

# PRACTICAL NURSING (PN) & FULL-TIME ASSOCIATE DEGREE (ADN) INFORMATION PACKET

March 2023

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<b>Alpena Campus</b> 665 Johnson Street 126 Van Lare Hall Alpena, MI 49707 989.358.7217 <a href="mailto:nursing@alpenacc.edu">nursing@alpenacc.edu</a> <a href="https://discover.alpenacc.edu/nursing.php">https://discover.alpenacc.edu/nursing.php</a>	<b>Oscoda Campus</b> 5800 Skeel Avenue 211 Oscoda Office Oscoda, MI 48750 989.358.7295
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## DESCRIPTION

The nursing programs at ACC will prepare the nursing student with the knowledge, skills and expertise to practice as an LPN or RN in the healthcare workplace. The nursing curriculum is designed to promote career mobility and to offer qualified students alternative educational tracks according to their career goals. The full-time PN and ADN Programs admit 24 students each fall and spring semester to the Alpena campus and 8 PN and 10 ADN students to the Oscoda campus.

## Programs

Alpena Community College offers the following nursing programs:

Program	Status	Duration	Credits	Licensure
Practical Nursing (PN)	Full-time	3 Semesters	35.5	Licensed Practical Nurse (LPN)
Associate Degree Nursing (ADN)	Full-time	4 Semesters	60.5	Registered Nurse (RN)

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# ALPENA

## COMMUNITY COLLEGE

665 Johnson Street  
Alpena, MI 49707-1495



## ACCREDITATION

All Alpena Community College (ACC) Nursing Programs are approved by the Michigan Board of Nursing. The ACC Practical Nurse Certificate (PN) and Associate Degree (ADN) nursing programs located on the Alpena and Oscoda campuses respectively are accredited by the: Accreditation Commission for Education in Nursing (ACEN), 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326, (404) 975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the Practical Nurse Certificate and Associate Degree nursing program is continuing accreditation with conditions.

## ADMISSION REQUIREMENTS AND PROCEDURES

### Alpena Community College Admission Application

A college admission application must be completed for all new students and for any returning student who has not been actively enrolled at ACC for the past two years. To apply follow the [Easy Steps to Getting Started at ACC](#) guidelines.

### Advising and Assessment

Schedule an advising appointment with your advisor to develop a plan to complete the required courses. Contact your advisor directly or contact the Nursing Program Secretary at [nursing@alpenacc.edu](mailto:nursing@alpenacc.edu) to schedule an appointment.

### Semester 1 Courses

Full-Time Program	Course	Title	Minimum Grade	Credits
PN & ADN	ENG 111	English Composition I	C-	3
PN & ADN	SPE 121	Speech Communication	C-	3
PN & ADN	BIO 110 + BIO 110L*	Essentials of Anatomy & Physiology + Lab	C-	4
PN & ADN	HEA 133**	Dosage Calculations/Medical Terminology	C-	2

\*Applicants may have BIO 110 + BIO 110L or BIO 201, BIO 201L, BIO 203 and BIO 203L.

\*\*Applicants may have HEA 133 or NUR 133.

Note: Science courses that are older than seven years from the date the student formally begins the nursing program will be evaluated on an individual basis for acceptance.

### Apply to Nursing Program

Applicants may submit an application once Semester 1 courses have been completed or while enrolled in Semester 1 courses. The open application period is March 1 – April 10 and September 1 – November 10.

- Complete Nursing Program Application.
  - Submit a copy of any earned degree that was not issued by ACC.
  - Obtain healthcare work experience documentation.
  - Submit a letter of professional reference.
  - Submit a letter of personal recommendation.
  - Take the ATI Test of Essential Academic Skills (TEAS) admission exam.
  - Obtain Central Registry Clearance from the Michigan Department of Health and Human Services.
  - Submit a copy of any current medical license or certification.
  - Submit an essay of 100 words or less based on the topic: Describe the attributes you will bring to the nursing profession and your goals of attaining your nursing degree.

Applicants should be aware that the Michigan Board of Nursing may deny a license to any applicant who has been convicted for a felony or certain misdemeanor charges or is addicted to drugs or alcohol. ACC is not responsible if an applicant is denied licensure after completion of the nursing program. If the felony is such that the student would not be able to attend clinical rotations at any of our sites, admission to the program would be denied. Students entering any program must be 18 years of age prior to the start of their first clinical rotation and have a high school diploma, or General Education Degree (GED), or be enrolled in an Early College Program.

