

BUSINESS MANAGEMENT

ASSOCIATE IN APPLIED SCIENCE (AAS) DEGREE

DESCRIPTION: This program of study provides a well-rounded curriculum that blends general education courses with business operations and management to prepare students for employment in the business industry or to manage their own business. Students will build a broad knowledge base across business related functions of sales, marketing, business law, human resource management, accounting, economics, business application software, and general business operations.

GENERAL EDUCATION REQUIREMENTS CREDITS: 15

ENG 111 or ENG 121	ENGLISH COMPOSITION I (3/3) or ADVANCED ENGLISH COMPOSITION I (3/3)
ENG 112 or ENG 122	ENGLISH COMPOSITION II (3/3) or ADVANCED ENGLISH COMPOSITION II (3/3)
PLS 221	AMERICAN GOVERNMENT REQUIREMENT (3/3)
PSY 101	GENERAL PSYCHOLOGY (3/3)
SPE 121	SPEECH COMMUNICATION (3/3)

CORE PROGRAM REQUIREMENTS CREDITS: 35

BUS 121	INTRODUCTION TO BUSINESS (3/3) ^A
BUS 123	PRINCIPLES OF ACCOUNTING I (4/4) ^A
BUS 124	PRINCIPLES OF ACCOUNTING II (4/4) ^A
BUS 125	BUSINESS MATH (3/3)
BUS 127	PRINCIPLES OF MANAGEMENT (3/3) ^A
BUS 221	BUSINESS LAW I (3/3) ^A
BUS 222	BUSINESS LAW II (3/3) ^A
BUS 235	HUMAN RESOURCES MANAGEMENT (3/3) ^A
BUS 241	PRINCIPLES OF MARKETING (3/3) ^A
BUS 255	BUSINESS APPLICATION SOFTWARE (3/4) ^A
CIS 120	INTRODUCTION TO MICROCOMPUTERS (3/4) ^A
ECN 231	ECONOMICS (MICRO) (3/3) ^A
ECN 232	ECONOMICS (MACRO) (3/3) ^A

SUGGESTED ELECTIVES CREDITS: 6

FALL SUGGESTIONS:

BUS 115,116,117	FOUNDATIONS IN PERSONAL FINANCE (3/3) ^A
BUS 122	PERSONAL SELLING (3/3) ^A
BUS 228	COST ACCOUNTING ^A

SPRING SUGGESTIONS:

BUS 115,116,117	FOUNDATIONS IN PERSONAL FINANCE (3/3) ^A
BUS 128	SMALL BUSINESS MANAGEMENT (3/3)
BUS 229	ADVERTISING (3/3) ^A
BUS 233	MANAGEMENT & SUPERVISORY LEADERSHIP (3/3) ^A
BUS 248	BUSINESS COMMUNICATION (3/3) ^A

MINIMUM 62 CREDIT HOURS/64 CONTACT HOURS

NOTES:

^A Included in occupational specialty.

A grade of 2.0 or higher must be maintained in occupational specialty courses

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SUGGESTED SEQUENCE OF COURSES

YEAR 1 (FALL SEMESTER) CREDITS: 16

BUS 121	INTRODUCTION TO BUSINESS (3/3)
BUS 123	PRINCIPLES OF ACCOUNTING I (4/4)
BUS 125	BUSINESS MATH (3/3)
CIS 120	INTRODUCTION TO MICROCOMPUTERS (3/4)

ENG 111 or ENG 121	ENGLISH COMPOSITION I (3/3) or ADVANCED ENGLISH COMPOSITION I (3/3)
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YEAR 1 (SPRING SEMESTER) CREDITS: 16

BUS 124	PRINCIPLES OF ACCOUNTING II (4/4)
BUS 127	PRINCIPLES OF MANAGEMENT (3/3)
BUS 235	HUMAN RESOURCES MANAGEMENT (3/3)
BUS 255	BUSINESS APPLICATION SOFTWARE (3/4)

ENG 112 or ENG 122	ENGLISH COMPOSITION II (3/3) or ADVANCED ENGLISH COMPOSITION II (3/3)
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YEAR 2 (FALL SEMESTER) CREDITS: 15

BUS 221	BUSINESS LAW I (3/3)
ECN 232	ECONOMICS (MACRO) (3/3) ELECTIVE (3/3)
PLS 221	AMERICAN GOVERNMENT REQUIREMENT (3/3)
SPE 121	SPEECH COMMUNICATION (3/3)

YEAR 2 (SPRING SEMESTER) CREDITS: 15

BUS 222	BUSINESS LAW II (3/3)
BUS 241	PRINCIPLES OF MARKETING (3/3)
ECN 231	ECONOMICS (MICRO) (3/3) ELECTIVE (3/3)
PSY 101	GENERAL PSYCHOLOGY (3)