenue 211 Oscoda Office Oscoda, MI 48750 989.358.7295
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nursing@alpenacc.edu
oscodanursing@alpenacc.edu
<https://discover.alpenacc.edu/nursing.php>

Kelli Leask, MSN-Ed., APRN, FNP-C
Director of Nursing – Alpena Campus

Melanie Rowden, MSN-Ed., RN, COS-C, HCS-D
Nursing Program Director – Oscoda Campus

DESCRIPTION

The nursing programs at Alpena Community College (ACC) will prepare the nursing student with the knowledge, skills and expertise to practice as an LPN or RN in the healthcare workplace. The nursing curriculum is designed to promote career mobility and to offer qualified students alternative educational tracks according to their career goals. The PN and ADN programs admit 24 students each fall and spring semester to the Alpena campus and 8 PN and 10 ADN students to the Oscoda campus.

Programs

Alpena Community College offers the following nursing programs:

Program	Status	Duration	Credits	Licensure
Practical Nursing (PN)	Full-time	3 Semesters	35.5	Licensed Practical Nurse (LPN)
Associate Degree Nursing (ADN)	Full-time	4 Semesters	60.5	Registered Nurse (RN)

ACCREDITATION

All ACC nursing programs are approved by the Michigan Board of Nursing. The ACC - Alpena Campus Licensed Practical Nurse and Registered Nurse programs located at 665 Johnson Street, Alpena, MI 49707 and the ACC - Oscoda Campus Licensed Practical Nurse and Registered Nurse programs located at 5800 Skeel Avenue, Oscoda, MI 48750 are accredited by the Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326, (404) 975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the Licensed Practical Nurse and Registered Nurse programs at the Alpena and Oscoda campus is Continuing Accreditation for Good Cause.

ALPENA

COMMUNITY COLLEGE

665 Johnson Street
Alpena, MI 49707-1495



ACEN | 3390 Peachtree Road NE | Suite 1400 | Atlanta, GA 30326 | 404.975.5000

ADMISSION REQUIREMENTS AND PROCEDURES

Alpena Community College Admission Application

Follow the [Easy Steps to Getting Started at ACC](#) guidelines and complete an online college application and someone from the Admissions Office will contact you about the next steps.

Advising and Assessment

Schedule an advising appointment with a nursing advisor to develop a plan to complete your nursing education. For an appointment contact nursing@alpenacc.edu (Alpena Campus) or oscodanursing@alpenacc.edu (Oscoda Campus).

Semester 1 Courses

Program	Course	Title	Minimum Grade	Credits
PN & ADN	BIO 110/110L*	Essentials of Anatomy & Physiology	C-	4
PN & ADN	ENG 111	English Composition I	C-	3
PN & ADN	HEA 133**	Dosage Calculation & Medical Terminology	C-	2
PN & ADN	SPE 121 – or – SPE 123	Speech Communications – or – Public Communication	C-	3
ADN 4 credits in the listed General Elective courses FALL 2025 = General Elective course 3 credits	General Elective Courses BIO 201/201L BIO 203/203L BIS 167 CEM 111 HEA 102 HUM 241 MTH 223 PHL 125 PHL 228 PSY 101 SOC 123	General Elective Courses Human Anatomy Human Physiology Medical Ethics & Law General Chemistry Nutrition Humanities I Statistical Methods Language & Reason Introduction to Ethics General Psychology Introduction to Sociology	C - C - C - C - C - C - C - C - C - C - C - C -	4 4 3 4 3 4 4 3 3 3 3 3
General Elective courses must be taken within 5 years or less of admission to the program				

*Applicants may have BIO 110/110L or BIO 201/201L (*Human Anatomy*) or BIO 203/203L (*Human Physiology*).

**Applicants may have HEA 133 or NUR 133 (*Dosage Calculations [Legacy Course]*).

NOTE: Science courses that are older than seven years from the date the student formally begins the nursing program will be evaluated on an individual basis for acceptance.

Apply to Nursing Program

Applicants may submit an application to the nursing program while enrolled in, or upon completion of, Semester 1 courses. The open application period is March 1 – April 10 and September 1 – November 10.