## SELECTION PROCESS

Alpena Community College admits students anonymously following a holistic admission process using the Admission Criteria Scoring Form (Table A). Semester 1 courses are used to calculate admission GPA and applicants must achieve a minimum GPA of 2.5. Applicants denied admission must reapply for every semester they wish to be considered for admission. Please be aware that meeting minimum requirements does not guarantee an opening in any nursing program.

Scoring for admission is based on: Semester 1 course grades, ATI TEAS scores, previously earned license, certification or degree, recommendation letters, healthcare work experience, and essay scores. In the event that more than one applicant with the same score is eligible competitively to be admitted to the nursing programs, admission will be based on GPA, work experience, number of semesters a student applied for admittance into a nursing program, and application date at the point when all Semester 1 courses were met.

Selection of campus placement will be based on preference in the order that applications were received or completed. In an effort to fill all seats, geographical location and student reattempts will be factors used to determine campus placement.

Table A

### FULL-TIME ADMISSION CRITERIA SCORING FORM

**Applicant ID:**

**Program:**

**Campus:**

**Application Received on Time:**

**Criteria**

Criteria	Scale	Points Available	Points Awarded
1. Grades: GPA of Semester 1 Courses: BIO 110 + Lab, ENG 111, HEA 133, SPE 121	4.00 – 3.50	= 5	
	3.49 – 3.00	= 4	
	2.99 – 2.50	= 3	
	Below 2.50	= 0	
2. ATI TEAS Academic Preparedness Level:	Exemplary	= 10	
	Advanced	= 9	
	Proficient	= 8	
3. Letters of Recommendation: Professional  Personal	Yes	= 1	
	No	= 0	
	Yes	= 1	
	No	= 0	
4. Medical License, Certification or Degree:	Awarded	= 2	
	In progress	= 1	
	None	= 0	
5. Healthcare Work Experience	5+ Years	= 3	
	3-4 Years	= 2	
	1-2 Years	= 1	
	None	= 0	
6. Essay	Excellent	= 3	
	Good	= 2	
	Fair	= 1	
	Poor	= 0	
<b>Total Score:</b>			

## ADMISSION TO PROGRAM

Applicants who meet admission criteria and whose ranked admission scoring falls within the number of available seats are emailed acceptance letters within two weeks following the end of each semester. Accepted students will need to confirm their seat in the program within five business days.

### Waiting List

Applicants who meet all admission requirements but whose admission score is ranked one to five positions lower than the number of seats available are placed on a waiting list according to total score. All other applicants are considered not admitted to the program. Applicants not admitted or waitlisted who desire future admission to the program must reapply during the next open application period.

## COURSE REGISTRATION

After a student confirms their seat in the program and submits the required compliance documents, they will be registered for nursing courses. Accepted students will receive required forms via email.

## MANDATORY ORIENTATION

Date is to be determined (typically the first day of the semester).

## PHYSICAL FORM, BACKGROUND CHECK, IMMUNIZATIONS, TB, CPR/BLS, ACEMAPP & DRUG SCREENING

### **Due by orientation.**

Accepted applicants must meet requirements as designated by the department, College and clinical agencies. The items listed below must remain current throughout the program. If any requirement expires during the program the student will not be allowed to attend clinical and that could result in a failing grade.

- Required Abilities and Health Care Provider Recommendation of Nursing Student* physical form completed by the student and signed by a health care provider.
- Criminal background check results from the Michigan State Police (ICHAT).
- Documented seasonal influenza for current season.
- Documentation of receiving immunization, or lab results for proof of immunity, for the following: Tetanus/Diphtheria/Pertussis (within the past 10 years), Varicella, Hepatitis B (3-dose or 2-dose series), Measles, Mumps, and Rubella (2 doses).
- Documentation of annual Tuberculosis test. Results must remain current (within 365 days) during the program.
- Drug Screen testing results obtained 3-30 days prior to the first day of the program. Results must remain current (within 365 days) during the program.
- Current CPR certification from the American Heart Association (Basic Life Support [BLS]) or American Red Cross (Adult, Child and Baby First Aid /CPR/AED). Certification needs to be demonstrated; online only certification will not be accepted.
- Students must comply with COVID monitoring and/or testing in compliance with clinical environments.
- COVID-19 vaccination or exemption must be provided prior to the start of clinicals.

Purchasing the ATI program and ACEMAPP are required for theory and clinical courses. ATI is an online learning product designed to reinforce concepts, solidify ideas and support students. ACEMAPP is a secure online clinical education platform. Students are also required to purchase supplies such as a uniform (PN: maroon scrub top and bottom, ADN: white scrub top and maroon bottom), white shoes, watch with a second hand and a stethoscope.

