

ALPENA COMMUNITY COLLEGE
665 Johnson Street
Alpena, MI 49707

Direct line: (989) 358-7241

ACC Auto Lab: Vehicle Submission Agreement

First of all, we appreciate you considering allowing the students of ACC's Automotive Technology Program to benefit from the service and maintenance challenges that attending to your vehicle's needs may offer. That being said, it is important that the nature and circumstances of our relationship be understood. The fact that this **not** a licensed repair facility, and that certified mechanics are **not** employed means that your experience here will be different than what you might enjoy at a professional licensed repair facility. Though all efforts will be made to see that your experience with us is enjoyable and rewarding, there are some negatives you may experience: Repairs will generally take longer. Mistakes are more likely to be made. Corrections for those mistakes may not be made in as timely or convenient manner as you might like. Also the range of services available will be governed by educational objectives over your vehicle's repair needs. One significant benefit you will enjoy is that there are no labor charges at ACC Auto Lab. To the end of being up front with what you may rely on we offer the following:

I understand that this is a training facility, and that repair work is taken for educational purposes:

1. All parts will be provided by ACC and I will pay for all parts and materials at retail prices.
2. Bills will be paid in full before your vehicle is returned to your possession.
3. ACC and its students will not be held liable for any damage or injury which may occur during repair or thereafter under any theory including negligence.
4. My vehicle or merchandise may be held longer than the period estimated.
5. I hereby grant you, and/or your students, permission to operate the vehicle described for testing and/or inspection.
6. Any and all service requests may be denied at the discretion of the instructor.
7. ACC is not responsible for theft or damage to the vehicle or its contents while in our possession.
8. Your vehicle should arrive with at least ¼ tank of fuel unless it is being submitted to cure a fuel leak. Vehicles with less than that will have fuel added at your expense.
9. Your vehicle should arrive relatively clean inside and out. We'll endeavor to keep it that way. Especially dirty vehicles will be rejected.
10. Any vehicle left more than 2 weeks after notification of completion of service will be subject to removal to impound. Any and all associated charges will accrue to the person or persons who submitted the vehicle.

I understand and agree with the above statements:

Signed: _____ Date: _____

Printed Name: _____

The above agreement is considered valid for 5 years from the date signed.