- Complete Nursing Program Application.
 - Obtain healthcare work experience documentation.
 - Submit a letter of professional reference.
 - Submit a letter of personal recommendation.
 - Take the ATI Test of Essential Academic Skills (TEAS) admission exam. Minimum Academic Preparedness Level to achieve is Proficient for ADN and Basic for PN. Results are valid for two years. Current PN students who have a valid Proficient score on file do not need to repeat testing when applying for ADN.
 - Obtain Central Registry Clearance from the State of Michigan Department of Human Services.
 - Submit a copy of any earned degree or current medical license or certification.
 - Submit an essay of 100 words or less based on the topic: Describe the attributes you will bring to the nursing profession and your goals of attaining your nursing degree.

Applicants should be aware that the Michigan Board of Nursing may deny a license to any applicant who has been convicted for a felony or certain misdemeanor charges or is dependent on substances like drugs and alcohol. ACC is not responsible if an applicant is denied licensure after completion of the nursing program. If the felony is such that the student would not be able to attend clinical rotations at any of our sites, admission to the program would be denied. Students entering any program must be 18 years of age prior to the start of their first clinical rotation and have a high school diploma or General Education Degree (GED) or be enrolled in an Early College Program.

SELECTION PROCESS

Alpena Community College admits students anonymously following a holistic admission process using the Admission Criteria Scoring Form (Table A). Semester 1 courses are used to calculate admission GPA and applicants must complete all Semester 1 courses with a C- (70%) or greater grade and obtain a minimum cumulative GPA of 2.5. Applicants denied admission must reapply for every additional semester they wish to be considered for admission. Please be aware that meeting minimum requirements does not guarantee an opening in any nursing program.

Scoring for admission is based on: Semester 1 course grades, ATI TEAS score, previously earned medical license, certification, degree or ACC LPN graduate, recommendation letters, healthcare work experience, essay score, and previous application submissions. In the event that more than one applicant with the same score is eligible competitively to be admitted to the nursing programs, admission will be based on GPA, work experience, number of semesters a student applied for admittance into a nursing program, and application date at the point when all Semester 1 courses were met.

Selection of campus placement will be based on preference in the order that applications were received or completed. In an effort to fill all seats, geographical location and student reattempts will be factors used to determine campus placement.

Table A

FULL-TIME ADMISSION CRITERIA SCORING FORM

Applicant ID & Program:		Number of Previous Applications:	
Campus:		Application Received on Time:	
Criteria	Scale	Points Available	Points Awarded
1. Grades: GPA of Semester 1 Courses: BIO 110/110L, ENG 111/121, HEA 133, SPE 121/123 ADN Only - 4 General Elective Credits: (BIO 201/201L, BIO 203/203L, BIS 167, CEM 111/111L, HEA 102, HUM 241, MTH 223, PHL 125, PHL 228, PSY 101 or SOC 123)	4.00 – 3.50 3.49 – 3.00 2.99 – 2.50 Below 2.50	= 5 = 4 = 3 = 0	
2. ATI TEAS Academic Preparedness Level:	Exemplary Advanced Proficient Basic	= 10 = 9 = 8 = 7	
3. Letters of Recommendation:			
Professional	Yes No	= 1 = 0	
Personal	Yes No	= 1 = 0	
4. Medical License or Certification, Degree or ACC LPN Graduate:	Awarded In progress None	= 2 = 1 = 0	
5. Healthcare Work Experience	5+ Years 3-4 Years 1-2 Years < 1 Year or None	= 3 = 2 = 1 = 0	
6. Essay	Excellent Good Fair Poor	= 3 = 2 = 1 = 0	
Total Points:			

ADMISSION TO PROGRAM

Applicants who meet admission criteria and whose ranked admission score falls within the number of available seats are emailed acceptance letters within two weeks following the end of each semester. Accepted students will need to confirm their seat in the program within five business days.

