

Alpena Community College

Results of the Meeting of the Emergency Management Team re: Cyber Security Incident

Date of Meeting: Tuesday, September 18, 2018

Time of Exercise: 3:30 p.m.

Location of Meeting: President's Office, 125 Besser Technical Center, Alpena Campus

Emergency Management Team Members: President Don MacMaster; Richard Sutherland; Deborah Bayer; Nancy Seguin; Carolyn Daoust; Jeff Blumenthal; Mark Grunder; Nick Brege; Melissa Fournier; and Jay Walterreit.

A. Purpose

The purpose of the meeting was to get details about a recent suspected phishing attack on the College. Jeff Blumenthal and Mark Grunder briefed the team on what was known about the attack and what implications there were for the security of College data.

The team discussed appropriate next steps to determine the extent of the issue and address the issue with the campus community. The Office of Information Technology would continue to contact resources to diagnose the attack and take corrective action, if necessary. Jeff Blumenthal volunteered to communicate with the campus community to inform employees about what happened and what they should do if they were phished.

B. Results/Outcome

After consulting with cyber security experts, the Office of Information Technology diagnosed the phishing attempt as having affected seven College employees who had opened and completed the phishing attack. Those users had their accounts suspended and steps were taken to protect their e-mail accounts. The users were also given training on how to avoid phishing attempts.

An all-employee message from Jeff Blumenthal was distributed by the Office of Public Information & Marketing to let the campus community know what had happened; the e-mail also offered tips on how to recognize and avoid phishing attempts.