## ESTIMATION OF TUITION AND FEES

	FULL-TIME PN PROGRAM		FULL-TIME ADN PROGRAM	
	IN-DISTRICT	OUT-OF DISTRICT	IN-DISTRICT	OUT-OF DISTRICT
Tuition & Fees	\$9028.00	\$13715.00	\$14694.00	\$22305.00
Books & Course Materials	\$2697.00	\$2697.00	\$2853.00	\$2853.00
Clinical Supplies	\$206.00	\$206.00	\$206.00	\$206.00
<b>Total</b>	<b>\$11931.00</b>	<b>\$16618.00</b>	<b>\$17753.00</b>	<b>\$25364.00</b>

The above figures are based on 2022-2023 rates and are subject to change. A student's residence status is determined in one of three categories: in-district (graduate of Alpena High School; a resident of at least six months in the Alpena Public Schools District prior to initial enrollment), in-state, or out-of-state. Tuition will be paid according to residency status.

## CURRICULUM FULL-TIME PN

CERTIFICATE (C)

SUGGESTED SEQUENCE OF COURSES

### Semester 1

BIO 110/110L Essentials of Anatomy & Physiology (4/5)

ENG 111 English Composition I (3/3)

HEA 133 Dosage Calculation & Medical Terminology (2/2)

SPE 121 Speech Communications or SPE 123 Public Communication (3/3)

**Total = 12 credits/13 contacts**

### Semester 2

NUR 128 Pharmacology I (1.5/1.5)

NUR 140 Foundations of Nursing Theory (3/3)

NUR 140LC Foundations of Nursing Lab (1.5/4.5)

NUR 142 Medical Surgical Nursing I Theory (2.5/2.5)

NUR 143 Medical Surgical Nursing I Clinical (2/6)

**Total = 10.5 credits/17.5 contacts**

### Semester 3

NUR 135 PN Transition to Practice (1/1)

NUR 150 Medical Surgical Nursing II Theory (2.5/2.5)

NUR 151 Medical Surgical Nursing II Clinical (2/6)

NUR 152 OB/Reproductive Health/Peds Theory (2/2)

NUR 153 OB/Reproductive Health/Peds Clinical (1.5/4.5)

NUR 156 Pharmacology II (2/2)

NUR 157 PN Nursing Simulation Lab (2/6)

**Total = 13 credits/24 contacts**

NOTE: Students may have to attend clinical courses outside of Alpena and Iosco Counties.

# CURRICULUM FULL-TIME ADN

ASSOCIATE IN APPLIED SCIENCE (AAS) DEGREE  
SUGGESTED SEQUENCE OF COURSES

## Semester 1

BIO 110/110L Essentials of Anatomy & Physiology (4/5)  
ENG 111 English Composition I (3/3)  
HEA 133 Dosage Calculation & Medical Terminology (2/2) SPE 121  
Speech Communication or SPE 123 Public Communication (3/3)

**Total = 12 credits/13 contacts**

## Semester 2

BIO 140/140L Microbiology for Healthcare (3/4)  
NUR 245 Physical Assessment (2/2)  
NUR 245LC Physical Assessment Lab (1/3)  
NUR 228 RN Pharmacology I (1.5/1.5)  
NUR 238 RN Foundations (3/3)  
NUR 239LC RN Foundations Lab (2/6)

**Total = 12.5 credits/19.5 contacts**

+ ENG 112 English (3/3) **Total = 15.5 credits/22.5 contacts**

## Semester 3

NUR 258 RN Med/Surg I (2/2)  
NUR 259 RN Med/Surg I Clinical (3/9)  
NUR 229 RN Pharmacology II (2.5/2.5)  
NUR 247 RN Simulation Lab I (2/6)  
NUR 252 RN Psychiatric Theory (2/2)  
NUR 253 RN Psychiatric Clinical (1.5/4.5)

**Total = 13 credits/26 contacts**

+ PLS 221 Political Science (3/3) **Total = 16 credits/29 contacts**

## Semester 4

NUR 260 RN Med/Surg II (2/2)  
NUR 261 RN Med/Surg II Clinical (2/6)  
NUR 242 RN Parent Child (2.5/2.5)  
NUR 243 RN Parent Child Clinical (1.5/4.5)  
NUR 255 RN Leadership (1/1)  
NUR 248 RN Simulation Lab II (2/6)  
NUR 262 RN Transitions to Practice (2/2)

**Total = 13 credits/24 contacts**

NOTE: Students may have to attend clinical courses outside of Alpena and Iosco Counties.