Waiting List

Applicants who meet all admission requirements but whose admission score is ranked one to five positions lower than the number of seats available are placed on a waiting list according to total score. All other applicants are considered not admitted to the program. Applicants not admitted or waitlisted who desire future admission to the program must reapply during a future open application period. Waitlisted applicants may be offered a seat at another campus dependent on seat availability.

COURSE REGISTRATION

After a student confirms their seat in the program and submits the required compliance documents, they will be registered for nursing courses. Practicing LPNs with a minimum of one year nursing experience may complete a standard departmental test out exam for the RN Foundations (NUR 238) course.

MANDATORY ORIENTATION

Date for program orientation is announced in acceptance letter. Student must attend orientation. The date is provided in advance.

PHYSICAL, BACKGROUND CHECK, IMMUNIZATIONS, TB, BLS, & DRUG SCREENING

Accepted applicants must meet requirements as designated by the department, College, and clinical agencies. The items listed below must remain current throughout the program. Due date is announced in acceptance letter.

- *Student Health Form* completed by the student and signed by a health care provider.
- Criminal background check results from the Michigan State Police (ICHAT).
- Documented seasonal influenza for current season or completion of declination form.
- Documentation of receiving immunization, or lab results for proof of immunity, or completion of declination form for the following: Tetanus/Diphtheria/Pertussis (within the past 10 years), Varicella (2 doses), Hepatitis B (3-dose or 2-dose series), Measles, Mumps, and Rubella (2 doses).
- Documentation of COVID-19 vaccination or completion of declination form.
- Documentation of Tuberculosis testing according to current clinical site guidelines.
- Urine 10-panel drug screen with negative results obtained after program acceptance letter has been received. Diluted test results are not accepted.
- Current Basic Life Support Provider [BLS] certification from the American Heart Association. Certification needs to be demonstrated.

Students are required to purchase supplies such as a uniform (PN: maroon scrub top and maroon scrub pants, ADN: white scrub top and maroon scrub pants), clean shoes that enclose the foot, watch with a second hand, and a stethoscope.

TUITION FEES

Tuition is based upon residence and is computed on contact hours. Certain nursing courses have additional course fees. Course fee details can be found on the ACC website: Academic Year Estimated Costs. Any course fee associated with a NUR course is nonrefundable.

ESTIMATION OF TUITION AND FEES

	FULL-TIME PN PROGRAM		FULL-TIME ADN PROGRAM	
	IN-DISTRICT	OUT-OF DISTRICT	IN-DISTRICT	OUT-OF DISTRICT
Tuition & Fees	\$11373.50	\$14532.00	\$17632.50	\$24692.50
Books & Course Materials	\$1250.00	\$1250.00	\$2400.00	\$2400.00
Clinical Supplies	\$200.00	\$200.00	\$200.00	\$200.00
Total	\$12823.50	\$15982.00	\$20232.50	\$27292.50

The above figures are based on 2024-2025 rates and are subject to change. A student's residence status is determined in one of three categories: in-district (graduate of Alpena High School; a resident of at least six months in the Alpena Public Schools District prior to initial enrollment), in-state, or out-of-state. Tuition will be paid according to residency status.

CURRICULUM FULL-TIME PN

CERTIFICATE (C)

SUGGESTED SEQUENCE OF COURSES

SEMESTER 1

BIO 110/110L ESSENTIALS OF ANATOMY & PHYSIOLOGY (4/5)
 ENG 111 ENGLISH COMPOSITION I (3/3)
 HEA 133 DOSAGE CALCULATION & MEDICAL TERMINOLOGY (2/2)
 SPE 121 *or* SPEECH COMMUNICATION (3/3) *or*
 SPE 123 PUBLIC COMMUNICATION

Total = 12 credits/13 contacts

SEMESTER 2

NUR 128 PHARMACOLOGY I (1.5/1.5)
 NUR 140 FOUNDATIONS OF NURSING THEORY (3/3)
 NUR 140LC FOUNDATIONS OF NURSING LAB (1.5/4.5)
 NUR 142 MEDICAL SURGICAL NURSING I THEORY (2.5/2.5)
 NUR 143 MEDICAL SURGICAL NURSING I CLINICAL (2/6)

Total = 10.5 credits/17.5 contacts

SEMESTER 3

NUR 135 PN TRANSITION TO PRACTICE (1/1)
 NUR 150 MEDICAL SURGICAL NURSING II THEORY (2.5/2.5)
 NUR 151 MEDICAL SURGICAL NURSING II CLINICAL (2/6)
 NUR 152 OB/REPRODUCTIVE HEALTH/PEDS THEORY (2/2)
 NUR 153 OB/REPRODUCTIVE HEALTH/PEDS CLINICAL (1.5/4.5)
 NUR 156 PHARMACOLOGY II (2/2)
 NUR 157 PN NURSING SIMULATION LAB (2/6)

Total = 13 credits/24 contacts

OVERALL PN - MINIMUM 35.5 CREDIT HOURS/54.5 CONTACT HOURS

CURRICULUM FULL-TIME ADN

ASSOCIATE IN APPLIED SCIENCE (AAS) DEGREE

SUGGESTED SEQUENCE OF COURSES

SEMESTER 1

BIO 110/110L	ESSENTIALS OF ANATOMY & PHYSIOLOGY (4/5)
ENG 111 <i>or</i> ENG 121	ENGLISH COMPOSITION I (3/3) <i>or</i> ADVANCED ENGLISH COMPOSITION I (3/3)
GEN ED	GENERAL ELECTIVE COURSE ^A (4/4) = FALL 2025 (3/3)
HEA 133	DOSAGE CALCULATION & MEDICAL TERMINOLOGY (2/2)
SPE 121 <i>or</i> SPE 123	SPEECH COMMUNICATION (3/3) <i>or</i> PUBLIC COMMUNICATION

Total = 16 credits = FALL 2025 15 credits

SEMESTER 2

BIO 140/140L	MICROBIOLOGY FOR THE HEALTH SCIENCES (3/5)
ENG 112 <i>or</i> ENG 122	ENGLISH COMPOSITION II (3/3) <i>or</i> ADVANCED ENGLISH COMPOSITION II (3/3)
NUR 228	RN PHARMACOLOGY I (1.5/1.5) = FALL 2025 (2.5/2.5)
NUR 238	RN FOUNDATIONS (3/3)
NUR 239LC	RN FOUNDATIONS LAB (2/6)
NUR 245	PHYSICAL ASSESSMENT (2/2)
NUR 245LC	PHYSICAL ASSESSMENT LAB (1/3)

Total = 15.5 credits/22.5 contacts = FALL 2025 16.5 credits/23.5 contacts

SEMESTER 3

NUR 229	RN PHARMACOLOGY II (2.5/2.5)
NUR 247	RN SIMULATION LAB I (2/6)
NUR 252	RN PSYCHIATRIC NURSING THEORY (2/2)
NUR 253	RN PSYCHIATRIC NURSING CLINICAL (1.5/4.5)
NUR 258	RN MEDICAL SURGICAL I (2/2)
NUR 259	RN MEDICAL SURGICAL I CLINICAL (3/9)
PLS 221	AMERICAN GOVERNMENT & POLITICS (3/3)

Total = 16 credits/29 contacts

SEMESTER 4

NUR 242	RN PARENT/CHILD NURSING THEORY (2.5/2.5)
NUR 243	RN PARENT/CHILD NURSING CLINICAL (1.5/4.5)
NUR 248	RN SIMULATION LAB II (2/6)
NUR 255	RN NURSING LEADERSHIP (1/1)
NUR 260	RN MEDICAL SURGICAL II (2/2)
NUR 261	RN MEDICAL SURGICAL II CLINICAL (2/6)
NUR 262	RN TRANSITION TO PRACTICE (2/2)

Total = 13 credits/24 contacts

OVERALL ADN - MINIMUM 60.5 CREDIT HOURS/93.5 CONTACT HOURS

NOTES:

- ^A BIO 201, BIO 203, BIS 167, CEM 111, HEA 102, HUM 241, MTH 223, PHL 125, PHL 228, PSY 101, SOC 123
- General education courses must be taken within 5 years or less of admission to the program